



**SANDUSKY CITY COMMISSION
REGULAR SESSION AGENDA
APRIL 24, 2017
CITY HALL, 222 MEIGS STREET**

INVOCATION	D. Brady
PLEDGE OF ALLEGIANCE	
CALL TO ORDER	
ROLL CALL	W. Poole, D. Brady, G. Lockhart, D. Murray, N. Lloyd, N. Twine & D. Waddington
APPROVAL OF MINUTES	April 10, 2017
PROCLAMATION	2017 Arbor Day
AUDIENCE PARTICIPATION	
PUBLIC HEARING	Amendment to Planning & Zoning Code RE Transient Rentals Casey Sparks, Assistant Planner
PRESENTATION	Clean & Safe Program Greg Voltz, Assistant Planner
COMMUNICATIONS	
CURRENT BUSINESS	

CONSENT AGENDA ITEMS

SECOND READING

A. Submitted by Aaron Klein, Director of Public Works

APPROVAL OF FIVE-YEAR 2017 CAPITAL PLAN

Budgetary Information: There is no budgetary impact at this time. Costs will be allocated to the appropriate funds as individual projects are presented for a vote at City Commission meetings. It is important to note that approval of the Capital Plan is not an approval of each project; the costs included are budgetary numbers that will change as projects are designed and publicly bid.

ORDINANCE NO. _____: It is requested an ordinance be passed approving and adopting the 2017 Five-Year Capital Improvement Plan for the City of Sandusky.

B. Submitted by Debbie Leslie, HR Manager

PAYMENT OF ENROLLMENT FEE FOR WORKERS' COMPENSATION GROUP RETROSPECTIVE RATING PROGRAM

Budgetary Information: The contribution will be distributed to all departments.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and directing the City Manager and/or Finance Director to make payment to CompManagement, Inc. for the enrollment fee for the 2018 Workers' Compensation Group Retrospective rating program; and declaring that this ordinance take immediate effect in accordance with Section 14 of the City Charter.

REGULAR AGENDA ITEMS

FIRST READING

ITEM #1 – Submitted by Casey Sparks, Assistant Planner

AMENDMENT TO PLANNING & ZONING CODE RE TRANSIENT RENTALS

Budgetary Information: There is no impact to the General Fund.

ORDINANCE NO. _____: It is requested an ordinance be passed amending Part Eleven (Planning & Zoning Code), Title One (Zoning Administration), 1107 (Definitions), Title Three (Zoning District and Regulations), Chapter 1129 (Residential Districts), Chapter 1133 (Business Districts), and Chapter 1137 (Commercial Districts), Title Five (Additional Zoning Requirements), Chapter 1151 (Non-Conforming Structures and Uses), and Part Thirteen (Building Code), Title Five (Additional Local Provisions), Chapter 1341 Environmental Health Housing Code), by the addition of new Section 1341.32 (Transient Rental Code), by the addition of new Section 1341.32 (Transient Rental Property Regulation), of the Codified Ordinances, in the manner and way specifically set forth hereinbelow.

ITEM #2 – Submitted by Greg Voltz, Assistant Planner

GRANT AGREEMENT TO SANDUSKY MAIN STREET ASSOCIATION DBA DOWNTOWN SANDUSKY, INC.

Budgetary Information: The city will provide Downtown Sandusky, Inc. \$50,000 in 2017 from the Economic Development Capital Projects fund for services rendered by a Clean & Safe program in 2017.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and approving a grant in the amount of \$50,000 to Sandusky Main Street Association dba Downtown Sandusky, Inc., in relation to their Clean & Safe Pilot program.

ITEM #3 – Submitted by Hank Solowiej, Finance Director

2017 GENERAL APPROPRIATIONS, AMENDMENT #1

Budgetary Information: Appropriation amendments are required to update the budget for previous actions of the city. Examples include, but are not limited to: Venice Road pump station project, Cedar Point ejector lift station project, underground storage grant, Brownfield grant, Ohio Public Transportation grant program, American Crayon purchase, City Hall relocation expenses and the neighborhood initiative.

ORDINANCE NO. _____: It is requested an ordinance be passed adopting Amendment #1 to Ordinance 17-064 passed by this City Commission on March 27, 2017, making general appropriations for the Fiscal Year 2017; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM #4 – Submitted by Maria Muratori, Development Specialist

GRANT AGREEMENT WITH KAGLAND, LLC

Budgetary Information: The city will be responsible for providing \$52,397.15 in grant proceeds from the Economic Development capital projects fund on a reimbursable basis at the completion of the project.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and approving a grant in the amount of \$52,397.15 to Kagland, LLC, in relation to the property located at 2055 Cleveland Road; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM #5 – Submitted by Maria Muratori, Development Specialist

GRANT AGREEMENT WITH MICHAEL R. MEINZER, ETAL

Budgetary Information: The city will be responsible for providing \$10,400 in grant proceeds from the Community Development capital projects account on a reimbursable basis at the completion of the project.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and approving a grant in the amount of \$10,400 to Michael R. Meinzer, ETAL in relation to the property located at 745 Sycamore Street; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM #6 – Submitted by Matt Lasko, Chief Development Officer

AGREEMENT FOR ABANDONED GAS STATION CLEANUP GRANT IMPLEMENTATION

Budgetary Information: The cost for professional services and additional underground storage tank removal under the proposed agreement is \$95,200. The cost of said work under the proposal is to be paid with the second \$100,000 abandoned gas station cleanup grant awarded to the city. The remaining \$4,800 awarded through the second abandoned gas station cleanup grant that are not included in the professional services agreement will be expended directly by the city for the demolition of the gas station structure itself. If the cost of the proposed work exceeds \$100,000, the city proposes to utilize the EMS fund for any overage and would request, as required, City Commission approval to approve any change orders required due to construction cost overages.

ORDINANCE NO. _____: It is requested an ordinance be passed authorizing and directing the City Manager to enter into an agreement for professional services with Mannik & Smith Group, Inc. for the underground storage tank removal project at the former Sunoco Gas Station property located at 1651 Tiffin Avenue; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

ITEM #7 – Submitted by Angela Byington, Planning Director

AMENDMENT TO ORDINANCE TO MODIFY PURCHASE OF BUSES FOR SANDUSKY TRANSIT SYSTEM

Budgetary Information: The total cost of the vehicles is not to exceed \$337,867 with an estimated \$304,080 to be paid from federal funds through the 5539 Grant fund and \$33,787 to be paid with capital replacement funds.

ORDINANCE NO. _____: It is requested an ordinance be passed amending Ordinance 17-022 passed on February 13, 2017, for the purchase of six light transit vehicles from American Bus Service, Inc., of Canal Winchester, Ohio, through the State of Ohio Department of Transportation cooperative purchasing program for the Sandusky Transit System; and declaring that this ordinance shall take immediate effect in accordance with Section 14 of the City Charter.

CITY MANAGER’S REPORT

OLD BUSINESS

NEW BUSINESS

AUDIENCE PARTICIPATION

Open discussion on any item (5-minute limit)

EXECUTIVE SESSION(S)

ADJOURNMENT

Buckeye Broadband broadcasts on Channel 76:

Monday, April 24 at 8:30 p.m.

Tuesday, April 25 at 5 p.m.

Monday, May 1 at 8:30 p.m.

YouTube: https://www.youtube.com/channel/UCBxZ482ZeTTixa_Rm16YWWTQ

PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world including in Sandusky where 2017 marks Sandusky's 27th anniversary as a Tree City U.S.A.; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, abate issues with storm water runoff, produce life-giving oxygen, provide habitat for wildlife and protect the health of our city and Lake Erie; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal;

NOW THEREFORE, I, Dennis E. Murray, Jr., President of the Sandusky City Commission, do hereby proclaim Saturday, April 29, 2017, as

“ARBOR DAY”

in the City of Sandusky, Ohio, and urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 24th day of April, 2017.

Dennis E. Murray, Jr., President
Sandusky City Commission
City of Sandusky, Ohio



City Commission

City of Sandusky, Ohio 44870

City Building

CITY OF SANDUSKY CITY COMMISSION NOTICE OF PUBLIC HEARING

The City of Sandusky Ohio City Commission will conduct a "Public Hearing" during the course of their meeting on Monday, April 24th, 2017 at 5:00 p.m. in the 1st floor conference room, City Building, 222 Meigs Street, Sandusky, Ohio to consider the following:

1. An amendment to the follow sections of the City of Sandusky Planning & Zoning Code: 1129.06, 1133.04, 1133.05, 1133.06, 1137.03, 1137.04, and 1151.08 regarding transient rental.

Further details and information with respect to the above may be obtained during normal business hours (Monday through Friday, 8:00 a.m. to 5:00 p.m.) from the City Commission Clerk, City Building, 222 Meigs Street, Sandusky, Ohio, 419-627-5850. All persons interested in or affected by this request will have the right and opportunity to be heard at this meeting.

Kelly Kresser
Sandusky City Commission



DEPARTMENT OF PUBLIC WORKS

AARON M. KLEIN, P.E.
Director

222 Meigs Street
Sandusky, Ohio 44870
Phone 419/627-5829
Fax 419/627-5933
aklein@ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Aaron M. Klein, P.E.

Date: March 27, 2017

Subject: **Commission Agenda Item – 2017 Five-Year Capital Improvement Plan**

ITEM FOR CONSIDERATION: Approval of the 2017 Five-Year Capital Improvement Plan (Plan).

BACKGROUND INFORMATION: In June of 2016, the Sandusky City Commission approved the first city-wide Five-Year Capital Improvement Plan, developed to track proposed capital expenditures over the subsequent five-year period. The Plan serves as a transparent document so every stakeholder and resident in the City of Sandusky can understand how the city administration proposes to implement needed and desired programs or projects that have been described by staff and by residents through the Bicentennial visionary process. Secondly, the Plan can be utilized internally as an additional budgeting tool to help ensure appropriate, informed and reasonable expenditures of funds from which capital dollars are allocated.

A draft Plan was sent to the commissioners on March 21, 2017. It was then presented at the Roundtable meeting on March 22, and at the Finance Committee meeting on March 24, where a recommendation for approval was provided. Comments received to-date have been incorporated into the document. The main difference is that the document was made more user-friendly from the previous versions by adding graphs and more practical language. This Plan will continue to be updated annually during the budgeting process.

BUDGETARY INFORMATION: There is no budgetary impact at this time. Costs will be allocated to the appropriate funds as individual projects are presented for a vote at City Commission meetings. It is important to note that approval of the Plan is not an approval of each project; the costs included are budgetary numbers that will change as projects are designed and publicly bid.

ACTION REQUESTED: It is requested that City Commission approve the proposed 2017 Five-Year Capital Improvement Plan and that necessary legislation be passed.

I concur with this recommendation:

Eric Wobser
City Manager

cc: K. Kresser, Comm. Clerk; H. Solowiej, Finance Director; J. Harris, Law Director, file

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ADOPTING THE 2017 FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR THE CITY OF SANDUSKY.

WHEREAS, in 2015, the City Commission asked Staff to develop a plan detailing proposed capital expenditures, such as capital assets and infrastructure, and this Capital Improvement Plan serves as a transparent, comprehensive strategy explaining capital expenditures proposed over the subsequent sixty months; and

WHEREAS, this City Commission approved and adopted the 2016 Five-Year Capital Improvement Plan for the City of Sandusky by Ordinance No. 16-104, passed on July 11, 2017; and

WHEREAS, the Five-Year Capital Improvement Plan, is utilized internally as an additional budgeting tool to help ensure appropriate, informed and reasonable expenditures of funds from which capital dollars are allocated; and

WHEREAS, this proposed 2017 Capital Improvement Plan was distributed to the City Commissioners on March 21, 2017, and then presented at the Sandusky Roundtable Series meeting on March 22, and at the Finance Committee meeting on March 24, where the Plan was recommended for approval; and

WHEREAS, comments received to-date have been incorporated into the document as well as additional graphs and more practical language to make the document more user-friendly; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio and, NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission approves and adopts the 2017 Five-Year Capital Improvement Plan, a copy of which is marked Exhibit "A" and is attached to this Ordinance and is specifically incorporated as if fully rewritten herein.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance shall take effect at the earliest time allowed by Law.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: April 24, 2017 (effective after 30 days)



2017 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

STRATEGIC VISION

Since the inception of the Sandusky 2018 Bicentennial Vision and the passage of Issue 8, the City of Sandusky has been building on our unique assets to cultivate a bright future, including a stunning waterfront, a beautiful park system, walkable neighborhoods and dynamic cultural institutions, as well as emerging local businesses, strong regional employers and a booming destination economy.

The decisions we make and actions we take over the next five years will determine whether Sandusky will thrive and grow. Our growth must be organic, gradual and sustainable, yet ambitious enough to call for the creation of new assets that will become part of the history and fabric of Sandusky over the next 200 years.

It is our intention to create a vibrant, livable, connected, celebrated, destination city that is worthy of our legacy.

-Adapted from City of Sandusky Bicentennial Vision 2016-2020

INTRODUCTION

When residents voted in favor of Issue 8 in 2014 and came together to develop the Bicentennial Vision in 2016, they invested in Sandusky, the heart and soul of the Firelands region and the economic engine of Erie County. The City of Sandusky is committed to ensuring that everyone in the community benefits from this collective support. Our top priority is to maintain and improve the lives of every resident, as well as the places we live, work and play, and to do so through careful consideration and clear communication.

The Five-Year Capital Improvement Plan (CIP) is a comprehensive plan for proposed spending over the next five years, created for the people who have invested in Sandusky. Those who spend their time and money to benefit this city, including residents, business owners, civic servants, tourists and those who work and volunteer throughout the city, help to make this vision a reality.

The annual budget for the City of Sandusky is divided into two main parts:

Operation and Maintenance (O&M): These expenses are vital to the success of the City and include employee wages & benefits, along with various items that are necessary to support both residents and employees of the City. From adequate supplies to up-to-date training and licensing, many everyday expenses fall under O&M. “Supplies” may refer to resources used to treat drinking water or protective gear used by safety forces in an emergency. Although the details of O&M are not included in this report, they are an important part of the annual budget.

Capital: **Capital assets** are items, (i.e., land, buildings, vehicles, equipment, software, art, historical treasures) with a useful life spanning beyond a single reporting period, that is not intended for sale. **Capital infrastructure** refers to fundamental structures or facilities, (i.e., roads, bridges, traffic lights, multiuse paths, water & sewer systems, shoreline protection), that are needed for the operation of the City and can be preserved for a significantly greater number of years.

This plan focuses on the capital spending for assets and infrastructure, and serves as a cohesive guide to Sandusky’s future growth that will honor the varying needs of the community.

It is with a sense of continued dedication that we share the details of this collaborative plan that is both inspired by and created for those who count themselves as members of the City of Sandusky.

FREQUENTLY ASKED QUESTIONS (FAQS)

How does the City prioritize capital projects?

Deciding which projects receive attention takes careful consideration. Here are a few keys steps in the process:

Planning and Analysis: During the fourth quarter of each year, the director of public works invites key players from every department to participate in preliminary discussions and work sessions that will determine which needs and goals take priority in the forthcoming year. Once primary focus areas are chosen, the director of public works collaborates with those responsible for leading potential capital projects to develop a synchronized plan.

Existing planning documents are taken into careful consideration when determining which projects to prioritize. Here is a list of documents currently in use by the City for planning and the department where they can be found:

Planning Document	Department/Division	Year
Bicentennial Vision – Strategic Plan	Planning	2016
Bicentennial Vision – Comprehensive Master Plan	Planning	2016
CDBG – Five-Year Consolidated Plan	Planning	2014
CDBG – Annual Action Plan	Planning	Annually
Zoning Map	Planning	2015
Bayfront Corridor Plan	Planning	2015
Lion’s Park Master Plan	Planning	2009
Safe Routes to Schools	Planning	2013
Thriving Communities Housing Survey	Planning	2015
Downtown Parking Study	Planning	2014
Five-Year Capital Improvement Plan	Public Works	Annually
Pavement Condition Rating	Public Works	2015
Water Quality Monitoring Report (CSO’s)	Public Works	1998
CSO General Plan	Public Works	1997
Master Water Plan	Public Works	1998
Big Island Water Works Source Water Intake Study	Public Works	2009
Water Quality Study for Disinfection Byproducts and Algae Toxins	Public Works	2015
Water Distribution System Study	Public Works	2006
2040 Long Range Transportation Plan	Erie County Planning	2015
Sidewalk Inventory	Erie County Planning	2013
Tree Inventory	Erie County Planning	2014
Bicycle and Pedestrian Plan	Erie County Planning	2014

Keys steps in the CIP planning process (continued):

Collaboration: Multiple perspectives are vital to building a successful plan. Local business owners, resident groups and other community-based organizations are given the opportunity to voice concerns and recommendations and to determine final outcomes.

Comparison: Prior to finalizing a plan, the City works with various parties to ensure projects are not being duplicated, as well as to build support. External parties may include, Columbia Gas, First Energy, Sandusky Main Street Association, Erie County Commission, Ohio Department of Transportation, Firelands Regional Medical Center, Cedar Fairs and various schools, churches and businesses.

Confirmation: The City administration and staff, with oversight by commissioners, approve funding for forthcoming projects and examine the financial impact for each project over five years.

How does the plan reflect the ideas and desires of the residents?

Beginning in 2014, residents, business owners, civic servants, tourists and those who work and volunteer throughout the city were invited to participate in strategic planning meetings where ideas were generated. These meetings continue to take place throughout the city and are often advertised by the City and local news media. In addition, concerns and complaints submitted via letter, e-mail, telephone and social media throughout any given year are tallied and taken into consideration during the CIP planning process.

As a result of public input, the City developed five points of focus to ensure that every project aligns with issues that are important to current and future residents.

VIBRANT CITY	Economy, workforce, buildings & land, entrepreneurs & business
LIVABLE CITY	Housing, neighborhood amenities & safety
CONNECTED CITY	Roads, sidewalks, public transit, signage & technology
DESTINATION CITY	Downtown, waterfront, recreation, arts & culture
CELEBRATED CITY	Events, legacy, brand, marketing & storytelling

How can available funds be used?

Each fund has specific guidelines for spending. These rules are established when the account is created and may be influenced by federal, state and/or local regulations. For example, based on the Ohio Revised Code, revenue generated by water rates cannot be used to repair a damaged shoreline. That money can only be used for operation, maintenance and capital related to water-specific needs.

How does the director of finance determine what funds are available for Capital?

The director of finance evaluates many factors, including historic income and spending, local economy, market activity and approved or potential grants and loans, to make projections for the following year.

Operation & Maintenance (O&M), debt service and targeted reserves keep the city functioning on a day-to-day basis and take priority over capital spending. Funds that remain, once the O&M budget and reserves are subtracted from the projected income, may be considered for capital projects.

If a project is included in the CIP, is it guaranteed that the project will be funded in the year that it is listed?

No. Projects listed within Year One of the 5-Year CIP become a part of that year's capital budget. As the year progresses, there may be a need (i.e., emergency demolition or equipment failure) to shift funds from one project to another. In most cases, this shift would be formally approved by the Commission at a public meeting. Projects listed from Year Two through Year Five are considered flexible priorities to be funded in the future.

Will all projects be on-time and within budget?

The goal is to complete all of the projects listed within year one of the CIP on-time and within budget. However, the dates and amounts provided during the planning process are estimates and are not guaranteed until each project is complete. Unpredictable factors may require schedules and/or budgets to change. For example, the cost of asphalt for street repairs is based on changing fuel prices or the price of equipment may increase between the time of estimate and the time of purchase.

What is the process for raising utility rates?

Each year, the director of public works evaluates current rates to ensure that there are enough funds to operate sewer and water systems while providing the best possible rates for residents. The director of public works then makes a recommendation to the city manager and commission to retain, increase or decrease rates. At a public meeting, commissioners evaluate and vote on that recommendation. If approved, an ordinance is created and the billing software is updated.

When are Community Development Block Grant (CDBG) funds available?

The City is awarded funds by the federal government each July. The public process to determine how funds will be allocated begins early each year so an Annual Action Plan can be formalized with the Department of Housing and Urban Development prior to receiving the funds.

Are funds available for home repairs?

Typically, the City partners with a non-profit organization that utilizes CDBG funding in order to provide a home repair program for residents. Eligibility is based on income. If interested in more information, please contact the Department of Community Development at (419) 627-5847.

If I am part of a non-profit organization, how do I apply for CDBG funds?

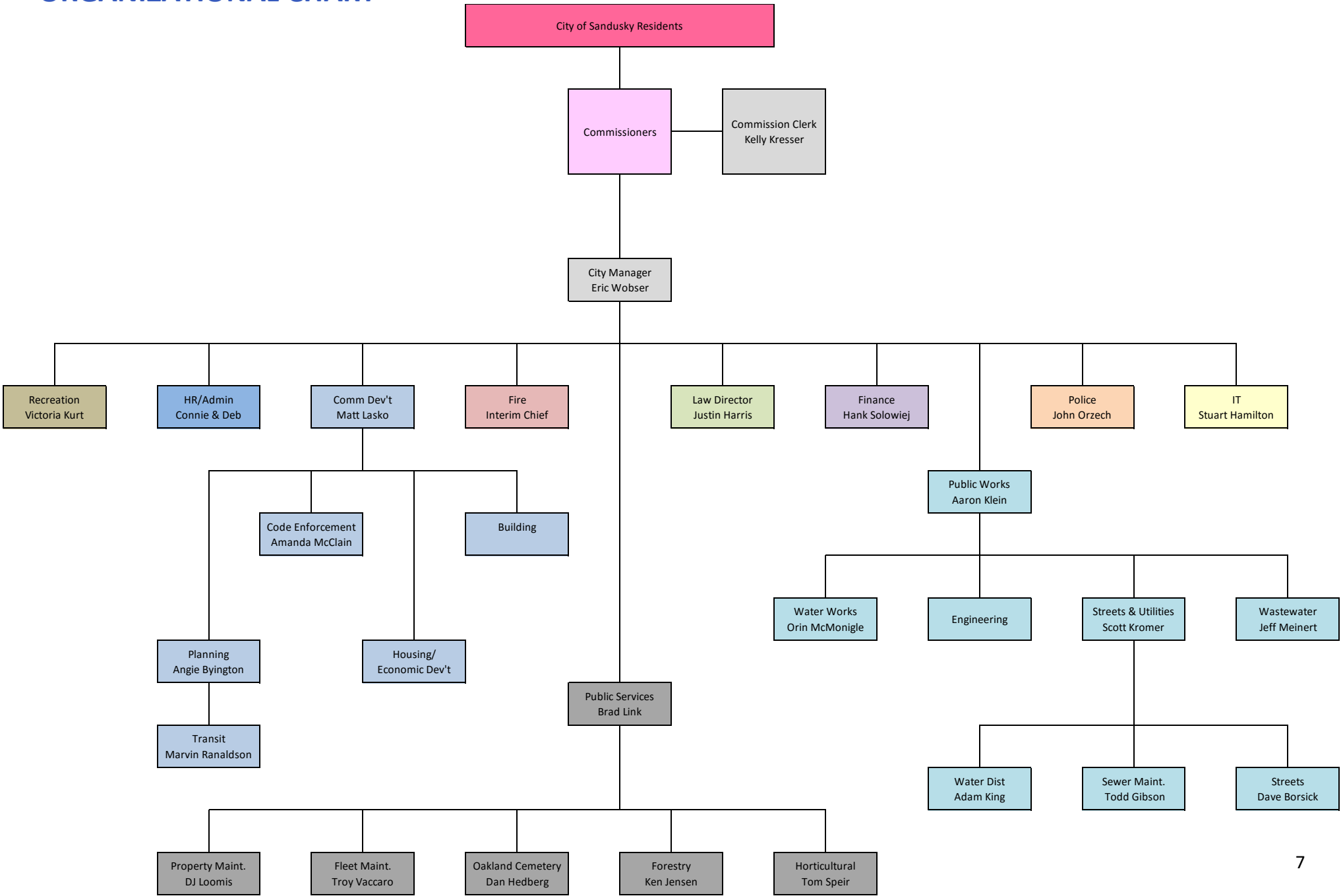
The City is permitted to award a percentage of CDBG funds to eligible non-profit organizations that perform public service activities. The process is competitive and the City accepts applications for a limited time. Prospective sub-grantees may contact the department of community development or check the city's website for applications, posted in February of each year.

Where can I find additional information?

1. To view the [Five-Year Capital Improvements Plan \(CIP\)](http://www.ci.sandusky.oh.us) please visit www.ci.sandusky.oh.us.
2. To view the [Comprehensive Annual Financial Report \(CAFR\)](http://www.ci.sandusky.oh.us/finance/finance-audits.htm) please visit www.ci.sandusky.oh.us/finance/finance-audits.htm.
3. To obtain a printed copy of the CIP report or view a more detailed version of the CIP spreadsheets, please contact the Department of Public Works:

City Hall, Engineering Offices
222 Meigs Street
Sandusky, OH 44870
(419) 627-5829
esowecke@ci.sandusky.oh.us

ORGANIZATIONAL CHART



FINANCIAL GOVERNANCE

State law requires the City of Sandusky to file basic financial statements with the State Auditor within 150 days of the last day of the year. The City's finance department completes this task by preparing the Comprehensive Annual Financial Report (CAFR), adhering to the standards of the Government Finance Officers Association of the United States and Canada (GFOA). The report is prepared according to the generally accepted accounting principles (GAAP).

According to the 2015 CAFR, *Relevant Financial Policies*:

The City of Sandusky has a responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely, and to plan for the provision of services desired by the public. Sound financial policies are necessary to carry out that responsibility.

The City has established relevant financial policies for investments, capital assets, and the budget. The purpose of the investment policy is to provide for the complete safety of the portfolio's principal value, assure adequate liquidity, and earn a market rate of return. The investment policy is reviewed annually for compliance and to assure the flexibility necessary to effectively manage the investment portfolio.

The goal of the capital assets inventory system and policy is to provide control and accountability over the City's capital assets and to assist departments in gathering and maintaining information needed for the preparation of the annual financial statements. The City recognizes the importance of preserving the community's capital assets and to ensure that future needs are met.

Finally, the budget policy is designed to provide conceptual standards for financial decision-making, enhance consistency in financial decisions, and establish parameters for the administration to use in directing the day-to-day financial affairs of the City. One-time or special purpose revenues will be used to finance capital projects or for restricted expenditures and not to subsidize recurring personnel costs or other operating costs.

For 25th time, the GFOA awarded a *Certificate of Achievement for Excellence in Financial Reporting* to the City of Sandusky for its Comprehensive CAFR for calendar year 2015. The certificate is a prestigious, national award that recognizes the highest standards for preparation of state and local government financial reports. In order to be awarded this certificate, a government unit must publish a clear and well-organized CAFR that satisfies both GAAP and applicable legal requirements.

Ratings assigned on Moody's global rating scales are forward-looking opinions of credit risks of financial obligations. Currently, the City has an "Aa3" rating from Moody's Investors Service. Aa3 is a Prime-1 rating, indicating that the obligations of the City are high quality and subject to low credit risk.

FUND NUMBERS, CODES AND ABBREVIATIONS

These are the fund and organization codes currently tracked in the CIP:

110	General Fund
216	Street Fund, including revenue from License Plate “Permissive Fees”
217	State Highway Fund
218	Public Transit Fund
227	Parks & Recreation Fund
239	State Grants Fund
241	Federal Grants Fund
431	CIP Fund, including revenue from Issue 8, Metropolitan Planning Organization & Ohio Public Works Commission
432	Redevelopment Tax Increment Financing
612	Water Fund
613	Sewer Fund, including storm water
876	Oakland Cemetery Endowment

Some departments also apply for or automatically receive project-based funding through various grant and loan programs. When revenue is received from these sources, it is typically placed into a sub-fund within one of the funds listed above. Most projects are given a separate fund number for tracking purposes. Grant monies specifically allocated for a particular project are placed within that sub-fund account.

Examples of outside funding sources include:

- | | |
|---|--|
| - Community Development Block Grant (CDBG) | - Ohio Public Works Commission (LTIP and SCIP) |
| - Community Housing Improvements Program (CHIP) | - Ohio Water Development Authority (OWDA) |
| - Great Lakes Restoration Initiative (GLRI) | - Water Supply Revolving Loan Account (WSRLA) |
| - Coastal Management Assistance Grant (CMAG) | - Water Pollution Control Loan Fund (WPCLF) |
| - Surface Water Improvement Fund (SWIF) | - State Brownfields Programs |
| - Transportation Improvement Program (TIP) | - Federal Brownfields Programs |
| - Surface Transportation Program (STP) | - Recreational Trails Program |
| - Safe Routes to Schools Program (SRTS) | - Clean Ohio Trails Fund |
| - Highway Planning and Construction | |

FUNDING SOURCES

The fund numbers and codes listed in the previous section are used by the City Department of Finance. Others, such as department heads, may track annual capital spending based on less technical factors. For example, historically, “431”, was the code for the account for capital projects funded by income taxes. Now, projects coded “431” are funded by Issue 8. Because that campaign was meant to fund specific projects (i.e. blight elimination or neighborhood and street improvements), it is critical for the City to provide a clear breakdown of capital expenditures.

Here is a general list of annual spending based on funding sources, along with a description of each of the headings on the spreadsheet:

Capital	Five percent (5%) of income tax revenues are allocated to the CIP per Codified Ordinance Chapter 191.07.
CDBG	Community Development Block Grant (CDBG) dollars from the U.S Department of Housing & Urban Development. An annual plan is adopted each program year which outlines the goals the grant seeks to achieve.
EMS	Revenues generated from emergency medical/ambulance services, per Codified Ordinance Chapter 961, in excess of the first \$400,000, are allocated to this sub-account and are used for equipment and capital improvements related to the fire department, as well as for remediation and removal of unsafe structures as deemed necessary by the fire chief.
Grants	Federal and state grant dollars available for equipment and/or capital improvements.
Issue 8 – Capital	A portion of revenues generated from the income tax and admissions tax rate increases to be used on neighborhoods, planning, forestry, technology, park improvements, blight elimination, infrastructure and capital improvements.
Loans – Utility	Anticipated loans or notes that will be reimbursed by one of the two enterprise funds—sewer or water utilities. These will be transferred to debt service in future O&M budgets.
Loans – EMS	Anticipated loans, bonds or notes that will be reimbursed by the EMS Fund, such as ladder trucks and other vehicles. These will be transferred to debt service in future O&M budgets.
Loans – Capital	Anticipated loans, bonds or notes that will be reimbursed with Capital Fund dollars.
MPO	Grant dollars distributed from the Metropolitan Planning Organization which are typically federal dollars received via the Ohio Department of Transportation.

Private Funding

Revenues generated from donations or other private sources.

Public Financing

Revenues generated from publicly approved subsidies such as Tax Increment Financing (TIF) districts.

Sewer

Revenues generated from the operations of the sewer collection system within the City and for sewer service to Erie County. This includes Storm Sewer revenues from operations of the storm sewer management system within the City.

Street

Revenues from the state-levied and state-controlled gasoline and motor vehicle license fees remitted to the City by state formula and the \$5 license plate fee that the City is permitted to impose by Ohio law. The City has four separate \$5 license plate fees which were enacted in 1977, 1987, 1989 and 1992. These comprise a total of \$20 in licensing fees (the maximum permitted).

Transit

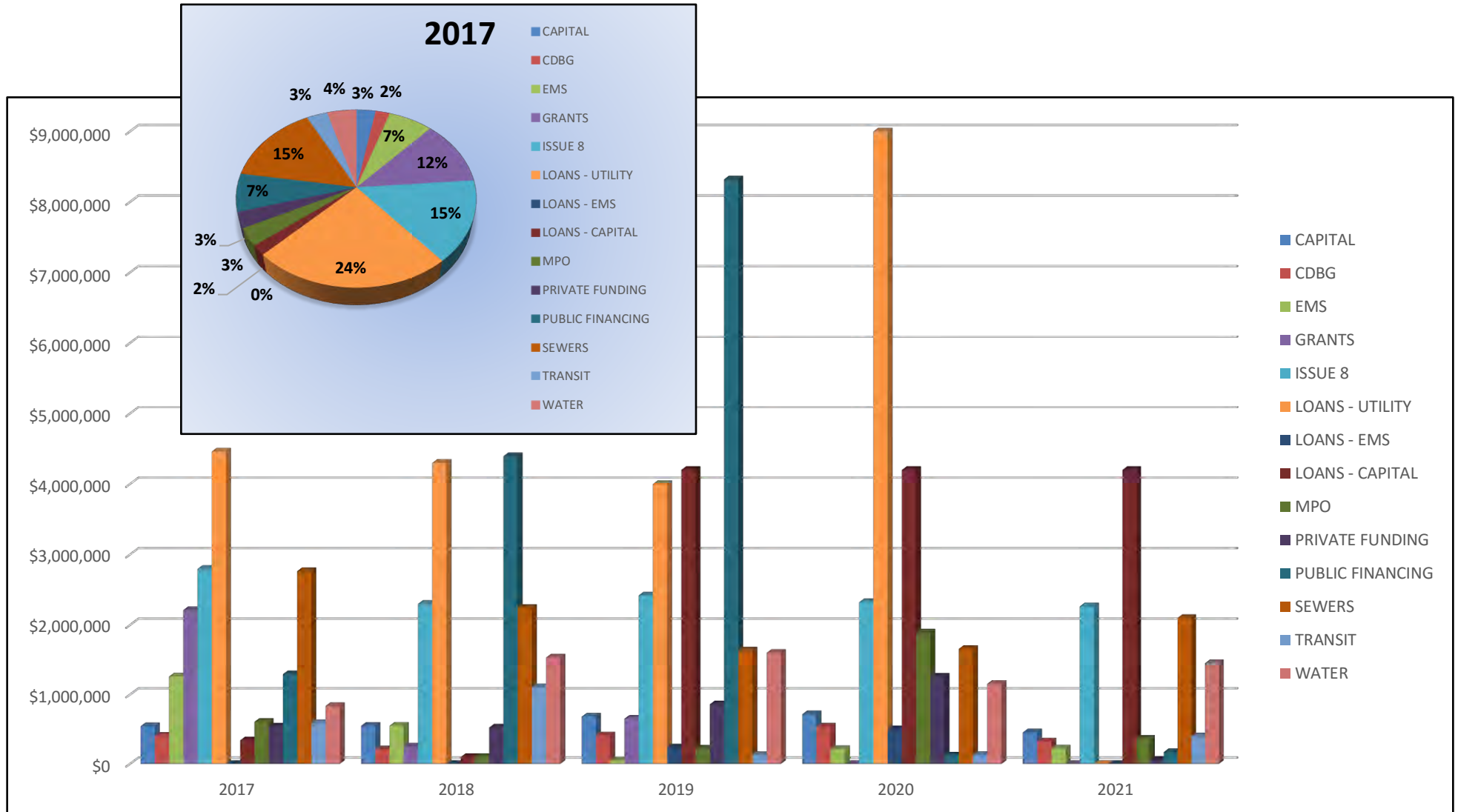
Revenues generated strictly for use by the Sandusky Transit System, such as fare boxes, federal grants, state grants, contractual obligations, etc.

Water

Revenues from the operations of the water distribution system within the City and for the sale of water to other bulk sources.

SUMMARY BY FUNDING

	CAPITAL	CDBG	EMS	GRANTS	ISSUE 8	LOANS - UTILITY	LOANS - EMS	LOANS - CAPITAL	MPO	PRIVATE FUNDING	PUBLIC FINANCING	SEWERS	TRANSIT	WATER	TOTAL
2017	\$514,196	\$405,000	\$1,320,000	\$2,212,139	\$2,789,351	\$4,460,274	\$0	\$340,000	\$606,703	\$539,122	\$1,295,000	\$2,962,954	\$588,500	\$884,180	\$18,957,419
2018	\$550,000	\$210,000	\$582,000	\$250,000	\$2,300,000	\$4,300,000	\$0	\$100,000	\$100,000	\$525,000	\$4,395,000	\$2,242,500	\$1,107,500	\$1,536,250	\$18,234,500
2019	\$682,500	\$410,000	\$67,000	\$652,012	\$2,420,000	\$4,000,000	\$237,000	\$4,200,000	\$222,186	\$860,000	\$8,320,000	\$1,637,552	\$127,500	\$1,603,750	\$25,654,500
2020	\$717,500	\$540,000	\$292,000	\$0	\$2,323,804	\$9,000,000	\$500,000	\$4,200,000	\$1,894,905	\$1,260,000	\$120,000	\$1,661,250	\$127,500	\$1,156,250	\$23,818,209
2021	\$455,000	\$325,000	\$257,000	\$0	\$2,265,000	\$0	\$0	\$4,200,000	\$362,448	\$60,000	\$170,000	\$2,100,000	\$397,500	\$1,455,000	\$12,071,948
Grand Total	\$2,919,196	\$1,890,000	\$2,518,000	\$3,114,151	\$12,098,155	\$21,760,274	\$737,000	\$13,040,000	\$3,186,242	\$3,244,122	\$14,300,000	\$10,604,256	\$2,348,500	\$6,635,430	\$98,736,576



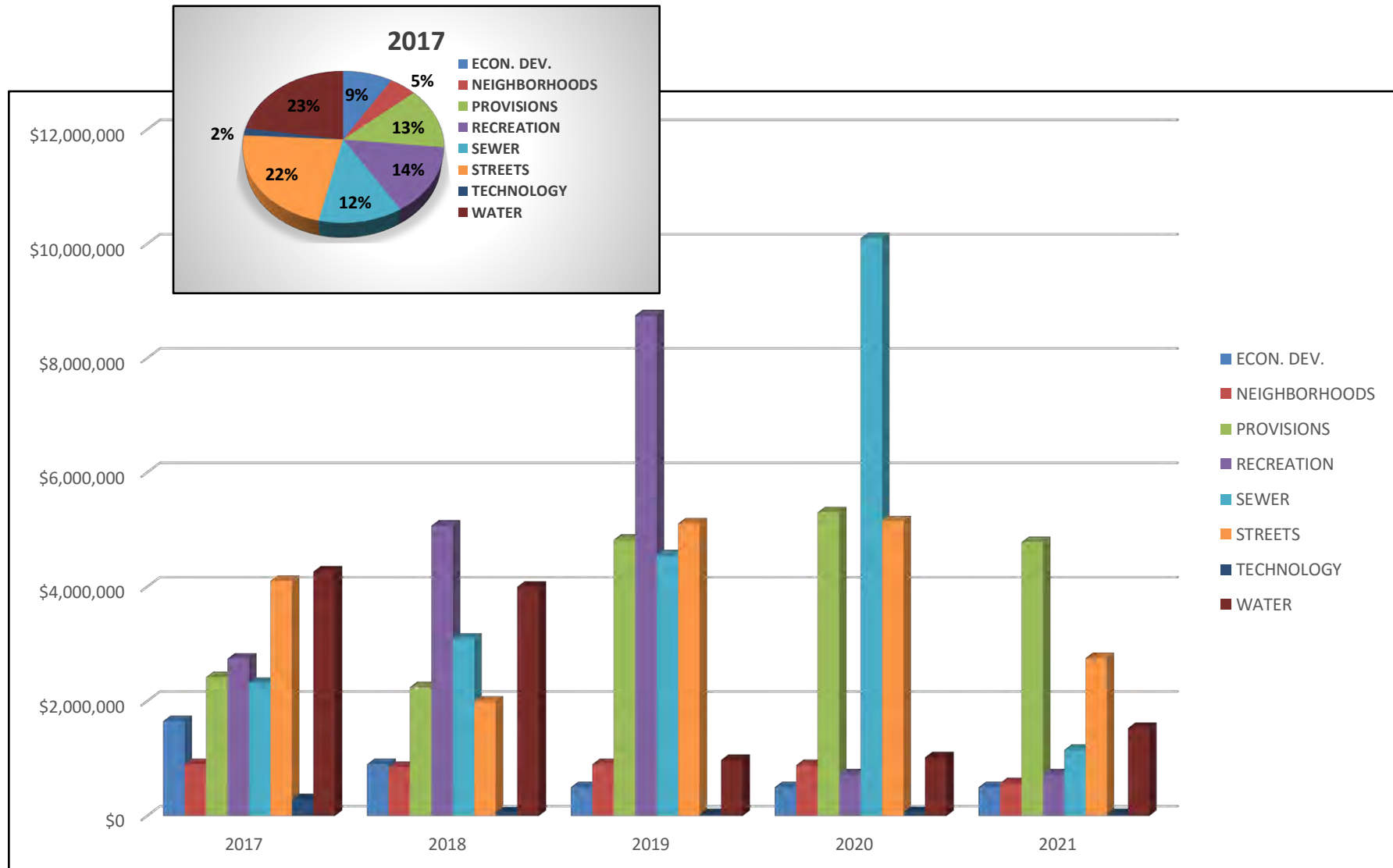
PROJECT BY CATEGORY

To streamline the City’s focus and allocate the appropriate dollar amount to each project, the CIP is divided into eight categories:

Economic Development	Vacant buildings, blighted land, entrepreneurs and small businesses
Neighborhoods	Housing stock and neighborhood amenities and safety
Parks, Recreation and Pathways	Parks, multi-use paths, Bayfront and shoreline
Provisions	Equipment, vehicles, facilities and safety
Sewer	Wastewater treatment, storm and sanitary sewers and overflows
Streets	Roads, traffic, rights-of-way, forestry, parking, corridors, streetscapes, walkability, transit stops
Technology	Hardware and software
Water	Maintain and improve water treatment, distribution and towers

SUMMARY BY CATEGORY

TOTAL	Column Lat								
	ECON. DEV.	NEIGHBORHOODS	PROVISIONS	RECREATION	SEWER	STREETS	TECHNOLOGY	WATER	Grand Total
2017	\$1,650,000	\$900,000	\$2,534,000	\$2,742,244	\$2,341,767	\$4,213,792	\$310,000	\$4,265,616	\$18,957,419
2018	\$900,000	\$850,000	\$2,267,500	\$5,070,000	\$3,090,000	\$1,990,000	\$67,000	\$4,000,000	\$18,234,500
2019	\$500,000	\$900,000	\$4,834,500	\$8,750,000	\$4,550,000	\$5,108,000	\$37,000	\$975,000	\$25,654,500
2020	\$500,000	\$885,000	\$5,372,500	\$725,000	\$10,100,000	\$5,143,709	\$72,000	\$1,020,000	\$23,818,209
2021	\$500,000	\$570,000	\$4,807,500	\$725,000	\$1,150,000	\$2,752,448	\$37,000	\$1,530,000	\$12,071,948
Grand Total	\$4,050,000	\$4,105,000	\$19,816,000	\$18,012,244	\$21,231,767	\$19,207,949	\$523,000	\$11,790,616	\$98,736,576



ECONOMIC DEVELOPMENT



Pictured, Top Row, L-R: Harbor Creek Designs storefront renovation; The Leaking Boot sign improvements; replacement of exterior windows at Daly's Pub; Bottom Row, L-R: S&H Blinds façade and sign improvements; demolition of former Sunoco gas station at 1651 Tiffin Avenue.



2017 CAPITAL PROJECTION FOR ECONOMIC DEVELOPMENT

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
ECON. DEV.											
2017											
Commercial Demolition	\$0	\$0	\$1,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Sunoco Demolition & Tank Pull	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
2017 Total	\$0	\$500,000	\$1,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,650,000
2018											
Commercial Demolition	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
2018 Total	\$0	\$500,000	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$900,000
2019											
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
2019 Total	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
2020											
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
2020 Total	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
2021											
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
2021 Total	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
ECON. DEV. Total	\$0	\$2,500,000	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,050,000
Grand Total	\$0	\$2,500,000	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,050,000

NEIGHBORHOODS



Pictured, Top Row, L-R: Before shots of houses qualifying for Housing Beautification and Redevelopment grants on Carr St, W Monroe St and Central Ave; Second Row, L-R: After shots of houses on Carr St, W Monroe St and Central Ave; Bottom Row, L-R: Meigs St demolition.



2017 CAPITAL PROJECTION FOR NEIGHBORHOODS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
NEIGHBORHOODS											
2017											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$50,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhood Initiative - Plan	\$0	\$0	\$0	\$0	\$10,000	\$50,000	\$0	\$0	\$0	\$0	\$60,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
2017 Total	\$0	\$410,000	\$0	\$250,000	\$10,000	\$110,000	\$120,000	\$0	\$0	\$0	\$900,000
2018											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$310,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
2018 Total	\$0	\$420,000	\$0	\$250,000	\$0	\$60,000	\$120,000	\$0	\$0	\$0	\$850,000
2019											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$360,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
2019 Total	\$0	\$420,000	\$0	\$300,000	\$0	\$60,000	\$120,000	\$0	\$0	\$0	\$900,000
2020											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Safe Routes to Schools - Construction	\$0	\$0	\$0	\$100,000	\$185,000	\$0	\$0	\$0	\$0	\$0	\$285,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
2020 Total	\$0	\$420,000	\$0	\$100,000	\$185,000	\$60,000	\$120,000	\$0	\$0	\$0	\$885,000
2021											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhoods & Art	\$0	\$30,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$150,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
2021 Total	\$0	\$390,000	\$0	\$0	\$0	\$60,000	\$120,000	\$0	\$0	\$0	\$570,000
NEIGHBORHOODS Total	\$0	\$2,060,000	\$0	\$900,000	\$195,000	\$350,000	\$600,000	\$0	\$0	\$0	\$4,105,000
Grand Total	\$0	\$2,060,000	\$0	\$900,000	\$195,000	\$350,000	\$600,000	\$0	\$0	\$0	\$4,105,000

PARKS, RECREATION & PATHWAYS



Pictured, Top Row, L-R: Members of Grounds Maintenance put finishing touches on Shoreline Park improvements; Sandusky residents enjoying new swing; dedication ceremony for Orlando Pace Park improvements; Bottom Row: Members of Streets department assist with Surf's Up demo and Sandusky Bay Pavilion improvements.



2017 CAPITAL PROJECTION FOR PARKS, RECREATION AND PATHWAYS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
RECREATION											
2017											
Big Island Floating Dock	\$0	\$0	\$0	\$0	\$25,000	\$15,000	\$0	\$0	\$0	\$0	\$40,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Battery Park & Sandusky Bay Pavilion	\$0	\$0	\$0	\$45,122	\$35,000	\$45,122	\$0	\$0	\$0	\$0	\$125,244
Lions Park Parking Lot	\$0	\$0	\$0	\$175,000	\$300,000	\$0	\$0	\$125,000	\$0	\$0	\$600,000
Sandusky Bay Pathway Plan Update	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Jackson Street Pier Plan & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000
Urban Forest Grant Near Shoreline	\$0	\$0	\$0	\$37,000	\$0	\$0	\$0	\$0	\$0	\$0	\$37,000
Skate Park Planning & Design	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Trailway Acquisition	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Foxborough Park Playground	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Lions Park Playground	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Sandusky Bay Initiative - Design	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Sandusky Bay - Strategic Restoration Initiative	\$0	\$0	\$0	\$240,000	\$0	\$0	\$0	\$0	\$0	\$0	\$240,000
The Landing Conceptual Design	\$0	\$0	\$0	\$0	\$60,000	\$100,000	\$0	\$0	\$0	\$0	\$160,000
2017 Total	\$0	\$0	\$0	\$1,497,122	\$660,000	\$160,122	\$300,000	\$125,000	\$0	\$0	\$2,742,244
2018											
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Jackson Street Pier Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500,000	\$0	\$0	\$0	\$3,500,000
Churchwell Park Master Plan & Ph I Implement	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$25,000	\$0	\$25,000	\$150,000
Tennis Courts Planning & Design	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Skate Park Construction	\$0	\$0	\$0	\$0	\$0	\$400,000	\$200,000	\$0	\$0	\$0	\$600,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Dog Park	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Central Park Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Jaycee Park & Trail, Planning & Design	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$75,000	\$0	\$0	\$150,000
2018 Total	\$0	\$0	\$0	\$0	\$845,000	\$400,000	\$3,700,000	\$100,000	\$0	\$25,000	\$5,070,000
2019											
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Battery Park & Sandusky Bay Pavilion	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000,000	\$0	\$0	\$0	\$5,000,000
Dredging Jackson Pier Slip	\$0	\$0	\$0	\$0	\$50,000	\$0	\$100,000	\$0	\$0	\$0	\$150,000
Landing Park Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
Churchwell Park Implementation, Phase II	\$0	\$0	\$0	\$0	\$175,000	\$0	\$0	\$0	\$0	\$300,000	\$775,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Tennis Courts Construction	\$0	\$0	\$0	\$0	\$200,000	\$600,000	\$0	\$0	\$0	\$0	\$800,000
2019 Total	\$0	\$0	\$0	\$0	\$950,000	\$600,000	\$6,600,000	\$0	\$0	\$300,000	\$8,750,000
2020											
Shore Protection Projects	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$100,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Amvets Implementation (w/WWTP project)	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
2020 Total	\$50,000	\$0	\$0	\$0	\$625,000	\$0	\$0	\$50,000	\$0	\$0	\$725,000
2021											
Shore Protection Projects	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$100,000
Huron Park Master Plan	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhood Bikeway Planning	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Venice Improvements	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
2021 Total	\$50,000	\$0	\$0	\$0	\$625,000	\$0	\$0	\$50,000	\$0	\$0	\$725,000
RECREATION Total	\$100,000	\$0	\$0	\$1,497,122	\$3,705,000	\$1,160,122	\$10,600,000	\$325,000	\$0	\$325,000	\$18,012,244
Grand Total	\$100,000	\$0	\$0	\$1,497,122	\$3,705,000	\$1,160,122	\$10,600,000	\$325,000	\$0	\$325,000	\$18,012,244




PROVISIONS



Pictured, Top Row, L-R:
Fire Department Dive
Team training; example
of self-contained
breathing apparatus
(SCBA) for fire
department; a member
of the Sandusky Police
Department models a
bulletproof vest;
Bottom Row: Sandusky
Transit System vehicle.



2017 CAPITAL PROJECTION FOR PROVISIONS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
 PROVISIONS											
 2017											
Misc Vehicles (Utility trucks for street, property)	\$0	\$0	\$0	\$0	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Salt Truck	\$0	\$0	\$0	\$340,000	\$0	\$0	\$0	\$0	\$0	\$0	\$340,000
SFD - Water Rescue	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Engineering Inspector Vehicle	\$0	\$0	\$0	\$0	\$12,000	\$0	\$0	\$12,000	\$0	\$12,000	\$36,000
Transit Facility state of good repair	\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$0	\$76,000	\$0	\$95,000
Fire Station Improvements	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000
City Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$525,000	\$0	\$0	\$0	\$525,000
Justice Center	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Transit - Converted Van (9)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$443,000	\$0	\$443,000
Water - mini (from cemetery)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Sewer - 1-ton, jet truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$0	\$600,000
SFD - Pick up	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
SPD - Cruiser & Body Cameras	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,000
2017 Total	\$55,000	\$0	\$250,000	\$340,000	\$182,000	\$19,000	\$525,000	\$612,000	\$519,000	\$32,000	\$2,534,000
 2018											
City Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$525,000	\$0	\$0	\$0	\$525,000
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Salt Truck	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Sewer - camera truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Fire Station Improvements	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Water - Valve Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Transit - (3) Large Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$0	\$1,100,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
2018 Total	\$0	\$0	\$125,000	\$100,000	\$117,500	\$0	\$525,000	\$250,000	\$1,100,000	\$50,000	\$2,267,500

2017 CAPITAL PROJECTION FOR PROVISIONS (CONTINUED)

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
2019											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Sewer vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
SFD - Ambulance	\$0	\$0	\$0	\$237,000	\$0	\$0	\$0	\$0	\$0	\$0	\$237,000
Transit - (2) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
2019 Total	\$0	\$0	\$60,000	\$4,437,000	\$117,500	\$0	\$0	\$100,000	\$120,000	\$0	\$4,834,500
2020											
Cemetery Stone Wall	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Fire Station & Parking Lot Improvements	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Water - Vactor Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
SFD - Fire Engine	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
Street Paver	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Transit - (2) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
2020 Total	\$0	\$0	\$135,000	\$4,700,000	\$217,500	\$0	\$0	\$0	\$120,000	\$200,000	\$5,372,500
2021											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Fire Station & Parking Lot Improvements	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Transit - (5) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$390,000	\$0	\$390,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
2021 Total	\$0	\$0	\$100,000	\$4,200,000	\$117,500	\$0	\$0	\$0	\$390,000	\$0	\$4,807,500
PROVISIONS Total	\$55,000	\$0	\$670,000	\$13,777,000	\$752,000	\$19,000	\$1,050,000	\$962,000	\$2,249,000	\$282,000	\$19,816,000
Grand Total	\$55,000	\$0	\$670,000	\$13,777,000	\$752,000	\$19,000	\$1,050,000	\$962,000	\$2,249,000	\$282,000	\$19,816,000







SEWER



Picture, Top Row, L-R: Wastewater Treatment Plant on Harrison St; grit tank improvements at Wastewater Treatment Plant; Middle Row: Member of Sewer Maintenance unloading sludge hopper; Bottom Row, L-R: Before and after shots of Farwell lift station.



2017 CAPITAL PROJECTION FOR SEWER

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
 SEWER											
 2017											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$100,000
Digester Structural Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
East End Sewer Improvements	\$0	\$0	\$0	\$444,619	\$0	\$0	\$0	\$0	\$0	\$0	\$444,619
Farwell, Pier Track - Design	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Grit Tank Capacity Improvements	\$0	\$0	\$0	\$113,878	\$0	\$0	\$0	\$0	\$0	\$0	\$113,878
Market Street - Combination	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000
Storm Water ERU Analysis/program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$124,014	\$0	\$0	\$124,014
Dumpster Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,177	\$0	\$0	\$44,177
Roof Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,079	\$0	\$0	\$111,079
#14 CP - Design & Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Green Infrastructure/SHS - Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Green Infrastructure Evaluation, Phase 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$65,000
Venice Lift Station & I/I Investigation - Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164,000	\$0	\$0	\$164,000
Pump #4 Rebuild	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000
Slip Lining & Manhole Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Local Limit Sampling	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000
2017 Total	\$0	\$0	\$0	\$808,497	\$0	\$0	\$0	\$1,483,270	\$0	\$50,000	\$2,341,767
 2018											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$100,000
Columbus Lift Station Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$65,000
Farwell, Pier Track - Constr.	\$0	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000
Ferrous Tank Liner Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$125,000
Venice Lift Station - Constr.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Green Infrastructure/SHS - Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
2018 Total	\$0	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$1,240,000	\$0	\$50,000	\$3,090,000
 2019											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Mills St. High Rate Treatment - Design	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
Class A Sludge/Centrifuge Construction	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
2019 Total	\$0	\$0	\$0	\$4,000,000	\$0	\$0	\$0	\$525,000	\$0	\$25,000	\$4,550,000
 2020											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Larchmont Slip Lining	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000
Monroe Sewer Separation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Mills St. High Rate Treatment - Construction	\$0	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000,000
2020 Total	\$0	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$1,075,000	\$0	\$25,000	\$10,100,000
 2021											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Arthur Street CSO Investigation/Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Slip Lining Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Lift Station Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
2021 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,125,000	\$0	\$25,000	\$1,150,000
SEWER Total	\$0	\$0	\$0	\$15,608,497	\$0	\$0	\$0	\$5,448,270	\$0	\$175,000	\$21,231,767
Grand Total	\$0	\$0	\$0	\$15,608,497	\$0	\$0	\$0	\$5,448,270	\$0	\$175,000	\$21,231,767




STREETS



Pictured, Top Row, L-R: Members of Forestry department plant young trees throughout the city; early phase of construction of Jackson Street parking lot; Bottom Row, L-R: Members of Forestry department remove a problematic tree; Fifth St resurfacing (Sycamore Line to Hollywood); sidewalk improvements on Waverly Rd.



2017 CAPITAL PROJECTION FOR STREETS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
 STREETS											
 2017											
Camp Street - Constr & Insp	\$0	\$0	\$0	\$266,343	\$8,370	\$0	\$0	\$77,184	\$0	\$78,841	\$430,738
Cleveland Road Planning & Design	\$0	\$0	\$0	\$200,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Wayfinding	\$0	\$0	\$0	\$140,360	\$91,500	\$250,000	\$0	\$0	\$0	\$0	\$481,860
Columbus Ave Underpass Maintenance	\$0	\$0	\$0	\$0	\$85,000	\$0	\$0	\$0	\$0	\$0	\$85,000
Fifth Street Resurfacing	\$0	\$0	\$0	\$9,017	\$9,017	\$0	\$0	\$0	\$0	\$0	\$18,034
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Resurface McKelvey, Franklin, Neil, Bell	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Venice Heights Boulevard & Pinewood Drainage	\$0	\$0	\$0	\$0	\$675,000	\$0	\$0	\$75,000	\$0	\$0	\$750,000
Campbell Street & Scott Intersection Recon.	\$0	\$15,000	\$0	\$175,000	\$270,000	\$0	\$0	\$70,000	\$0	\$70,000	\$600,000
Jackson Street Parking Lot	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
2016 Sidewalk & Curb Program	\$0	\$0	\$0	\$0	\$214,160	\$0	\$0	\$0	\$0	\$0	\$214,160
2017 Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Shoreline Drive Plan & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000
Transit Center Platform & Lot Improvements	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Transit Waiting Environment Improvements	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$67,500	\$0	\$75,000
Thorpe Culvert Replacement	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Gartland Avenue Reconstruction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$320,000	\$0	\$164,000	\$484,000
In-house paving projects, basketball courts	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
2017 Total	\$0	\$15,000	\$0	\$790,720	\$1,860,547	\$250,000	\$350,000	\$567,184	\$67,500	\$312,841	\$4,213,792
 2018											
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Healthy Hayes Corridor - Design	\$0	\$0	\$0	\$100,000	\$65,000	\$65,000	\$0	\$70,000	\$0	\$0	\$300,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
US-250 Pedestrian Bridge Demolition	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Downtown Streetscape - Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
West End Resurfacing & Drainage	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$450,000	\$0	\$0	\$1,250,000
Thorpe Culvert Replacement	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
2018 Total	\$0	\$0	\$50,000	\$100,000	\$1,172,500	\$65,000	\$50,000	\$545,000	\$7,500	\$0	\$1,990,000

2017 CAPITAL PROJECTION FOR STREETS (CONTINUED)

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
2019											
Shoreline Drive Construction	\$0	\$0	\$0	\$0	\$400,000	\$0	\$800,000	\$400,000	\$0	\$400,000	\$2,000,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Meigs Street - Streetscape, Resurface, Bikelane	\$0	\$0	\$0	\$94,198	\$23,802	\$0	\$0	\$0	\$0	\$0	\$118,000
Healthy Hayes Corridor - Constuction	\$0	\$0	\$0	\$480,000	\$70,000	\$200,000	\$0	\$250,000	\$0	\$0	\$1,000,000
Downtown Streetscape - Const	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$800,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Warren Street & Trail (N) Design	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Pierce, Thomas, Rockwell Resurfacing	\$0	\$0	\$0	\$0	\$591,198	\$0	\$0	\$208,802	\$0	\$0	\$800,000
2019 Total	\$0	\$0	\$0	\$574,198	\$1,417,500	\$200,000	\$1,600,000	\$908,802	\$7,500	\$400,000	\$5,108,000
2020											
Pre-emption Design & Installation	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Boalt & Lane Area Storm and Resurfacing Design	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$100,000	\$0	\$0	\$125,000
Meigs Street - Streetscape, Resurface, Bikelane	\$0	\$0	\$0	\$941,974	\$235,494	\$0	\$0	\$0	\$0	\$0	\$1,177,468
Pavement Condition Rating Update	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Urban Paving: US-6 (Venice to East Corp Limit)	\$0	\$0	\$0	\$852,931	\$713,310	\$0	\$0	\$0	\$0	\$0	\$1,566,241
Warren Street & Trail (N) Construction	\$0	\$0	\$0	\$0	\$450,000	\$0	\$0	\$300,000	\$0	\$0	\$750,000
Tiffin Underpass Improvements (RR)	\$0	\$0	\$0	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000
2020 Total	\$0	\$0	\$150,000	\$1,794,905	\$1,566,304	\$1,200,000	\$0	\$425,000	\$7,500	\$0	\$5,143,709
2021											
Pre-emption Design & Installation	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Boalt & Lane Area Storm and Resurfacing Design	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$800,000	\$0	\$0	\$1,150,000
Walk Wayne - Huron/Wayne/Washington	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Urban Paving: US-6 (Tiffin to West Corp Limit)	\$0	\$0	\$0	\$362,448	\$202,134	\$0	\$0	\$0	\$0	\$0	\$564,582
East Water Streetscape & Surface Trt	\$0	\$0	\$0	\$0	\$350,000	\$0	\$50,000	\$0	\$0	\$0	\$400,000
Streets Resurfacing	\$0	\$0	\$0	\$0	\$197,866	\$0	\$0	\$0	\$0	\$0	\$197,866
2021 Total	\$0	\$0	\$150,000	\$362,448	\$1,357,500	\$0	\$50,000	\$825,000	\$7,500	\$0	\$2,752,448
STREETS Total	\$0	\$15,000	\$350,000	\$3,622,271	\$7,374,351	\$1,715,000	\$2,050,000	\$3,270,986	\$97,500	\$712,841	\$19,207,949
Grand Total	\$0	\$15,000	\$350,000	\$3,622,271	\$7,374,351	\$1,715,000	\$2,050,000	\$3,270,986	\$97,500	\$712,841	\$19,207,949







TECHNOLOGY



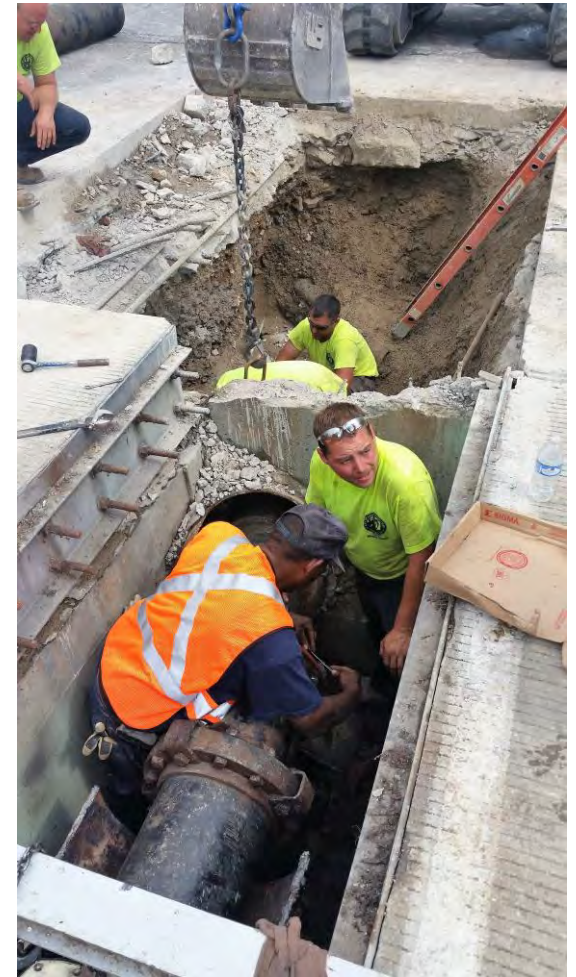
Pictured, Top Row, L-R: Map of trees within the boulevard, throughout the City, including trees that have been removed or are due to be removed; Trimble device used to upload data to Geographic Information System (GIS); Bottom Row: zoning map of Sandusky.



2017 CAPITAL PROJECTION FOR TECHNOLOGY

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
 TECHNOLOGY											
 2017											
GIS Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000	\$20,000
Software Upgrades	\$31,000	\$0	\$0	\$0	\$0	\$0	\$0	\$15,500	\$0	\$15,500	\$62,000
SPD - Mobile Data Terminals	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Transit Dispatching Software	\$0	\$0	\$0	\$181,000	\$0	\$0	\$0	\$0	\$2,000	\$0	\$183,000
2017 Total	\$56,000	\$0	\$0	\$181,000	\$0	\$0	\$0	\$25,500	\$2,000	\$25,500	\$290,000
 2018											
HRIS Software	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500	\$0	\$7,500	\$30,000
Network Door Controls	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$15,000
SPD - Mobile Data Terminals	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
2018 Total	\$37,500	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500	\$0	\$11,250	\$60,000
 2019											
Network Door Controls	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$0	\$3,750	\$15,000
SPD - Mobile Data Terminals	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
2019 Total	\$22,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$0	\$3,750	\$30,000
 2020											
Server Virtualization Replacement	\$22,500	\$0	\$0	\$0	\$0	\$0	\$0	\$11,250	\$0	\$11,250	\$45,000
SPD - Mobile Data Terminals	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
2020 Total	\$42,500	\$0	\$0	\$0	\$0	\$0	\$0	\$11,250	\$0	\$11,250	\$65,000
 2021											
SPD - Mobile Data Terminals	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
2021 Total	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
TECHNOLOGY Total	\$188,500	\$0	\$0	\$181,000	\$0	\$0	\$0	\$48,000	\$2,000	\$51,750	\$475,000
Grand Total	\$188,500	\$0	\$0	\$181,000	\$0	\$0	\$0	\$48,000	\$2,000	\$51,750	\$475,000

WATER



Pictured, Top Row, L-R: Big Island Water Works facility on First St; water tower located at Mills Street Golf Course; members of Water Distribution fix water main; Bottom Row: inspection of water tower spray system.



2017 CAPITAL PROJECTION FOR WATER

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
WATER											
2017											
Cedar Point Watermain - Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Cemetery Waterline	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
Emergency Intake & NaMnO4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,839	\$88,839
Lincoln St Water Line	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$125,000	\$175,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$175,000	\$275,000
Powdered Activated Carbon System	\$0	\$0	\$0	\$1,401,777	\$0	\$0	\$0	\$0	\$0	\$0	\$1,401,777
Venice, Linden, Sagamore & WS Walkability	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Sheldon's Marsh Intake Improvements	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
2017 Total	\$0	\$0	\$0	\$3,651,777	\$0	\$0	\$0	\$150,000	\$0	\$463,839	\$4,265,616
2018											
Chaussee Water Tower Demolition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Distribution Building Expansion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
F St & Cleveland Rd Water Mains	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$400,000
Filter Media Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Venice, Linden, Sagamore & WS Walkability	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
4 Water Loops under RR Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
2018 Total	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$100,000	\$0	\$1,400,000	\$4,000,000
2019											
Filter Media Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Water Plant Asphalt Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Water tower nozzle replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
2019 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$875,000	\$975,000
2020											
Buildout of NASA building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Columbus Int (Perkins, Camp, Hayes)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Perkins (52nd - Campbell)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Sludge Pond Dredging	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
2020 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$920,000	\$1,020,000
2021											
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Valving for settling basins	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Wilson (Perkins to Tiffin) Water Main	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Clarifier Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Cedar Point Watermain Loop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
Bennett Avenue Water Mains	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
2021 Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$1,430,000	\$1,530,000
WATER Total	\$0	\$0	\$0	\$6,151,777	\$0	\$0	\$0	\$550,000	\$0	\$5,088,839	\$11,790,616
Grand Total	\$0	\$0	\$0	\$6,151,777	\$0	\$0	\$0	\$550,000	\$0	\$5,088,839	\$11,790,616

CONTRIBUTORS BY DEPARTMENT

ADMINISTRATIVE SERVICES

The **Sandusky City Commission** approves the annual budget, including dollars available for capital projects.



Dennis E. Murray Jr.
President



Richard R. Brady
Vice President



Nikki Lloyd



Greg Lockhart



C. Wesley Poole



Naomi Twine



Dave Waddington

To connect with members of the City Commission, please contact:

Commission Clerk, Kelly Kresser

(419) 627-5850

kresser@ci.sandusky.oh.us

The **City Manager** is responsible for managing the city's overall budget, including capital improvements. The manager evaluates each potential capital project and determines which projects to prioritize in the Capital Improvement Plan (CIP) for each forthcoming year. Final budget recommendations are made to the Sandusky City Commission for formal approval.

For further details regarding the process used to determine CIP projects, please see the *Frequently Asked Questions (FAQs)* section of this document.

To connect with the City Manager, please contact:

City Manager's office

City Manager, Eric Wobser

Executive Assistant, Leslie Mesenburg

(419) 627-5844

ewobser@ci.sandusky.oh.us

lmesenburg@ci.sandusky.oh.us



The **Department of Finance** assists City commissioners and each department in the preparation of the annual budget. Because this department is responsible for collecting, spending, investing, managing and protecting all City money, as well as overseeing records, receipts, assets, liabilities and taxes, the director of finance evaluates financing options and funding plans for capital improvements. The department of finance also assists with coding of accounts and creating new sub-accounts to be used for capital projects.

To connect with the Department of Finance, please contact:

Finance Director, Hank Solowiej, CPA	(419) 627-5776 hsolowiej@ci.sandusky.oh.us
--------------------------------------	--

The **Department of Information Technology (IT)** is responsible for capital projects within the IT department, as well as assisting with all technology-related projects throughout the city, including the Geographic Information System (GIS) that launched in 2016.

To connect with the Department of Information Technology (IT), please contact:

IT Director, Stuart Hamilton	(419) 627-5969 shamilton@ci.sandusky.oh.us
------------------------------	--

The **Department of Human Resources** is responsible for all personnel issues throughout the City, including hiring, conducting union negotiations, maintaining personnel files and managing insurance benefits, worker's compensation and leaves of absence, as well as many other aspects of daily operations.

To connect with the Department of Human Resources, please contact:

Deb Leslie	(419) 627-5885, dleslie@ci.sandsuky.oh.us
Connie Nicholson	(419) 627-5968, cnicholson@ci.sandusky.oh.us

The **Department of Law** functions as legal counsel for City commissioners and the city manager, as well as all departmental City staff, boards and advisory committees, in all matters relating to consistency with the City Charter, the Ohio Revised Code and other laws and negotiations. Contract documents are created and maintained by the law department for the CIP and the law director manages all ordinances to be reviewed and approved by the Sandusky City Commission.

To connect with the Department of Law, please contact:

Department of Law office:	(419) 627-5852
Law Director, Justin Harris	jharris@ci.sandusky.oh.us
Executive Assistant, Paige Doster	pdoster@ci.sandusky.oh.us

The **Department of Recreation** plans, develops and implements most of the activities in the city parks and coordinates publicly and privately-operated special events on city properties and downtown. These projects are often funded through the GLRI program.

To connect with the Department of Law, please contact:

Recreation Superintendent, Victoria Kurt

(419) 627-5886

vkurt@ci.sandusky.oh.us



Pictured, Top Row, L-R:
“Drink and Dabble” art
event; Paper District
Marina at full capacity;
Bottom Row, L-R: Aerial
view of annual Touch-a-
Truck event; community
youth gather in Lyons Park
for recreational program
event.



2017 CAPITAL PROJECTION FOR ADMINISTRATIVE SERVICES

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
2017											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$100,000
Software Upgrades	\$31,000	\$0	\$0	\$0	\$0	\$0	\$0	\$15,500	\$0	\$15,500	\$62,000
City Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$525,000	\$0	\$0	\$0	\$525,000
Justice Center	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Local Limit Sampling	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$25,000
2017 Total	\$46,000	\$0	\$0	\$0	\$0	\$0	\$525,000	\$90,500	\$0	\$65,500	\$727,000
2018											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000	\$100,000
City Hall	\$0	\$0	\$0	\$0	\$0	\$0	\$525,000	\$0	\$0	\$0	\$525,000
HRIS Software	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500	\$0	\$7,500	\$30,000
Network Door Controls	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$15,000
2018 Total	\$22,500	\$0	\$0	\$0	\$0	\$0	\$525,000	\$57,500	\$0	\$61,250	\$670,000
2019											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Network Door Controls	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750	\$0	\$3,750	\$15,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
2019 Total	\$7,500	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$28,750	\$0	\$28,750	\$4,265,000
2020											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Server Virtualization Replacement	\$22,500	\$0	\$0	\$0	\$0	\$0	\$0	\$11,250	\$0	\$11,250	\$45,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
2020 Total	\$22,500	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$36,250	\$0	\$36,250	\$4,295,000
2021											
Automation/SCADA Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$50,000
Justice Center	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,200,000
2021 Total	\$0	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$4,250,000
Grand Total	\$98,500	\$0	\$0	\$12,600,000	\$0	\$0	\$1,050,000	\$238,000	\$0	\$216,750	\$14,207,000

COMMUNITY AND ECONOMIC DEVELOPMENT, PLANNING AND TRANSIT

This department houses divisions associated with planning, code enforcement, building, housing and economic development, and administers the Community Development Block Grant (CDBG) in coordination with other departments, as well as the Community Development Capital Projects fund and Economic Development Capital Projects fund, that are partially funded by Issue 8 revenue. Other common funding sources are CHIP, Issue 8 Blight, Issue 8 Economic Development, rental registration, administrative penalty fees and permit revenues. The department also applies for various grants for special projects.

The **Planning Division** is responsible for developing planning documents and master plans for neighborhoods, parks and bikeways, as well as managing residential demolition, environmental assessment projects and city-wide zoning. The **Building Division** is the point of contact for all permitting and building inspections for commercial, industrial and residential projects. The **Code Enforcement Division** inspects and enforces all housing and code violations throughout the city. The **Housing & Economic Development Division** manages the City Land Bank, property acquisition, various improvement districts, economic incentive programs and loan programs, while working closely with entrepreneurs and business owners looking to locate potential sites in the City.

The **Sandusky Transit System (STS)** is housed in the Department of Community Development but has its own designation in the CIP because it serves a function independent of other projects. STS operates a Dial-A-Ride service providing curb-to-curb, advance reservation and shared-ride transportation service within Erie County. STS also operates a fixed route SPARC system, providing service from over 60 stop locations within the City of Sandusky, and most of Perkins Township.

To connect with these various divisions, please contact:

Development offices	(419) 627-5832
Chief Development Officer, Matt Lasko	mlasko@ci.sandusky.oh.us
Director of Planning, Angela Byington	abyington@ci.sandusky.oh.us
Housing Manager, Amanda McClain	amcclain@ci.sandusky.oh.us
Administrative Assistant, Deb Eversole	deversole@ci.sandusky.oh.us
Building department	(419) 627-5940

To connect with the STS, please contact:

Sandusky Transit System	(419) 627-0740
Operations (MV Transportation)	(419) 621-8462
Manager, Marvin Ranaldson	mrarnaldson@ci.sandusky.oh.us



Pictured: Neighborhood Initiative Coordinator, Talon Flohr, interacts with residents during a community event; G&C Foundry demolition

2017 CAPITAL PROJECTION FOR COMMUNITY AND ECONOMIC DEVELOPMENT, PLANNING AND TRANSIT

	CAPITAL	DEVELOPMENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA-STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
2017											
Commercial Demolition	\$0	\$0	\$1,050,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,050,000
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$50,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Transit Dispatching Software	\$0	\$0	\$0	\$181,000	\$0	\$0	\$0	\$0	\$2,000	\$0	\$183,000
Transit Facility state of good repair	\$0	\$0	\$0	\$0	\$0	\$19,000	\$0	\$0	\$76,000	\$0	\$95,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Battery Park & Sandusky Bay Pavilion	\$0	\$0	\$0	\$45,122	\$35,000	\$45,122	\$0	\$0	\$0	\$0	\$125,244
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Sunoco Demolition & Tank Pull	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhood Initiative - Plan	\$0	\$0	\$0	\$0	\$10,000	\$50,000	\$0	\$0	\$0	\$0	\$60,000
Sandusky Bay Pathway Plan Update	\$0	\$0	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$35,000
Jackson Street Pier Plan & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	\$300,000
Shoreline Drive Plan & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$0	\$350,000
Transit Center Platform & Lot Improvements	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0	\$40,000
Transit Waiting Environment Improvements	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$67,500	\$0	\$75,000
Transit - Converted Van (9)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$443,000	\$0	\$443,000
Trailway Acquisition	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
2017 Total	\$0	\$910,000	\$1,050,000	\$476,122	\$177,500	\$174,122	\$770,000	\$0	\$588,500	\$0	\$4,246,244
2018											
Commercial Demolition	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$310,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Churchwell Park Master Plan & Ph I Implement	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$25,000	\$0	\$25,000	\$150,000
Tennis Courts Planning & Design	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Downtown Streetscape - Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$50,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
Jaycee Park & Trail, Planning & Design	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$75,000	\$0	\$0	\$150,000
Transit - (3) Large Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$0	\$1,100,000
2018 Total	\$0	\$920,000	\$400,000	\$250,000	\$702,500	\$60,000	\$170,000	\$100,000	\$1,107,500	\$25,000	\$3,735,000

COMMUNITY AND ECONOMIC DEVELOPMENT, PLANNING AND TRANSIT (CONTINUED)

2019											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$360,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
Transit - (2) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
2019 Total	\$0	\$920,000	\$0	\$300,000	\$507,500	\$60,000	\$120,000	\$0	\$127,500	\$0	\$2,035,000
2020											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Neighborhoods & Art	\$0	\$60,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$180,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
Transit - (2) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$120,000	\$0	\$120,000
2020 Total	\$0	\$920,000	\$0	\$0	\$507,500	\$60,000	\$120,000	\$0	\$127,500	\$0	\$1,735,000
2021											
Downpayment Assistance	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Exterior Home Repair	\$0	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000
Façade Improvements	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Marketing	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Demolition & Acquisition	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Small Business Grants	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Huron Park Master Plan	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
Transit Shelters	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500	\$0	\$15,000
Large Scale Gap Financing	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Substantial Housing Repair Grants	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Business Improvement District	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Residential Landscaping	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
Neighborhood Bikeway Planning	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Sandusky Bay Pathway & Trails	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000
Neighborhoods & Art	\$0	\$30,000	\$0	\$0	\$0	\$30,000	\$90,000	\$0	\$0	\$0	\$150,000
Neighborhood Housing	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	\$0	\$0	\$0	\$60,000
Transit - (5) Medium Bus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$390,000	\$0	\$390,000
2021 Total	\$0	\$890,000	\$0	\$0	\$557,500	\$60,000	\$120,000	\$0	\$397,500	\$0	\$2,025,000
Grand Total	\$0	\$4,560,000	\$1,450,000	\$1,026,122	\$2,452,500	\$414,122	\$1,300,000	\$100,000	\$2,348,500	\$25,000	\$13,776,244

FIRE DEPARTMENT

The **Sandusky Fire Department (SFD)**, proudly serving over 25,000 permanent residents within 14.7 square miles, is the largest fire department in Erie County with 47 career firefighters responding from three stations and an Insurance Service Office (ISO) rating of 4. SFD is a full service fire department providing fire, Advanced Life Support (ALS), Basic Life Support (BLS) and Technical Rescue (Scuba, Trench, High Angle, Structural Collapse and Confined Space). Several staff technicians also support the Countywide Hazardous Materials Team.

The SFD does more than just fight fires. Staff is trained in emergency response, water rescue, rope rescue, vehicle rescue and confined space entry. The Central Fire Station on West Market Street serves the central business district and central corridor by housing an engine truck, a ladder truck, an ambulance, a hazmat vehicle, a command vehicle and a reserve engine truck. Station #3 serves the east side of the city, including Cedar Point, by maintaining an engine truck and ambulance on the premises. Station #7 houses an engine truck and ambulance for service to the west side of the city. The water rescue boat is maintained at the Paper District Marina.

Capital improvements requested by the fire department are typically for equipment, safety, rescue, vehicles and building improvements. When purchases cannot be paid for from the Emergency Management System (EMS) Fund, they are typically included in the Operation and Maintenance (O&M) budget as normal operating expenses.

To connect with the SFD, please contact:

Central Fire Station
Interim Chief, Mario D'Amico
Administrative Assistant, Diane Mulvin

(419) 627-5822

dmulvin@ci.sandusky.oh.us



Pictured, Top Row: Fire on McDonough St; Bottom Row: New Fire Department logo, students from Sandusky High School thank members of Sandusky Fire Department on behalf of the Sandusky Schools.



2017 CAPITAL PROJECTION FOR FIRE

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
2017											
SFD - Water Rescue	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Fire Station Improvements	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$35,000
SFD - Pick up	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,000
SFD - Mobile Data Terminals	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
2017 Total	\$0	\$0	\$270,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$270,000
2018											
Fire Station Improvements	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
SFD - Mobile Data Terminals	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
2018 Total	\$0	\$0	\$132,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$132,000
2019											
SFD - Ambulance	\$0	\$0	\$0	\$237,000	\$0	\$0	\$0	\$0	\$0	\$0	\$237,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
SFD - Mobile Data Terminals	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
2019 Total	\$0	\$0	\$67,000	\$237,000	\$0	\$0	\$0	\$0	\$0	\$0	\$304,000
2020											
Fire Station & Parking Lot Improvements	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,000
SFD - Fire Engine	\$0	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
SFD - Mobile Data Terminals	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
2020 Total	\$0	\$0	\$142,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$642,000
2021											
Fire Station & Parking Lot Improvements	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
SFD - Equipment, Radios and Gear	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
SFD - Mobile Data Terminals	\$0	\$0	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000
2021 Total	\$0	\$0	\$107,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$107,000
Grand Total	\$0	\$0	\$718,000	\$737,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,455,000

POLICE DEPARTMENT

The **Sandusky Police Department (SPD)** strives to improve the quality of life in the City of Sandusky by addressing the concerns of our citizens.

In addition to traditional law enforcement tactics, the SPD focuses on building trust and reducing crime through extensive trainings and special programs, such as community policing and the drug tip line.

In addition, they are looking at innovative ways to use various data to develop proactive strategies for policing. For example, they use the number of reported gunshot calls received to identify target enforcement areas.

To connect with the SPD, please contact:

SPD office

Police Chief, John Orzech

Administrative Assistant, Eva Olcott

(419) 627-5870

jorzech@ci.sandusky.oh.us

eolcott@ci.sandusky.oh.us



Pictured, Top Row, L-R: Sandusky Police logo; 2016 Department photo; Bottom Row: Community Impact officers assist Pastor Calvin with moving boxed donations at New Day Family Resource Center; police officers connect with community youth during Trick-or-Treat event and neighborhood basketball game.

2017 CAPITAL PROJECTION FOR POLICE

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
2017											
SPD - Mobile Data Terminals	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000
SPD - Cruiser & Body Cameras	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
2017 Total	\$65,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000
2018											
SPD - Mobile Data Terminals	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
2018 Total	\$15,000	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$115,000
2019											
SPD - Mobile Data Terminals	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
2019 Total	\$15,000	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$115,000
2020											
SPD - Mobile Data Terminals	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
2020 Total	\$20,000	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$120,000
2021											
SPD - Mobile Data Terminals	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000
SPD Cruisers	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
2021 Total	\$30,000	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$130,000
Grand Total	\$145,000	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$0	\$545,000

PUBLIC SERVICES

The **Department of Public Services** improves, enhances and maintains city-owned parks, buildings, the urban forest, playgrounds, streets and traffic while managing and operating Mills Creek Golf Course, Oakland Cemetery, the greenhouse, Paper District Marina and Shelby Street Boat Ramp. This is accomplished through seven divisions: **Cemetery, Fleet Maintenance, Forestry, Horticultural Services and Property Maintenance.**

To connect with the Department of Public Services, please contact:

Public Services office
Director of Public Services, Brad Link
Administrative Assistant, Kelly Kromer

(419) 627-5884
blink@ci.sandusky.oh.us
kkromer@ci.sandusky.oh.us



Pictured, Top Row, L-R: City Horticulturist, Tom Speir, hosts a group of students at the City greenhouse; Facer Park, Bottom Row, L-R: tree planting and grounds maintenance at the Paper District Marina; local youth enjoy the splash pad at Huron Park.



2017 CAPITAL PROJECTION FOR PUBLIC SERVICES AND RECREATION

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
2017											
Cemetery Waterline	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
Misc Vehicles (Utility trucks for street, property)	\$0	\$0	\$0	\$0	\$170,000	\$0	\$0	\$0	\$0	\$0	\$170,000
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Urban Forest Grant Near Shoreline	\$0	\$0	\$0	\$37,000	\$0	\$0	\$0	\$0	\$0	\$0	\$37,000
Skate Park Planning & Design	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Foxborough Park Playground	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000
Lions Park Playground	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
2017 Total	\$0	\$0	\$0	\$37,000	\$375,000	\$0	\$0	\$25,000	\$0	\$25,000	\$462,000
2018											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Dog Park	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Central Park Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
2018 Total	\$0	\$0	\$0	\$0	\$217,500	\$0	\$0	\$25,000	\$0	\$0	\$242,500
2019											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
2019 Total	\$0	\$0	\$0	\$0	\$92,500	\$0	\$0	\$25,000	\$0	\$0	\$117,500
2020											
Cemetery Stone Wall	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
2020 Total	\$0	\$0	\$0	\$0	\$92,500	\$0	\$0	\$25,000	\$0	\$0	\$117,500
2021											
Facilities	\$0	\$0	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0	\$0	\$17,500
Urban Forest Improvements	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Venice Improvements	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
2021 Total	\$0	\$0	\$0	\$0	\$142,500	\$0	\$0	\$25,000	\$0	\$0	\$167,500
Grand Total	\$0	\$0	\$0	\$37,000	\$920,000	\$0	\$0	\$125,000	\$0	\$25,000	\$1,107,000

PUBLIC WORKS

The **Department of Public Works (DPW)** includes all matters related to engineering, sewer, water, streets and traffic.

The **Engineering** division is responsible for design and construction of CIP projects on public and city-owned property, such as the water and wastewater treatment plants, sewers, water lines and towers, roads, sidewalks, multi-use trails, parking lots, shorelines and municipal buildings. While managed in-house, most projects involve teamwork between City staff and external design firms and construction contractors that are chosen for each project through a public bidding process. In recent years, the DPW has been awarded several grants and loans in order to perform a growing number of improvements throughout the city.

The **Streets and Utilities** division is responsible for all matters related to streets and traffic, including signal maintenance, signing and striping, snow and ice control, street maintenance and sweeping; all matters related to sewer maintenance, improvement and repair of all city-owned sewer systems; and all matters related to water distribution, including maintenance, improvements and repairs to all city-owned water lines.

The **Wastewater Treatment** division includes management of around-the-clock operations and laboratory testing at the wastewater treatment plant (WWTP)

The **Water Treatment** division includes management of around-the-clock operations and laboratory testing at Big Island Water Works (BIWW) filtration plant.

In addition to grants and loans, revenue for DPW projects is generated from Issue 8 Infrastructure, CDBG, Capital Infrastructure Fund, as well as utility rates for sewer, water and storm water.

To connect with the Department of Public Works, please contact:

Public Works office

Director of Public Works and City Engineer, Aaron Klein, PE

Administrative Assistant, Elisabeth Sowecke

(419) 627-5829

aklein@ci.sandusky.oh.us

esowecke@ci.sandusky.oh.us



Pictured, L-R:
Surf's Up
demolition and
Camp St
underpass
reconstruction

2017 CAPITAL PROJECTION FOR PUBLIC WORKS

	CAPITAL	DEVELOP- MENT	EMS	PUBLIC GRANTS & LOANS	MAJOR INFRA- STRUCTURE	PRIVATE FUNDING	DISTRICT PUBLIC FINANCING	SEWER	TRANSIT	WATER	TOTAL
2017											
Camp Street - Constr & Insp	\$0	\$0	\$0	\$266,343	\$8,370	\$0	\$0	\$77,184	\$0	\$78,841	\$430,738
Cedar Point Watermain - Planning & Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Cleveland Road Planning & Design	\$0	\$0	\$0	\$200,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$250,000
Digester Structural Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$200,000
East End Sewer Improvements	\$0	\$0	\$0	\$444,619	\$0	\$0	\$0	\$0	\$0	\$0	\$444,619
Emergency Intake & NaMnO4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$88,839	\$88,839
Farwell, Pier Track - Design	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
GIS Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000	\$20,000
Grit Tank Capacity Improvements	\$0	\$0	\$0	\$113,878	\$0	\$0	\$0	\$0	\$0	\$0	\$113,878
Lincoln St Water Line	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$125,000	\$175,000
Market Street - Combination	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$175,000	\$275,000
Powdered Activated Carbon System	\$0	\$0	\$0	\$1,401,777	\$0	\$0	\$0	\$0	\$0	\$0	\$1,401,777
Salt Truck	\$0	\$0	\$0	\$340,000	\$0	\$0	\$0	\$0	\$0	\$0	\$340,000
Storm Water ERU Analysis/program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$124,014	\$0	\$0	\$124,014
Wayfinding	\$0	\$0	\$0	\$140,360	\$91,500	\$250,000	\$0	\$0	\$0	\$0	\$481,860
Big Island Floating Dock	\$0	\$0	\$0	\$0	\$25,000	\$15,000	\$0	\$0	\$0	\$0	\$40,000
Engineering Inspector Vehicle	\$0	\$0	\$0	\$0	\$12,000	\$0	\$0	\$12,000	\$0	\$12,000	\$36,000
Columbus Ave Underpass Maintenance	\$0	\$0	\$0	\$0	\$85,000	\$0	\$0	\$0	\$0	\$0	\$85,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Fifth Street Resurfacing	\$0	\$0	\$0	\$9,017	\$9,017	\$0	\$0	\$0	\$0	\$0	\$18,034
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Resurface McKelvey, Franklin, Neil, Bell	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Venice Heights Boulevard & Pinewood Drainage	\$0	\$0	\$0	\$0	\$675,000	\$0	\$0	\$75,000	\$0	\$0	\$750,000
Campbell Street & Scott Intersection Recon.	\$0	\$15,000	\$0	\$175,000	\$270,000	\$0	\$0	\$70,000	\$0	\$70,000	\$600,000
Dumpster Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,177	\$0	\$0	\$44,177
Roof Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,079	\$0	\$0	\$111,079
#14 CP - Design & Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Green Infrastructure/SHS - Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Green Infrastructure Evaluation, Phase 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$65,000
Venice Lift Station & I/I Investigation - Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$164,000	\$0	\$0	\$164,000
Venice, Linden, Sagamore & WS Walkability	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000
Sheldon's Marsh Intake Improvements	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000,000
Jackson Street Parking Lot	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$20,000
2016 Sidewalk & Curb Program	\$0	\$0	\$0	\$0	\$214,160	\$0	\$0	\$0	\$0	\$0	\$214,160
2017 Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Lions Park Parking Lot	\$0	\$0	\$0	\$175,000	\$300,000	\$0	\$0	\$125,000	\$0	\$0	\$600,000
Water - mini (from cemetery)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Sewer - 1-ton, jet truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600,000	\$0	\$0	\$600,000
Pump #4 Rebuild	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000
Thorpe Culvert Replacement	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$15,000
Slip Lining & Manhole Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Sandusky Bay Initiative - Design	\$0	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000
Sandusky Bay - Strategic Restoration Initiative	\$0	\$0	\$0	\$240,000	\$0	\$0	\$0	\$0	\$0	\$0	\$240,000
The Landing Conceptual Design	\$0	\$0	\$0	\$0	\$60,000	\$100,000	\$0	\$0	\$0	\$0	\$160,000
Gartland Avenue Reconstruction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$320,000	\$0	\$164,000	\$484,000
In-house paving projects, basketball courts	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
2017 Total	\$0	\$15,000	\$0	\$7,005,994	\$2,160,047	\$365,000	\$0	\$2,847,454	\$0	\$793,680	\$13,187,175

2017 CAPITAL PROJECTION FOR PUBLIC WORKS (CONTINUED)

2018											
Chaussee Water Tower Demolition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Columbus Lift Station Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$65,000	\$0	\$0	\$65,000
Distribution Building Expansion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
F St & Cleveland Rd Water Mains	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$400,000
Farwell, Pier Track - Constr.	\$0	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800,000
Ferrous Tank Liner Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125,000	\$0	\$0	\$125,000
Filter Media Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Salt Truck	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000
Sewer - camera truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Healthy Hayes Corridor - Design	\$0	\$0	\$0	\$100,000	\$65,000	\$65,000	\$0	\$70,000	\$0	\$0	\$300,000
Venice Lift Station - Constr.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Green Infrastructure/SHS - Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Venice, Linden, Sagamore & WS Walkability	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
4 Water Loops under RR Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
2017 Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Water - Valve Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
US-250 Pedestrian Bridge Demolition	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000
Jackson Street Pier Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$3,500,000	\$0	\$0	\$0	\$3,500,000
Skate Park Construction	\$0	\$0	\$0	\$0	\$0	\$400,000	\$200,000	\$0	\$0	\$0	\$600,000
West End Resurfacing & Drainage	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$450,000	\$0	\$0	\$1,250,000
Thorpe Culvert Replacement	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
2018 Total	\$0	\$0	\$50,000	\$4,500,000	\$1,115,000	\$465,000	\$3,700,000	\$2,060,000	\$0	\$1,450,000	\$13,340,000
2019											
Filter Media Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Sewer vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Shoreline Drive Construction	\$0	\$0	\$0	\$0	\$400,000	\$0	\$800,000	\$400,000	\$0	\$400,000	\$2,000,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Mills St. High Rate Treatment - Design	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000
Battery Park & Sandusky Bay Pavilion	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000,000	\$0	\$0	\$0	\$5,000,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Meigs Street - Streetscape, Resurface, Bikelane	\$0	\$0	\$0	\$94,198	\$23,802	\$0	\$0	\$0	\$0	\$0	\$118,000
Healthy Hayes Corridor - Constuction	\$0	\$0	\$0	\$480,000	\$70,000	\$200,000	\$0	\$250,000	\$0	\$0	\$1,000,000
Class A Sludge/Centrifuge Construction	\$0	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Water Plant Asphalt Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Water tower nozzle replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
Dredging Jackson Pier Slip	\$0	\$0	\$0	\$0	\$50,000	\$0	\$100,000	\$0	\$0	\$0	\$150,000
Downtown Streetscape - Const	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$0	\$0	\$0	\$800,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Warren Street & Trail (N) Design	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$25,000	\$0	\$0	\$100,000
Landing Park Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$1,500,000
Churchwell Park Implementation, Phase II	\$0	\$0	\$0	\$0	\$175,000	\$0	\$0	\$0	\$0	\$300,000	\$775,000
Tennis Courts Construction	\$0	\$0	\$0	\$0	\$200,000	\$600,000	\$0	\$0	\$0	\$0	\$800,000
Pierce, Thomas, Rockwell Resurfacing	\$0	\$0	\$0	\$0	\$591,198	\$0	\$0	\$208,802	\$0	\$0	\$800,000
2019 Total	\$0	\$0	\$0	\$4,574,198	\$1,785,000	\$800,000	\$8,200,000	\$1,583,802	\$0	\$1,575,000	\$18,818,000

2017 CAPITAL PROJECTION FOR PUBLIC WORKS (CONTINUED)

2020											
Buildout of NASA building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
Columbus Int (Perkins, Camp, Hayes)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Larchmont Slip Lining	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Monroe Sewer Separation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Perkins (52nd - Campbell)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Pre-emption Design & Installation	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Shore Protection Projects	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$100,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Boalt & Lane Area Storm and Resurfacing Design	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$100,000	\$0	\$0	\$125,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Mills St. High Rate Treatment - Construction	\$0	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000,000
Meigs Street - Streetscape, Resurface, Bikelane	\$0	\$0	\$0	\$941,974	\$235,494	\$0	\$0	\$0	\$0	\$0	\$1,177,468
Pavement Condition Rating Update	\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$0	\$0	\$60,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Sludge Pond Dredging	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Amvets Implementation (w/WWTP project)	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Safe Routes to Schools - Construction	\$0	\$0	\$0	\$100,000	\$185,000	\$0	\$0	\$0	\$0	\$0	\$285,000
Water - Vactor Truck	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Urban Paving: US-6 (Venice to East Corp Limit)	\$0	\$0	\$0	\$852,931	\$713,310	\$0	\$0	\$0	\$0	\$0	\$1,566,241
Warren Street & Trail (N) Construction	\$0	\$0	\$0	\$0	\$450,000	\$0	\$0	\$300,000	\$0	\$0	\$750,000
Tiffin Underpass Improvements (RR)	\$0	\$0	\$0	\$0	\$0	\$1,200,000	\$0	\$0	\$0	\$0	\$1,200,000
Street Paver	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
2020 Total	\$50,000	\$0	\$150,000	\$10,894,905	\$1,893,804	\$1,200,000	\$0	\$1,600,000	\$0	\$1,120,000	\$16,908,709
2021											
Meter and Reader replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$200,000
Pre-emption Design & Installation	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000
Shore Protection Projects	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$100,000
Storm Water/Green Infrastructure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0	\$500,000
Valving for settling basins	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
Boalt & Lane Area Storm and Resurfacing Design	\$0	\$0	\$0	\$0	\$350,000	\$0	\$0	\$800,000	\$0	\$0	\$1,150,000
Bike Infrastructure	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
Walk Wayne - Huron/Wayne/Washington	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Surface Seal Program	\$0	\$0	\$0	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000
Arthur Street CSO Investigation/Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Slip Lining Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400,000	\$0	\$0	\$400,000
Lift Station Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$0	\$100,000
Sheldon's Marsh Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000
Wilson (Perkins to Tiffin) Water Main	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Clarifier Leak Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150,000	\$150,000
Cedar Point Watermain Loop	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000
Bennett Avenue Water Mains	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Sidewalk, Curb & Walkability Program	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Urban Paving: US-6 (Tiffin to West Corp Limit)	\$0	\$0	\$0	\$362,448	\$202,134	\$0	\$0	\$0	\$0	\$0	\$564,582
East Water Streetscape & Surface Trt	\$0	\$0	\$0	\$0	\$350,000	\$0	\$50,000	\$0	\$0	\$0	\$400,000
Streets Resurfacing	\$0	\$0	\$0	\$0	\$197,866	\$0	\$0	\$0	\$0	\$0	\$197,866
2021 Total	\$50,000	\$0	\$150,000	\$362,448	\$1,300,000	\$0	\$50,000	\$2,050,000	\$0	\$1,430,000	\$5,392,448
Grand Total	\$100,000	\$15,000	\$350,000	\$27,337,545	\$8,253,851	\$2,830,000	\$11,950,000	\$10,141,256	\$0	\$6,368,680	\$67,646,332

CONTRIBUTOR'S NOTE

From the desk of the director of public works

As a taxpayer and family man, I understand the importance of knowing that my tax dollars are being spent responsibly. Tax and utility rate increases have the power to obstruct well-planned goals. Annual changes to expenses can even make it difficult to meet basic needs. As a civil engineer, with a passion for the environment, my goal is to ensure public access to our vibrant and most valuable natural resource—Lake Erie. Conservation and transparency are principles that I work to emulate.

Throughout the CIP planning process, I have tried my best to provide explanations for spending that are reasonable and resonate with those who are invested in the inherent value and natural beauty of the region.

It is important to understand that this is not a financial contract and these numbers are not written in stone. This plan is a guideline for spending over the next five years. While carefully evaluated, the numbers are estimates and the goals are lofty.

I am fortunate to serve as city engineer for this wonderful town and appreciate its many diverse assets. I enjoy every opportunity to engage with residents, visitors, colleagues and professionals who choose to live, work and play in Erie County, and I look forward to all that is planned for 2017 and beyond.

I am especially appreciative to the staff in the Department of Public Works for cultivating a space for wisdom, hard work and dedication to our community. In addition, I am grateful for my many talented colleagues who helped create a meaningful 2017 CIP.

Best regards,

A handwritten signature in black ink, appearing to read "Aaron Klein".

Aaron Klein, PE

Director of Public Works and City Engineer

PS. All are welcome to contact me anytime at (419) 627-5829 or aklein@ci.sandusky.oh.us with comments or questions.



DEPARTMENT OF ADMINISTRATIVE SERVICES

❖ Human Resources

222 Meigs Street
SANDUSKY, OH 44870
PHONE (419) 627-5885
FAX (419) 627-5825
www.ci.sandusky.oh.us

TO: City Manager
FROM: Debbie S. Leslie, Human Resource Manager
DATE: April 11, 2017
RE: Commission Agenda Item

ITEM FOR CONSIDERATION:

Enrollment fee for Workers' Compensation Group Retrospective Rating Program for 2018 with CompManagement. The policy year of January 1, 2018 to December 31, 2018 is \$11,840.00. This includes CompManagement claims administration services and online claims access starting September 1, 2017.

BACKGROUND INFORMATION:

The City has participated in a group retrospective rating for workers' compensation for the past five years. This plan provides a group discount to the City of Sandusky for Workers' Compensation coverage based on the performance of the group. Employers pay their own individual merit-rated premium to the BWC. Depending on the performance of the group, the participating employers can receive either a retrospective premium refund or assessment. The City has received a refund each year of participation in the group retrospective.

BUDGET IMPACT:

The contribution will be distributed to all departments.

ACTION REQUESTED:

It is recommended the City Commission adopt the necessary legislation as an emergency measure and in accordance with Section 14 of the City Charter. This action would allow for the timely payment to the Group Rating Plan and allow the city to maintain membership.

If there are any questions, please contact Debbie Leslie, Human Resource Manager.

Attachments

cc: Trevor Hayberger, Assistant Law Director

APPROVED:

Eric Wobser, City Manager

compmanagement

P. O. BOX 89456, CLEVELAND OH 44101-6456

RENEWAL INVOICE

Bill To:

DEBBIE LESLIE
CITY OF SANDUSKY
222 MEIGS ST
SANDUSKY, OH 44870

Invoice Date: March 28, 2017

Invoice #: 1131536

Policy #: 32205302

Group #: 3962

Rating Year: 2018

Due Date: Upon Receipt

GROUP RETROSPECTIVE RATING

The enrollment fee covers:

- ♦ Services for the annual contract period beginning **September 1, 2017**
- ♦ Policy Year: Group Retrospective Rating enrollment for **January 1, 2018 to December 31, 2018**

Annual Fee:
\$11,840

Please sign and return enclosed U-153 enrollment form and invoice with remittance to:

Make Check Payable to:
CompManagement
PO Box 89456
Cleveland, OH 44101-6456

OR

	
Credit card account number:	
Amount to be charged: \$11,840	Expiration date:
Print name as it appears on card:	
Signature:	
By signing above you authorize CompManagement (a Sedgwick company) to charge your credit card in the amount as shown above, and agree to pay the amount shown above according to your credit card agreement.	

OR

Pay online at www.compmgt.com

By returning this invoice or by remittance of the service fee, Client acknowledges and accepts all terms and conditions of the workers' compensation service agreement. Said agreement is hereby incorporated by reference herein (see link above).

This invoice is for CompManagement's workers' compensation third party administration services pursuant to a service agreement between your company and CompManagement. Client acknowledges that payment of this invoice does not constitute or guarantee enrollment in any workers' compensation discount/alternative rating program.

Printed Name
Signature
Title
Date

dleslie@ci.sandusky.oh.us

419 627 5888

Email Address
Phone number

If your organization has merged with or acquired another company in the last year, or plans to up through the policy year noted above, initial here and contact our office immediately to review your options.

Questions? Call (800) 825-6755, option 3

Ohio Municipal League Retro Group
Ohio Municipal League / 32205302

INSTRUCTIONS

- Please print or type.
- Please return completed statement to the attention of the sponsoring organization you are joining.
The group administrator's third-party administrator will submit your original U-153 to:
Ohio Bureau of Worker's Compensation
Attn: Employer Programs Unit
30 W. Spring St., 22nd Floor
Columbus, OH 43215-2256
- If you have any questions, please call BWC at (614) 466-6773.

NOTE: BWC's employers program unit must review and approve this application BEFORE it becomes effective.

Employer Name CITY OF SANDUSKY	Telephone number 419 627 5888	BWC Policy Number 32205302
Address 222 MEIGS ST	City SANDUSKY	State OH
		Nine-digit Zip Code 44870

Group-Retrospective-Rating Program Enrollment

I agree to comply with the Ohio Bureau of Workers' Compensation Group-Retrospective-Rating Program rules (Ohio Administrative Rule 4123-17-73). I understand that my participation in the program is contingent on such compliance.

This form supersedes any previously executed U-153.

I understand that only a BWC Group-Retrospective-Rating Program certified sponsor can offer membership into the program. I also understand if the sponsoring organization listed below, is not certified, this application is null and void.

I am a member of the Ohio Municipal League Retro Group sponsoring organization or a certified affiliate organization and would like to be included in the Group-Retrospective-Rating Program it sponsors for the policy year beginning January 1, 2018.

I understand the employer roster submitted by the group will be the final, official determination of the group in which I will or will not participate. Submission of their form does not guarantee participation.

I understand the sponsoring organization's representative CompManagement LLC #000900-80 (currently, as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand the representative for the Group-Retrospective-Rating Program will continue as my individual representative in the event that I no longer participate in the program. At the time I am no longer a member of the program, I understand I must file a *Permanent Authorization* (AC-2) to cancel or change individual representation.

I understand a new U-153 shall be filed each policy year I participate in the Group-Retrospective-Rating Program.

I am associated with the sponsoring organization or a certified affiliate sponsoring organization. ☒ Yes ☐ No

Ohio Municipal League Retro Group

272127

Name of sponsor or affiliate sponsor

Sponsor or affiliate sponsor policy number

Note: For injuries that occur during the period an employer is enrolled in the Group-Retrospective-Rating Program, employers may not use or participate in the Deductible Program, Group Rating, Retrospective Rating, Safety Council Rebate Program, \$15,000 Medical-Only Program or the Drug-Free Safety Program.

Certification

_____ certifies that he/she is the _____ of
(Officer Name) (Title)

_____, the employer referred to above, and that all of the
(Employer Name)
information is true to the best of his/her knowledge, information, and belief, after careful investigation.

X _____
(Officer Signature) (Date)

March 28, 2017

DEBBIE LESLIE
CITY OF SANDUSKY
222 MEIGS ST
SANDUSKY, OH 44870

Re: 2018 Group Retrospective Rating Program Enrollment

Policy #: 32205302

We are pleased to announce that your organization has qualified for re-enrollment in the 2018 Ohio Municipal League Retro Group.

2018 Group Retrospective Rating projection:

Target Refund %	37%
Target Refund \$*	\$ 116,046

*Refund is based on 2018 estimated standard premium of \$313,640, which does not include BWC assessments. The actual refund will depend on the performance of the entire group. Group refunds are calculated by comparing merit-rated premium (as paid to BWC) to the group's retrospective premium (minimum premium plus developed claim losses) up to the maximum.

For a retrospective program to be successful, it must include safety best practices, education, and aggressive claims management to consistently produce positive results. To this point, public employers participating in our programs have earned nearly \$30 million in refunds.

To re-enroll, simply sign and return the enclosed U-153 enrollment form with invoice and payment.

If you have any questions, please contact **CompManagement's Customer Support Unit at (800) 825-6755, option 3.**

Employer: City Of Sandusky

TM: -2%

Policy No.: 32205302

EMR: 0.98

Max Refund: 80.20%

Max Assessment: 15%

Target Refund : 37%

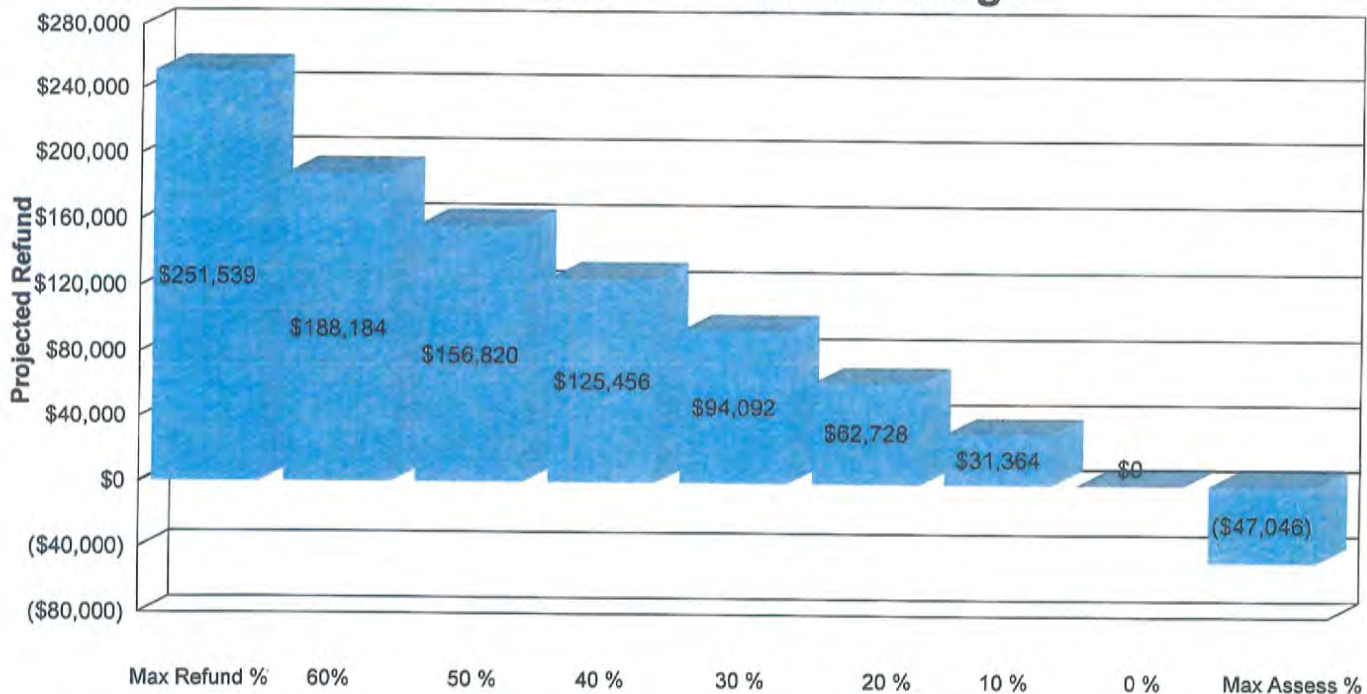
Target Refund: \$ 116,047

The refund/assessment is allocated over the 3 year period of the program and not reflective of each individual survey date.

Estimated Individual Premium:	\$347,356
Less Est BWC Admin & DWRF:	\$33,716
Estimated Standard Premium:	\$313,640

Estimated Maximum Savings:	\$251,539
Estimated Maximum Assessment:	\$47,046

Estimated Refund Range



*The 2018 premium amounts are for the payroll period from 1/01/2018 to 12/31/2018.

Please note that actual group refunds/assessments will be dependent on the performance of the entire group.

This projection is to be used as a guideline only for decision making purposes. The results should not be construed as actual.

March 24, 2017

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER AND/OR FINANCE DIRECTOR TO MAKE PAYMENT TO COMPMANAGEMENT INC. FOR THE ENROLLMENT FEE FOR THE 2018 WORKERS' COMPENSATION GROUP RETROSPECTIVE RATING PROGRAM; AND DECLARING THAT THIS ORDINANCE TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the City is sponsored by the Ohio Municipal League Retro Group to participate in a group retrospective rating for workers' compensation and has participated for the past five years; and

WHEREAS, CompManagement, Inc. is the program administrator for the Workers' Compensation Group Retrospective Rating program which is an alternative rating program offered by the Ohio Bureau of Workers' Compensation where employers are grouped together to achieve premium refunds based on the performance of the group with employers paying their own individual merit-rated premium to the Bureau of Workers' Compensation and depending on the performance of the group, the participating employers can receive either a retrospective premium refund or assessment; and

WHEREAS, the total cost of the enrollment fee for the 2018 Workers' Compensation Group Retrospective Rating Program for the period of January 1, 2018, to December 31, 2018, is \$11,840.00 and will be proportionately distributed to all departments; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to make payment in a timely manner and thereby allow the City to maintain membership in the Group Rating Program; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Administrative Services, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager and/or Finance Director is authorized and directed to make payment to CompManagement Inc. for the enrollment fee for the 2018 Workers' Compensation Group Retrospective Rating Program in an amount **not to exceed** Eleven Thousand Eight Hundred Forty and 00/100 Dollars (\$11,840.00) consistent with the invoice for policy number 32205302 for the period of January 1, 2018, to December 31, 2018.

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open

meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter upon its passage, and its due authentication by the President, and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: April 24, 2017



Department of Planning and Development

222 Meigs St.
Sandusky, OH 44870
Phone: 419.627.5873
Fax: 419.627.5933
www.ci.sandusky.oh.us

To: Eric Wobser, City Manager

From: Casey Sparks, Assistant Planner
Justin Harris, Law Director

Date: April 19, 2017

Subject: April 24th, 2017 Commission Agenda Item –Application from the Planning Department for an amendment to Sections 1107.01, 1129.06, 1133.05, 1133.08, 1137.03, 1137.04, and 1151.08 of the City of Sandusky Planning & Zoning Code regarding transient rental.

Creation of City of Sandusky Building Code section 1341.32 Transient Rental Property Regulation

Item for Consideration: Application to amend Sections 1107.01, 1129.06, 1133.05, 1133.08, 1137.03, 1137.04, 1151.08 of the City of Sandusky Planning & Zoning Code. Creation of section 1341.32 Transient Rental Property Regulation to the City of Sandusky Building Code.

Purpose: To amend several sections of the Planning & Zoning Code to implement regulations regarding transient rental, and add a section to the City of Sandusky's Building Code to better regulate the health, safety and wellness of the public, including the owners, occupants, and neighboring property owners of properties being utilized for transient occupancy within the City.

Background Information: The City has received an increased number of complaints regarding the topic of transient rental and how it specifically impacts our residential zoned areas. Staff has received requests to allow transient rentals within the residential districts and many requests to enforce current regulations prohibiting this use within our residential districts. The City Code currently prohibits transient rental (occupancy).

At this time, City Staff is proposing to amend sections of the Zoning Code. The purpose of the amendments are: to include a definition of transient occupancy, list "transient occupancy" as a permitted use within the Business and Commercial districts, where it is already permitted, create a definition of Transient Occupancy Overlay District, create a method for approving a Transient Occupancy Overlay District, and further define what is accepted to certify legal nonconforming status for this particular use. Below is a summary of the proposed zoning amendments that staff believes will help regulate this issue, it is important to note that these proposed amendments do not address registration, inspection, enforcement, and taxation.

In addition, the City Staff is proposing new legislation to better regulate the health, safety and wellness of the public, including the owners, occupants, and neighboring property owners of properties being utilized for transient occupancy within the City.

Summary of Proposed Amendments and Additions:

It is the recommendation of Planning Staff and the Law Department that the existing definition of transient occupancy should be changed to narrow the number of days that define a transient use to a period of less than 30 days. Planning staff is also proposing a method for Planning Commission and City Commission to approve an overlay district for transient occupancy. This overlay district would be initiated by either Planning Commission or City Commission and would be adopted for specific geographic areas, with the intent to spur investment in a declining area, increase property values and maintenance of homes that are in close proximity to commercial or retail areas. The proposed amendments also revise the business and commercial districts to more clearly indicate transient occupancy as a permitted use within the districts, as it is already permitted. To date, transient occupancy is permitted, through the definition of motel/hotel, etc., within the General Business, Downtown Business, Roadside Business, Commercial Recreation and Commercial Amusement. Lastly, Planning Staff is also proposing an amendment to further clarify what documentation is required to certify a legal nonconforming transient occupancy use. The Planning Commission has recommended that only annual tax returns and prior year rental agreement shall be accepted. All of the proposed amendments to these sections are outlined in the Planning Commission report that is attached to this communication.

The Law Department also proposes the addition of section 1341.32 to the Sandusky City Code to address how a person would apply for a transient permit and how the City will monitor and regulate transient rentals.

Correlation to the Comprehensive Plan:

The current City Comprehensive Plan calls for the city to be a destination city, as such we need to assure that we are adaptive to these types of use in an appropriate manner that best serves the city.

Budgetary Impact:

There is no impact to the general fund.

Action Requested: It is requested that City Commission approve the proposed amendments to sections 1107.01, 1129.06, 1133.05, 1133.08, 1137.03, 1137.04, and 1151.08 of the City of Sandusky Planning & Zoning Code, as well as the creation of section 1341.32 to the City of Sandusky Building Code.

I concur with this recommendation:

Eric Wobser
City Manager

Angela Byington, AICP
Department of Community Development

cc: Kelly Kresser, Clerk of City Commission
Hank Solowiej, Finance Director

CITY OF SANDUSKY, OHIO
DEPARTMENT OF DEVELOPMENT
DIVISION OF PLANNING

PLANNING COMMISSION REPORT

Ordinance amendments to Sections 1129.06, 1133.04,
1133.05, 1133.06, 1137.03, 1137.04
1151.08

Reference Number: PC-02-17

Date of Report: February 28th, 2017

Report Author: Casey Sparks, Assistant Planner



City of Sandusky, Ohio

Planning Commission Report

BACKGROUND INFORMATION

The City of Sandusky has submitted the following application, below is the information that is relevant to this application:

Applicant: City of Sandusky
222 Meigs Street
Sandusky, Ohio 44870

Applicable Plans & Regulations: City of Sandusky Comprehensive Plan
Sandusky Zoning Code
Section 1129.06
Section 1133.04
Section 1133.05
Section 1133.06
Section 1137.03
Section 1137.04
Section 1151.08

DESCRIPTION

The City has received an increased number of complaints regarding the topic of transient rental and how it specifically impacts our residential zoned areas. Staff has received an influx of calls, voicemails, letters, and office visits regarding this issue. The complaints received come from both sides of the issue. Staff has received requests to allow transient rentals within the residential districts and many requesting to enforce current regulations prohibiting this use within our residential districts. The City Code currently prohibits transient rental (occupancy).

As you are aware, through the years of 2011-2013, a great deal of time and City dollars were spent addressing this issue. Current staff members have met with concerned residents and commissioners regarding this issue. On February 15th, Staff held a second public meeting to discuss with residents some possible options for regulating this use.

At this time, City Staff is proposing to amend sections of the Zoning Code. The purpose of the amendments are: to include a definition of transient occupancy, list “transient

occupancy” as a permitted use within the Business and Commercial districts, where it is already permitted, create a definition of Transient Occupancy Overlay District, create a method for approving a Transient Occupancy Overlay District, and further define what is accepted to certify legal nonconforming status for this particular use.

Below is a summary of the proposed zoning amendments that staff believes will help regulate this use. **Separate from the below proposed zoning amendments, the City will be proposing legislation regarding registration, inspection, enforcement and taxation. These items do not fall under the purview of Planning Commission and will be forwarded directly to City Commission.**

Summary:

It is the recommendation of Planning Staff and the Law Department that the existing definition of transient occupancy should be changed to narrow the number of days that define a transient use. Planning staff is also proposing a method for Planning Commission and City Commission to approve an overlay district for transient occupancy. This overlay district would be initiated by either Planning Commission or City Commission and would be adopted for specific geographic areas, with the intent to spur investment in a declining area, increase property values and maintenance of homes that are in close proximity to commercial or retail areas. The proposed amendments also amend the business and commercial districts to more clearly indicate transient occupancy as a permitted use within the districts it is already permitted. To date, transient occupancy is permitted, through the definition of motel/hotel, etc., within the General Business, Downtown Business, Roadside Business, Commercial Recreation and Commercial Amusement.. Planning Staff is also proposing an amendment to further clarify what documentation is required to certify a legal nonconforming transient occupancy use..

Below are the proposed amendments, as they would appear in the Zoning Code. Red text is new and text proposed for deletion is struck out.

Item for Consideration: Amending Sections 1129.06, 1133.04, 1133.05, 1133.06, 1137.03, 1137.04, 1151.08

1107.01 DEFINITIONS

1107.01 (g)(12) ~~“Transient occupancy” means occupancy when it is the intention of the parties that the occupancy will be temporary. There is a rebuttable presumption that, when the dwelling unit occupied is not the sole residence of the guest, the occupancy is transient.~~

1107.01 DEFINITIONS(g) (12) “Transient occupancy” means occupancy when it is the intention of a party to occupy a dwelling unit for a period of less than 30 days.

1129.06 ACCESSORY USES.

~~(f) Agricultural Uses. The raising for use or sale of fruits, vegetables or nursery stock and the keeping of dogs are permitted in residential districts, provided that more than 4 dogs more than 3 months old may be kept only in structures or enclosures not less than 50 feet from any adjoining residential lot and on a lot not less than 12,000 square feet in area.~~

(f) Transient Occupancy Overlay District: The renting from a resident family to other individuals for the purposes of transient occupancy is permitted within an approved transient occupancy overlay districts.

1. Establishment of a Transient Overlay District

(a) Initiation of Change:

Whenever deemed appropriate and in the interest of the general welfare of the city, the City Commission or Planning Commission may initiate a Transient Overlay District. The overlay district shall be created to spur investment in a declining geographic area with the goal of increasing property values and maintenance of homes in areas that are close proximity to commercial and retail areas.

(b) Action of Planning Commission:

The Planning Commission shall hold a public hearing.. The time, place, and purpose of the hearing shall be given by both of the following methods:

1. Publication at least once in a newspaper of general circulation in the City at least fifteen (15) days prior to the date of the hearing;
2. A printed notice, not less than ten (10) days prior to the date of the hearing, sent to the owners of all property as shown upon the records of the County Recorder within three hundred (300) feet of the area proposed to be changed.
3. The Planning Commission shall forward their recommendation to the legislative body.

(c) Action by the Legislative Body:

1. After the above recommendation is received, , the City Commission shall set a date for a public hearing. In a newspaper of general circulation in the City, notice of the time and place of the meeting shall be given at least (30) days prior to the meeting. During the thirty (30) day period, the text or copy of the text of the ordinance, map of the proposed district boundaries and report submitted by the Planning Commission shall be on file, for public examination, in the office of the Clerk of the Planning Commission.
2. After the hearing, the legislative body may approve in whole or in part by majority vote of its entire membership the recommendation submitted by the Planning Commission. The legislative body may disapprove or modify the recommendations by Planning Commission by a vote of not less than three- fourths of its entire membership.

(g) The raising for the use or sale of fruits, vegetables or nursery stock, and the keeping of dogs are permitted in residential districts, provided, that more than 4 dogs more than 3 months old may be kept only in structures or enclosures not less than 50 feet from any adjoining residential lot, and on a lot not less than 12,000 square feet in area.

1133.05 PERMITTED BUILDINGS AND USES; ROADSIDE BUSINESS DISTRICT.

(a) Main Buildings and Uses.

(1) All stores, services, dwellings, and other uses permitted in Local Business Districts;

(2) Additional retail business stores and services conducted wholly within enclosed buildings, or adjoining and operated in connection with an establishment in an enclosed building to the following extent:

A. The sale and serving of all beverages, and eating places of all types permitting dancing and live entertainment. Conditional use permits shall be obtained by places selling or serving alcoholic beverages, and by all drive-in establishments;

B. Motels, hotels; fraternal and social clubs, and labor union halls;

C. Automotive services, repair or service garages, and buildings for the sale of new and second-hand motor vehicles. The parking of vehicles with or without a fee, the sale of gasoline and oil, and the sale of motor vehicles may be permitted on an open lot, providing all requirements for front yards in the Business District as set forth in the Zoning Code are met;

D. The sale of boats and other marine supplies; motorcycles, bicycle shops; sports and athletic equipment; pet shops;

E. Amusement and recreational services, such as assembly and meeting halls, billiard halls, bowling alleys, dance halls, indoor theaters, skating rinks, and other social, sports, or recreation establishments, provided the services are conducted within a building, sufficiently sound-insulated to confine the noise to the premises;

F. Nursery stock, monuments, garden equipment, supplies, and garden furniture may be sold on an open lot, provided the operation is in connection with an established related business conducted within a building not more than 150 feet therefrom, and provided goods are not sold, displayed, or stored in a required yard;

(3) Microbrewery.

(4) **Transient Occupancy**

1133.06 PERMITTED BUILDINGS AND USES; GENERAL BUSINESS DISTRICT.

(a) Main Buildings and Uses.

(1) All stores, services, dwellings, and other uses permitted in Roadside Business Districts;

(2) Additional retail business stores and services conducted wholly within enclosed buildings, and devoted to supplying all community needs to the following extent:

A. The sale of all food; frozen food lockers; state liquor stores;

B. The sale of general merchandise; dry goods, wearing apparel, shoes, hats, variety, and department stores;

C. The sale of all hardware, appliances, china, furniture, floor and wall covering, business equipment, music, radios and televisions, provided no loudspeakers broadcast onto the street;

D. Shops for custom work, and all personal service establishments without limitation on the number of persons engaged in work, provided the services rendered and articles produced are to be sold only at retail, and only on the premises;

E. Photographic developing, blueprinting, letter and small job printing shops, medical and dental laboratories, radio and television broadcasting stations, transmittal towers, telephone exchanges, and transformer stations;

F. Railroad and bus passenger stations, taxi stations;

G. Offices such as banks, travel bureaus, public utility, insurance, and all types of business and professional offices;

H. Wholesale offices and showrooms.

(3) Transient Occupancy

1133.08 PERMITTED BUILDINGS AND USES; DOWNTOWN BUSINESS DISTRICT.

(a) Main Buildings and Uses.

(1) Single, two and multi-family residential uses above the first floor.

(2) All stores and services permitted in the General Business District;

(3) Public uses as follows and as defined in Section [1123.02](#): governmental, civic, education, religious, recreational and transportation.

(4) Transient Occupancy

1137.03 PERMITTED BUILDINGS AND USES, COMMERCIAL RECREATION DISTRICTS.

(a) Main Buildings and Uses.

(1) One- and two-family dwellings, boathouses, motels;

(2) The following amusement establishments, whether open or enclosed:

A. Beaches and swimming pools, with accessory bath houses and locker rooms;

B. Manufacturing, rental, repair, and storage of boats, marinas; sale of live bait for fishing;

C. Hunting and fishing clubs, shooting ranges;

D. Arenas, auditoriums;

E. Golf courses, driving ranges;

F. Riding academies, stables, race tracks;

G. Assembly and meeting halls, bowling alleys, dance halls, skating rinks.

H. All retail stores, services and offices as permitted in General Business Districts.

(b) Similar Main Uses. Any other recreational use not listed above or in any other use classification, and if determined as similar by the commission.

I. Transient Occupancy

1137.04 PERMITTED BUILDINGS AND USES, COMMERCIAL AMUSEMENT DISTRICT.

(a) Main Buildings and Uses.

(1) All buildings and uses permitted in and as regulated in Commercial Recreation Districts; provided, however, that no residential units shall be constructed or maintained except as may be clearly secondary or incidental to the principal uses contemplated and permitted under this section;

(2) The following amusement establishments, whether open or enclosed:

A. Ferris wheels, roller coasters, whips, merry-go-rounds, and other similar open midway attractions;

B. Freak shows, wax museums, dodgem scooters, and other semi- enclosed or enclosed midway attractions;

C. Open booths with games of skill or chance, including shooting galleries, penny arcades;

D. Public dance halls, skating rinks, indoor theaters;

(3) The following businesses and services, open or enclosed:

A. Hotels, motels, taverns, eating places; the sale, serving, and consumption of soft drinks and alcoholic beverages;

B. The sale of foods, drugs, gifts, sports equipment.

(4) Transient Occupancy

1151.08 CERTIFICATES OF NONCONFORMITY.

(a) (1) The Division of Planning shall issue a certificate of nonconformity for legally nonconforming uses and structures if the nonconformity is included in an inventory of nonconformities created by the City or upon application by the owner, if the owner can document in detail the extent of nonconforming land uses, structures, signs, and/or lots or parcels at the time the nonconformity was established.

(2) The inventory of nonconformities shall contain the detailed information that must be contained in a certificate. If there is no inventory, an owner of a nonconformity can obtain a certificate if he or she can establish the extent and nature of the nonconformity at the time it was established. The nonconformity must be in existence at the time the relevant ordinance(s) were adopted or amended. A nonconformity can be established through photographs, maps and drawings, and written statements describing the nonconforming use at the time it became nonconforming. **In the case of a transient occupancy use, annual nonconformity must be proven through the following methods: documentation of a previous tax bill showing income from the property providing transient occupancy, or signed contracts indicating the dates in which the transient occupancy use occurred.**

(b) A certificate of nonconformity shall describe the nonconforming land uses, structures, signs, and/or lots or parcels in sufficient detail so that a reasonable person can determine how the nonconformity is not in compliance with present or previous land development regulations. A map with drawings, with the location, height and size of structures and signs, and the area of the nonconformity shall be attached to the certificate.

(c) The City may rely on the description and/or map of a nonconformity in a certificate of nonconformity in determining whether a nonconformity has been discontinued, destroyed, changed or expanded.

(d) A Certificate of Nonconformity shall not entitle a property owner the re-establishment of a nonconforming use or reconstruction of a nonconforming structure.

However, it shall serve as a base line record of the nonconformity when a property owner is requesting to reconstruct or re-establish a nonconformity.

CONCLUSION/RECOMMENDATION

In conclusion, planning staff recommends that Planning Commission recommend the proposed amendments to City Commission.

CITY OF SANDUSKY, OHIO
DEPARTMENT OF DEVELOPMENT
DIVISION OF PLANNING

**Planning Commission recommendation to
Ordinance amendments to Sections 1107.01, 1129.06,
1133.05, 1133.08, 1137.03, 1137.04
1151.08 regarding transient rental**

Date of Report: April 12, 2017

Report Author: Casey Sparks, Assistant Planner



City of Sandusky, Ohio City Commission Report

PLANNING COMMISSION RECOMENDATION

Item for Consideration: Amending Sections 1107.01, 1129.06, 1133.05, 1133.08, 1137.03, 1137.04, 1151.08

1107.01 DEFINITIONS

~~1107.01(h)(11) “Non-transient” means a period of not less than 365 days.~~

~~1107.01 (h) 12) “Transient occupancy” means occupancy when it is the intention of the parties that the occupancy will be temporary. There is a rebuttable presumption that, when the dwelling unit occupied is not the sole residence of the guest, the occupancy is transient.~~

1107.01 DEFINITIONS (h) (12) “Transient occupancy” means occupancy when it is the intention of a party to occupy a dwelling unit for a period of less than 30 days.

1129.06 ACCESSORY USES.

~~(f) Agricultural Uses. The raising for use or sale of fruits, vegetables or bursary stock and the keeping of dogs are permitted in residential districts, provided that more than 4 dogs more than 3 months old may be kept only in structures or enclosures not less than 50 feet from any adjoining residential lot and on a lot not less than 12,000 square feet in area.~~

(f) Transient Occupancy Overlay District: The renting from a resident family to other individuals for the purposes of transient occupancy is permitted within an approved transient occupancy overlay districts.

1. Establishment of a Transient Overlay District

(a) Initiation of Change:

Whenever deemed appropriate and in the interest of the general welfare of the city, the City Commission or Planning Commission may initiate a Transient Overlay District. The overlay district shall be created to spur investment in a declining geographic area with the goal of increasing property values and maintenance of homes in areas that are close proximity to commercial and retail areas.

(b) Action of Planning Commission:

The Planning Commission shall hold a public hearing.. The time, place, and purpose of the hearing shall be given by both of the following methods:

1. Publication at least once in a newspaper of general circulation in the City at least fifteen (15) days prior to the date of the hearing;

2. A printed notice, not less than ten (10) days prior to the date of the hearing, sent to the owners of all property as shown upon the records of the County Recorder within three hundred (300) feet of the area proposed to be changed.
3. The Planning Commission shall forward their recommendation to the legislative body.

(c) Action by the Legislative Body:

1. After the above recommendation is received, the City Commission shall set a date for a public hearing. In a newspaper of general circulation in the City, notice of the time and place of the meeting shall be given at least (30) days prior to the meeting. During the thirty (30) day period, the text or copy of the text of the ordinance, map of the proposed district boundaries and report submitted by the Planning Commission shall be on file, for public examination, in the office of the Clerk of the Planning Commission.
2. After the hearing, the legislative body may approve in whole or in part by majority vote of its entire membership the recommendation submitted by the Planning Commission. The legislative body may disapprove or modify the recommendations by Planning Commission by a vote of not less than three- fourths of its entire membership.

(g) Agricultural Uses. The raising for use or sale of fruits, vegetables or bursary stock and the keeping of dogs are permitted in residential districts, provided that more than 4 dogs more than 3 months old may be kept only in structures or enclosures not less than 50 feet from any adjoining residential lot and on a lot not less than 12,000 square feet in area.

1133.05 PERMITTED BUILDINGS AND USES; ROADSIDE BUSINESS DISTRICT.

(a) Main Buildings and Uses.

- (1) All stores, services, dwellings, and other uses permitted in Local Business Districts;
- (2) Additional retail business stores and services conducted wholly within enclosed buildings, or adjoining and operated in connection with an establishment in an enclosed building to the following extent:
 - A. The sale and serving of all beverages, and eating places of all types permitting dancing and live entertainment. Conditional use permits shall be obtained by places selling or serving alcoholic beverages, and by all drive-in establishments;
 - B. Motels, hotels; fraternal and social clubs, and labor union halls;
 - C. Automotive services, repair or service garages, and buildings for the sale of new and second-hand motor vehicles. The parking of vehicles with or without a fee, the sale of gasoline and oil, and the sale of motor vehicles may be permitted on an open lot, providing all requirements for front yards in the Business District as set forth in the Zoning Code are met;
 - D. The sale of boats and other marine supplies; motorcycles, bicycle shops; sports and athletic equipment; pet shops;

E. Amusement and recreational services, such as assembly and meeting halls, billiard halls, bowling alleys, dance halls, indoor theaters, skating rinks, and other social, sports, or recreation establishments, provided the services are conducted within a building, sufficiently sound-insulated to confine the noise to the premises;

F. Nursery stock, monuments, garden equipment, supplies, and garden furniture may be sold on an open lot, provided the operation is in connection with an established related business conducted within a building not more than 150 feet therefrom, and provided goods are not sold, displayed, or stored in a required yard;

(3) Microbrewery.

(4) **Transient Occupancy**

1133.08 PERMITTED BUILDINGS AND USES; DOWNTOWN BUSINESS DISTRICT.

(a) Main Buildings and Uses.

(1) Single, two and multi-family residential uses above the first floor.

(2) All stores and services permitted in the General Business District;

(3) Public uses as follows and as defined in Section 1123.02: governmental, civic, education, religious, recreational and transportation.

(4) **Transient Occupancy**

1137.03 PERMITTED BUILDINGS AND USES, COMMERCIAL RECREATION DISTRICTS.

(a) Main Buildings and Uses.

(1) One- and two-family dwellings, boathouses, motels;

(2) The following amusement establishments, whether open or enclosed:

A. Beaches and swimming pools, with accessory bath houses and locker rooms;

B. Manufacturing, rental, repair, and storage of boats, marinas; sale of live bait for fishing;

C. Hunting and fishing clubs, shooting ranges;

D. Arenas, auditoriums;

E. Golf courses, driving ranges;

F. Riding academies, stables, race tracks;

G. Assembly and meeting halls, bowling alleys, dance halls, skating rinks.

H. All retail stores, services and offices as permitted in General Business Districts.

(b) Similar Main Uses. Any other recreational use not listed above or in any other use classification, and if determined as similar by the commission.

I. **Transient Occupancy**

1137.04 PERMITTED BUILDINGS AND USES, COMMERCIAL AMUSEMENT DISTRICT.

(a) Main Buildings and Uses.

(1) All buildings and uses permitted in and as regulated in Commercial Recreation Districts; provided, however, that no residential units shall be constructed or maintained except as may be clearly secondary or incidental to the principal uses contemplated and permitted under this section;

(2) The following amusement establishments, whether open or enclosed:

A. Ferris wheels, roller coasters, whips, merry-go-rounds, and other similar open midway attractions;

B. Freak shows, wax museums, dodgem scooters, and other semi- enclosed or enclosed midway attractions;

C. Open booths with games of skill or chance, including shooting galleries, penny arcades;

D. Public dance halls, skating rinks, indoor theaters;

(3) The following businesses and services, open or enclosed:

A. Hotels, motels, taverns, eating places; the sale, serving, and consumption of soft drinks and alcoholic beverages;

B. The sale of foods, drugs, gifts, sports equipment.

(4) Transient Occupancy

1151.08 CERTIFICATES OF NONCONFORMITY.

(a) (1) The Division of Planning shall issue a certificate of nonconformity for legally nonconforming uses and structures if the nonconformity is included in an inventory of nonconformities created by the City or upon application by the owner, if the owner can document in detail the extent of nonconforming land uses, structures, signs, and/or lots or parcels at the time the nonconformity was established.

(2) The inventory of nonconformities shall contain the detailed information that must be contained in a certificate. If there is no inventory, an owner of a nonconformity can obtain a certificate if he or she can establish the extent and nature of the nonconformity at the time it was established. The nonconformity must be in existence at the time the relevant ordinance(s) were adopted or amended. A nonconformity can be established through photographs, maps and drawings, and written statements describing the nonconforming use at the time it became nonconforming. **In the case of a transient occupancy use, annual nonconformity must be proven through the following methods: documentation of a previous tax bill showing income from the property providing transient occupancy, or signed contracts indicating the dates in which the transient occupancy use occurred.**

(b) A certificate of nonconformity shall describe the nonconforming land uses, structures, signs, and/or lots or parcels in sufficient detail so that a reasonable person can determine how the nonconformity is not in compliance with present or previous land development regulations. A map with drawings, with the location, height and size of structures and signs, and the area of the nonconformity shall be attached to the certificate.

(c) The City may rely on the description and/or map of a nonconformity in a certificate of nonconformity in determining whether a nonconformity has been discontinued, destroyed, changed or expanded.

(d) A Certificate of Nonconformity shall not entitle a property owner the re-establishment of a nonconforming use or reconstruction of a nonconforming structure.

However, it shall serve as a base line record of the nonconformity when a property owner is requesting to reconstruct or re-establish a nonconformity.

Planning Commission
Special Meeting Minutes
"Draft"
March 8, 2017
Minutes

Chairman Mears called the meeting to order at 4:31 PM. The following members were present: Mr. David Miller, Mr. Pete McGory, Chairman John Mears, Mr. Mike Zuilhof, and Commissioner Wes Poole. Ms. Casey Sparks and Ms. Angela Byington represented the Planning Department, Mr. Justin Harris represented the Law Department and Debi Eversole, Clerk from Community Development. Commissioner Lloyd and Commissioner Brady were also in attendance. Mr. Ned Bromm and Mr. Jim Jackson were excused.

There were five Commissioner Members present.

Chairman Mears opened the meeting stating that the special session was called to discuss proposed amendments to Sections 1129.06, 1133.04, 1133.05, 1133.06, 1137.03, 1137.04 and 1151.08.

Ms. Sparks presented that the proposed zoning amendments are all involving the Transient Occupancy section of the zoning code. Currently, transient rental is illegal in residentially zoned areas, but permitted in most commercial and business districts. There are, however, legal nonconforming properties within residentially zoned areas allowed to rent to transient occupants by virtue of an August 21, 2012 Judgment Entry issued by Judge Tone. This Judgment Entry did not preclude the City from "regulating" transient rental. A municipality has the power to create ordinances for the protection of health, safety and welfare. City staff would like to introduce transient rental legislation to assist in the protection of health, safety and welfare of the transient occupants and the surrounding property owners.

Staff recommended to continue to make transient rental "illegal" in residentially zoned areas, with the exception of area(s) possibly designated in the future as "transient overlay districts". Staff also recommended to adopt transient rental regulatory legislation that will require the following:

- Registration
- Inspection
- Enforcement
- Taxation

Planning Commission has privity over the Zoning Code. The four items above will not be included in the Zoning Code Amendments. They will be modified and amended through our Codified Ordinances.

The Proposed Zoning Amendments:

- Changing the definition of Transient Occupancy and creating Transient Overlay Districts
- Create a process, criteria and public notice for a Transient Occupancy Overlay District, which may be created in the future
- Inserting the use "Transient Occupancy" within districts, in which they are already permitted. Primarily the Commercial and Business Districts
- Specifying acceptable documentation to confirm or maintain legal nonconforming status

Current and Proposed Definitions:

- Current Definition: “Non-transient” means a period of not less than 365 days
- Current Definition: “Transient occupancy” means occupancy when it is the intention of the parties that the occupancy will be temporary. There is a rebuttable presumption that, when the dwelling unit occupied is not the sole residence of the guest, the occupancy is transient
- Proposed Definition: “Transient Occupancy” means occupancy when it is the intention of a party to occupy a dwelling unit for a period of less than 30 days
- Proposed Definition: “Transient Occupancy Overlay District” means the renting from a resident family to other individuals for the purposes of transient occupancy is permitted within an approved transient occupancy overlay districts

A transient overlay district is a layer of zoning that would permit transient rental use in addition to all uses permitted in the underlying (existing) zoning.

Considerations for an Overlay District:

- The City would initiate an overlay district. The City may consider, overtime, area(s) that may benefit from transient rental
- Possible Factors to consider:
 - Proximity to business and commercial districts (i.e., downtown)
 - Declining Housing Stock
 - Declining Housing Values
 - High Rental Percentage
- Reason to initiate an overlay district would be to spur investment in a declining geographic area with the goal of increasing property values and maintenance of homes in areas that are in close proximity to commercial and retail areas

Process for an Overlay District:

- Planning Commission or City Commission could initiate the amendment
- Planning Commission shall hold a public hearing and make recommendation to City Commission
- City Commission shall hold a public hearing and vote on the proposed overlay district

Commercial and Business Districts:

- The current code does not list transient occupancy within certain permitted business and commercial districts. Staff would propose listing this use under the following districts.
 - RB Roadside Business
 - GB General Business
 - DBD Downtown Business
 - CR Commercial Recreation
 - CA Commercial Amusement
- Each of these districts permit hotel and lodging, as such transient occupancy is permitted.

Legal Nonconforming Status:

- To confirm or maintain legal nonconforming status the following document will be accepted:
 - Previous tax bill showing income from property providing transient occupancy
 - Signed contracts indicating the dates in which the transient occupancy use occurred

Mr. Harris stated that depending on Planning Commission's decision at tonight's meeting, there will be proposed legislation presented at City Commission. If the Public Hearing is set in Monday's City Commission meeting, the legislation will be presented on April 24, 2017. He invited anyone interested to participate in the City Commission meeting on April 24, 2017.

Audience Comments:

Erlene Tersek, 119 Greenbriar asked for clarification that if someone rents for more than 30 days, but less than 365 days, example 6 months, would they have to pay the \$500.00 rental registration and be inspected. Mr. Harris stated that the new definition of "transient occupancy" would state that anything over 30 days would not be considered transient. They would have to register as a rental property and pay registration fees.

Mary Mischler, 172 E. Market St asked about the legal nonconforming status and what it would take to get that status. Could a renter use guest books to confirm that they have rented since 2010? Ms. Sparks stated that in the past, guest books were accepted. The proposed amendment would require a signed contract. Current legal nonconforming status would be needed if you are renting in a residential area. She then asked that since there is no law in place, could she bring in her guest books dating back to 2010 and be grandfathered in to a nonconforming status. Mr. Harris stated that there is no clear definition of what can be accepted at this time and current cases are being handled on case by case basis. The purpose of developing legislation is to establish uniformity for legal nonconforming cases. The best measure to prove that someone has legal nonconforming status is their tax returns.

Ms. Mischler also asked Staff about the factors that they considered for the overlay districts, specifically increased home values. Ms. Sparks stated that the increase in value is only one of the elements in creating an overlay district. The other factors include if there is a current decline in housing stock, if it's in close proximity to commercial or retail or improve a neighborhood in a whole. Ms. Mischler stated that she loves the City of Sandusky and would love to invest more money into the city but because of the current regulations, she invested in Huron. She feels that for every one complaint on a VRBO property, you would probably find 50 that run with no complaints.

Chris Romick, 172 E. Market St asked if complaints were public record where someone could see what the complaints stated. Ms. Sparks stated that yes, these would be public record, which came to Community Development. He stated that he tried to print a report through the Police Department that showed where the Police were dispatched and for what reason. This report was for May 2016 through September 2016. He stated that there were 4 calls to Lane D, and 1 call to Cedar Point Rd. With the exception of one call reporting a loud group of people, he could not find any complaints regarding transient rental. Mr. Harris responded that complaints are not necessarily through the Police Department. Any complaint regarding legal use of property comes to Community Development, either Planning or Code Enforcement

Divisions. Mr. Romick asked what a person that rents his home for 5 days does differently than a person that rents for 31 days. Are they doing anything other than a person that resides there? He feels like it's starting to boil down to the neighbors don't want particular people to stay next to them.

Lloyd Fitzenbarger, 454 Millpond Dr. stated that he feels it is a mistake to not allow transient rental in our area. We are a tourist community and good people want to come here and spend money. The money spent fixing up rental properties is spent in our community and the tax dollars go to our community. If it's a matter of nuisance complaints, we have laws governing noise, trash, parking, etc.

Ms. Byington stated that the purpose of this meeting today is a step towards allowing transient rental. It is currently only allowed in Commercial and Business Districts. The proposal today is to have sections of the city that would permit transient rental. Due to past opposition, it would very difficult to propose allowing city wide transient rental in residential neighborhoods.

Erlene Tersek agreed with Ms. Byington stating that she understands that the City is not trying to disallow transient rental, but to start allowing it in certain districts. She added that there are some property owners that will screen their renters and take their neighbors into consideration and others that will not.

Valerie Parker, 1021 Cedar Point Rd stated that she heard examples of reasons against transient rental tonight that discriminated against who is next door to you or in your neighborhood. She stated that is not her concern. She answered the question of what is the difference between 1 night stay and 30 or more day's rental. She stated that the 1 or 2 night rentals can be a constant party, all day, every day. She added that they come in with large groups of people with cars everywhere and that is disruptive if you are in your quiet home. If someone is renting for 365 days, this won't happen as often. There is trash and debris left over everywhere. There is a hazard for safety vehicles to get down Cedar Point Road because there are cars parked everywhere. She likes that the city is trying regulate this.

Doug Ebner, Cedar Point Road stated that Ms. Parker previously rented a house that he owns on Cedar Point Rd. He added that we are a destination city and that Sandusky counts on the tourism. He would not consider Cedar Point Road a neighborhood, like other communities within the city. He stated that the renting was going on prior to some of the purchases and that the people should have considered the fact before they purchases.

Mary Mischler, 172 E. Market Street stated that she can appreciate the concern of having multiple cars come in and out and having parties every night. She has not witnessed that, but she feels that any short term renter will spend most of their time at Cedar Point or surrounding attractions. She doesn't see a difference in having short term renters having a party and property owners having a graduation party. She has rented to Attorney General Mike DeWine and feels that if he is for short term rentals, why is the City of Sandusky not? She also wondered how and who determines the zoning for overlay districts. Ms. Sparks stated that there is no area at this time and that this meeting is to attempt to set the criteria for overlay districts. Mr. Harris stated that there is a passion for either side of the issue and that it is already illegal for short term renting within residential neighborhoods. What we are trying to accomplish is to provide a better definition for transient occupancy. What we are presenting to

Planning Commission is that if they were to adopt the definition 1107.01 (g12) "Transient Occupancy", staff would also recommend the repeal of 1107.01 (g11) "Non-Transient Rental" because they would only contradict each other.

Valerie Parker responded to Mr. Ebner's comment that she had rented one of his properties. She rented in December for her children to come visit. She clarified that there is a difference between the middle of summer and the middle of December. Summer, there are bonfires, trash, water toys that may cause disturbance for the neighbors. She stated that she does not disagree with transient rental all together, just when it causes a disturbance in the neighborhood.

Doug Ebner stated that he is in full agreement with rules and regulations. The City laws are in place for noise and disturbance complaints. It is not his intent to disrespect his full-time neighbors. He purchased 3 of his properties on Cedar Point Road out of foreclosure so he is doing the city a service within the economy.

Mr. Zuilhof stated that he feels that this session helped with understanding that staff is trying to make it possible allow transient rentals in certain areas and not prevent these uses. He stated that his concern is how staff will implement this overlay district going forward for example deciding what areas are permitted and what areas are not permitted Mr. Zuilhof does understand the value of allowing in certain declining neighborhoods to increase value to the area, solve land use problem, and solve an economic development problem.

Mr. Poole stated that zoning exists to ensure that compatible uses are in locations that don't create problems. He understands that in residential neighborhoods, there are rules put into place so that the property owners know what to expect. What the overlay district allows the city to identify places where transient rental will not be a problem.

Mr. Miller stated that he understands that this is more permissive than what is currently in place but wonders as we move forward, how the overlay districts will be regulated and how will individual cases be handled.

Mr. McGory stated that in everything that he has heard today, nobody is wrong and everybody was right in what they had to say. He stated that there are two types of transient rental. On the one hand, there are people that want to experience the area and will not have the big parties or excessive guests parking everywhere. And, there are others that will take advantage of the outside fun. This could be a nuisance to permanent residents. The hard decision is finding something that would be right for everyone.

Mr. Zuilhof stated that one of the points that was missed in the past is that there are two different situations to consider: Should someone be allowed short term use according to the zoning codes regarding peaceful use of the property, number of occupants, etc. Or, will the people renting be using the property for a party/party hall or venue for any celebration, for example a wedding reception. This use is an entirely different situation which would fall into a commercial use, not a residential use.

He added the concern about property rights and how people feel that any restriction on their property is unconstitutional. The city has the right to protect the neighbor's rights that pertain to the different zoning codes.

Mr. Poole asked if all of the amendments needed to be addressed in separate motions. Mr. Harris stated that any motion could have amendments to the definitions. Mr. Poole stated that he moved to adopt section 1151.08 as written, but excluding the last line which states "signed contracts indicating the dates which transient occupancy occurred". With no second to the motion, the motion died.

Mr. Miller moved to accept all of staff's recommendations, including the repeal of 1107.01 (g11) as it conflicts with the new definition of 1107.01 (g12). Mr. McGory seconded the motion. The motion carried with a unanimous vote.

Ms. Sparks informed the Commission that there is a regular scheduled meeting on Thursday March 22, 2017.

Chairman Mears adjourned the meeting at 5:45PM.

APPROVED:

Debi Eversole, Clerk


John Mears, Chairman



Department of Planning and Development

April 12, 2017

Planning Commission recommends approval for the proposed zoning amendments to Sections 1107.01, 1129.06, 1133.04, 1133.05, 1137.03, 1137.04, 1151.08 of the Planning & Zoning Code regarding transient rental.



Mike Zuilhof
Planning Commission Chair

ORDINANCE NO. _____

AN ORDINANCE AMENDING PART ELEVEN (PLANNING AND ZONING CODE), TITLE ONE (ZONING ADMINISTRATION), CHAPTER 1107 (DEFINITIONS), TITLE THREE (ZONING DISTRICTS AND REGULATIONS), CHAPTER 1129 (RESIDENTIAL DISTRICTS), CHAPTER 1133 (BUSINESS DISTRICTS), AND CHAPTER 1137 (COMMERCIAL DISTRICTS), TITLE FIVE (ADDITIONAL ZONING REQUIREMENTS), CHAPTER 1151 (NONCONFORMING STRUCTURES AND USES), AND PART THIRTEEN (BUILDING CODE), TITLE FIVE (ADDITIONAL LOCAL PROVISIONS), CHAPTER 1341 (ENVIRONMENTAL HEALTH HOUSING CODE), BY THE ADDITION OF NEW SECTION 1341.32 (TRANSIENT RENTAL PROPERTY REGULATION), OF THE CODIFIED ORDINANCES, IN THE MANNER AND WAY SPECIFICALLY SET FORTH HEREINBELOW.

WHEREAS, the purpose and intent of these amendments is to regulate the health, safety and wellness of the public, including the owners, occupants, and neighboring property owners of properties being utilized for transient occupancy within the City; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments of the City of Sandusky, Ohio and, NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

NEW LANGUAGE APPEARS IN BOLD PRINT
LANGUAGE TO BE STRICKEN APPEARS WITH A STRIKE THROUGH IT
LANGUAGE TO REMAIN UNCHANGED APPEARS IN REGULAR PRINT

Section 1. Part Eleven (Planning and Zoning Code), Title One (Zoning Administration), Chapter 1107 (Definitions), Section 1107.01(h), of the Codified Ordinances of the City is hereby amended as follows:

1107.01 DEFINITIONS.

For purposes of this chapter, the following words and phrases shall have the following meanings ascribed to them respectively.

- (h) Dwellings and other living accommodations.
 - (1) "Dwelling unit" means space, within a dwelling, comprising living, dining, and sleeping room or rooms, storage closets, as well as space and equipment for bathing and toilet facilities, all used by only one family.
 - (2) "Dwelling" means a building occupied exclusively for non-transient residential use (including one-family, two-family, or multi-family buildings).
 - (3) "One-family dwelling" means a building consisting of one dwelling unit only, detached or separated from other dwelling units by open spaces.
 - (4) "Two-family dwelling" means a building consisting of 2 dwelling units which are either attached side by side or one above the other, and each unit having either a separate or combined entrance or entrances (including duplex and flats).
 - (5) "Multi-family dwelling" means a building consisting of 3 or more dwelling units with varying arrangements of entrances and party walls (including apartment house, apartment hotel, and row house).

- A. "Row house" means a multi-family dwelling comprising dwelling units attached in a row or group, having party walls, and each unit having at least one separate outside entrance.
 - B. "Apartment building" means a multi-family dwelling comprising 3 or more dwelling units (apartments), arranged side by side or one above the other, and each unit having a separate entrance or entrances connected to a common outside entrance or entrances.
 - C. "Apartment hotel" means a unit similar to an apartment house, except that the unit may be used for more or less transient occupancy.
- (6) "Accessory living accommodations" means a building, or part thereof, used solely as accommodations for occupants, personal guests, or persons employed on the premises, or nonpaying transients, and in which no cooking or similar housekeeping equipment is provide.
- (7) "Rooming house" means a building operated by a resident family, accommodating for compensation 3 through 10 persons.
- (8) "Tourist house" means a one-family dwelling, operated by a resident family, in which only overnight guests are lodged for compensation.
- (9) "Hotel" means a building containing living and sleeping accommodations (excluding cooking facilities within the rental unit) for transient occupancy, and having a common entrance or entrances.
- (10) "Motel" means a building or buildings (detached or semidetached) having separate outside entrance or entrances, and containing accommodations for compensation for automobile travelers and vacationers.
- ~~(11) "Non-transient" means a period of not less than 365 days.~~
- ~~(112) "Transient occupancy" means to use, occupy or possess, or the use, occupancy, or possession of a dwelling or other living accommodation for a period of 30 consecutive calendar days or less. occupancy when it is the intention of the parties that the occupancy will be temporary. There is a rebuttable presumption that, when the dwelling unit occupied is not the sole residence of the guest, the occupancy is transient.~~

~~(Ord. 15-201. Passed 12-28-15.)~~

Section 2. Part Eleven (Planning and Zoning Code), Title Three (Zoning Districts and Regulations), Chapter 1129 (Residential Districts), Section 1129.06 (Accessory Uses), of the Codified Ordinances of the City be amended by the addition of new subsection 1129.06(g) as follows:

1129.06 ACCESSORY USES.

(g) **Transient Occupancy Overlay District.** The renting from a resident family to other individuals for the purposes of transient occupancy is permitted within an approved Transient Occupancy Overlay District.

- (1) **Establishment of a Transient Occupancy Overlay District.**

- A. **Initiation of Change:**
Whenever deemed appropriate and in the interest of the general welfare of the city, the City Commission or Planning Commission may initiate a Transient Occupancy Overlay District. The overlay district shall be created to spur investment in a declining geographic area with the goal of increasing property values and maintenance of homes in areas that are close in proximity to commercial and retail areas.
- B. **Action of Planning Commission:**
The Planning Commission shall hold a public hearing. The time, place, and purpose of the hearing shall be given by both of the following methods:
 - 1. Publication at least once in a newspaper of general circulation in the City at least fifteen (15) days prior to the date of the hearing;
 - 2. A printed notice, not less than ten (10) days prior to the date of the hearing, sent to the owners of all property as shown upon the records of the County Recorder within three hundred (300) feet of the area proposed to be changed; and
 - 3. The Planning Commission shall forward their recommendation to the legislative body.
- C. **Action by the Legislative Body:**
 - 1. After the above recommendation is received, the City Commission shall set a date for a public hearing. In a newspaper of general circulation in the City, notice of the time and place of the meeting shall be given at least (30) days prior to the meeting. During the thirty (30) day period, the text or copy of the text of the ordinance, map of the proposed district boundaries and report submitted by the Planning Commission shall be on file, for public examination, in the office of the Clerk of the Planning Commission.
 - 2. After the hearing, the legislative body may approve in whole or in part by majority vote of its entire membership the recommendation submitted by the Planning Commission. The legislative body may disapprove or modify the recommendations by Planning Commission by a vote of not less than three-fourths of its entire membership.

~~(1980 Code 151.14)~~

Section 3. Part Eleven (Planning and Zoning Code), Title Three (Zoning Districts and Regulations), Chapter 1133 (Business Districts), Sections 1133.05 (Permitted Buildings and Uses; Roadside Business District), and Section 1133.08 (Permitted Buildings and Uses; Downtown Business District, of the Codified Ordinances of the City are hereby amended as follows:

DISTRICT.

(a) Main Buildings and Uses.

- (1) All stores, services, dwellings, and other uses permitted in Local Business Districts;
- (2) Additional retail business stores and services conducted wholly within enclosed buildings, or adjoining and operated in connection with an establishment in an enclosed building to the following extent:
 - A. The sale and serving of all beverages, and eating places of all types permitting dancing and live entertainment. Conditional use permits shall be obtained by places selling or serving alcoholic beverages, and by all drive-in establishments;
 - B. Motels, hotels; fraternal and social clubs, and labor union halls;
 - C. Automotive services, repair or service garages, and buildings for the sale of new and second-hand motor vehicles. The parking of vehicles with or without a fee, the sale of gasoline and oil, and the sale of motor vehicles may be permitted on an open lot, providing all requirements for front yards in the Business District as set forth in the Zoning Code are met;
 - D. The sale of boats and other marine supplies; motorcycles, bicycle shops; sports and athletic equipment; pet shops;
 - E. Amusement and recreational services, such as assembly and meeting halls, billiard halls, bowling alleys, dance halls, indoor theaters, skating rinks, and other social, sports, or recreation establishments, provided the services are conducted within a building, sufficiently sound-insulated to confine the noise to the premises;
 - F. Nursery stock, monuments, garden equipment, supplies, and garden furniture may be sold on an open lot, provided the operation is in connection with an established related business conducted within a building not more than 150 feet therefrom, and provided goods are not sold, displayed, or stored in a required yard;
- (3) Microbrewery.

(4) Transient Occupancy.

(b) Similar Main Uses. Any other business store, shop, or service not listed above or in any subsequent use classification, and determined as similar by the Commission.

(c) Accessory Buildings or Uses.

- (1) Accessory off-street parking and loading facilities as required and set forth in Chapter 1149;
- (2) Any accessory use, such as the storage of goods and processing operations clearly incident to the conduct of a retail business or service establishment permitted as main uses, provided the use has no injurious effect on adjoining residential districts.

~~(Ord. 15-201. Passed 12-28-15.)~~

1133.08 PERMITTED BUILDINGS AND USES; DOWNTOWN BUSINESS DISTRICT.

(a) Main Buildings and Uses.

- (1) Single, two and multi-family residential uses above the first floor.
- (2) All stores and services permitted in the General Business District;
- (3) Public uses as follows and as defined in Section 1123.02: governmental, civic, education, religious, recreational and transportation.
- (4) Transient Occupancy.**

(b) Similar Main Uses. Any other business, service or recreation activity not listed above or in any subsequent use classification and determined as similar by the Commission.

(c) Conditional Uses Permitted: Outdoor recreational facilities such as beaches, waterparks, amphitheaters, marinas, swimming pools, etc.

(d) Accessory Buildings or Uses:

- (1) Accessory off-street parking and loading facilities as required and set forth in Chapter 1149;
- (2) Any accessory use and building clearly incident to the conduct of a permitted main use, providing the use has no injurious effect on adjoining residential districts.

~~(Ord. 04-057. Passed 1-12-04.)~~

Section 4. Part Eleven (Planning and Zoning Code), Title Three (Zoning Districts and Regulations), Chapter 1137 (Commercial Districts), of the Codified Ordinances of the City is hereby amended as follows:

1137.03 PERMITTED BUILDINGS AND USES, COMMERCIAL RECREATION DISTRICTS.

(a) Main Buildings and Uses.

- (1) One- and two-family dwellings, boathouses, motels;
- (2) The following amusement establishments, whether open or enclosed:
 - A. Beaches and swimming pools, with accessory bath houses and locker rooms;
 - B. Manufacturing, rental, repair, and storage of boats, marinas; sale of live bait for fishing;
 - C. Hunting and fishing clubs, shooting ranges;
 - D. Arenas, auditoriums;
 - E. Golf courses, driving ranges;
 - F. Riding academies, stables, race tracks;
 - G. Assembly and meeting halls, bowling alleys, dance halls, skating rinks.
 - H. All retail stores, services and offices as permitted in General Business Districts.
 - I. Transient Occupancy.**

(b) Similar Main Uses. Any other recreational use not listed above or in any other use classification, and if determined as similar by the commission.

(c) Accessory Buildings or Uses.

- (1) Accessory off-street parking facilities as regulated and set forth in Chapter 1149;
- (2) Eating places, sales of equipment or accessories, living quarters, maintenance facilities for caretakers, and any accessory use customarily

incident to a permitted main use, provided the use has no injurious effect on adjoining residential districts.

~~(1980 Code 151.63)~~

1137.04 PERMITTED BUILDINGS AND USES, COMMERCIAL AMUSEMENT DISTRICT.

(a) Main Buildings and Uses.

- (1) All buildings and uses permitted in and as regulated in Commercial Recreation Districts; provided, however, that no residential units shall be constructed or maintained except as may be clearly secondary or incidental to the principal uses contemplated and permitted under this section;
- (2) The following amusement establishments, whether open or enclosed:
 - A. Ferris wheels, roller coasters, whips, merry-go-rounds, and other similar open midway attractions;
 - B. Freak shows, wax museums, dodgem scooters, and other semi-enclosed or enclosed midway attractions;
 - C. Open booths with games of skill or chance, including shooting galleries, penny arcades;
 - D. Public dance halls, skating rinks, indoor theaters;
- (3) The following businesses and services, open or enclosed:
 - A. Hotels, motels, taverns, eating places; the sale, serving, and consumption of soft drinks and alcoholic beverages;
 - B. The sale of foods, drugs, gifts, sports equipment.

(4) Transient Occupancy.

(b) Similar Main Uses. Any other amusement not listed above or in any other use classification, and determined as similar by the Commission.

(c) Accessory Buildings and Uses.

- (1) Accessory off-street parking facilities as regulated and set forth in Chapter ~~1149~~;
- (2) Living quarters for caretakers, maintenance facilities, and other accessory uses customarily incident to a permitted main use, providing the uses have no injurious effect on adjoining residential districts.

~~(1980 Code 151.64)~~

Section 5. Part Eleven (Planning and Zoning Code), Title Five (Additional Zoning Requirements), Chapter 1151 (Nonconforming Structures and Uses), Section 1151.08 (Certificates of Nonconformity), of the Codified Ordinances of the City is hereby amended as follows:

1151.08 CERTIFICATES OF NONCONFORMITY.

- (a) (1) The Division of Planning shall issue a certificate of nonconformity for legally nonconforming uses and structures if the nonconformity is included in an inventory of nonconformities created by the City or upon application by the owner, if the owner can document in detail the extent

of nonconforming land uses, structures, signs, and/or lots or parcels at the time the nonconformity was established.

- (2) The inventory of nonconformities shall contain the detailed information that must be contained in a certificate. If there is no inventory, an owner of a nonconformity can obtain a certificate if he or she can establish the extent and nature of the nonconformity at the time it was established. The nonconformity must be in existence at the time the relevant ordinance(s) were adopted or amended. A nonconformity can be established through photographs, maps and drawings, and written statements describing the nonconforming use at the time it became nonconforming. **In the case of a transient occupancy use, annual nonconformity must be proven through the following methods: documentation of the previous years' Federal tax return and State tax return showing income from the property providing transient occupancy or executed rental agreements from the previous year.**

(b) A certificate of nonconformity shall describe the nonconforming land uses, structures, signs, and/or lots or parcels in sufficient detail so that a reasonable person can determine how the nonconformity is not in compliance with present or previous land development regulations. A map with drawings, with the location, height and size of structures and signs, and the area of the nonconformity shall be attached to the certificate.

(c) The City may rely on the description and/or map of a nonconformity in a certificate of nonconformity in determining whether a nonconformity has been discontinued, destroyed, changed or expanded.

(d) A Certificate of Nonconformity shall not entitle a property owner the re-establishment of a nonconforming use or reconstruction of a nonconforming structure. However, it shall serve as a base line record of the nonconformity when a property owner is requesting to reconstruct or re-establish a nonconformity.
(~~Ord. 02-191. Passed 12-9-02.~~)

Section 6. Part Thirteen (Building Code), Title Five (Additional Local Provisions), Chapter 1341 (Environmental Health Housing Code), of the Codified Ordinances of the City be amended by the addition of New Section 1341.32 (Transient Rental Property Regulation) as follows:

1341.32 TRANSIENT RENTAL PROPERTY REGULATION

- (a) Purpose and intent.

The purpose and intent of this section is to regulate the health, safety and wellness of the public, including the owners, occupants, and neighboring property owners of properties being utilized for transient occupancy within the City.

- (b) Definitions.

- (1) "Transient occupancy" means to use, occupy or possess, or the use, occupancy, or possession of a dwelling or other living accommodation as defined by Sandusky City Code 1107.01(h) for a period of 30 consecutive calendar days or less.
- (2) "Transient rental" means the renting, letting, subletting, leasing or subleasing of a dwelling for a period of 30 consecutive calendar days or less.

(c) Department of Community Development, Code Enforcement Division.

- (1) The Code Enforcement Division shall maintain a registry of individuals offering transient rentals and maintaining essential records on licensed transient rentals.
- (2) Monitor transient rentals for compliance with building codes, health codes, and provisions of this section.
- (3) Inspect the interior and exterior of the dwelling to be used as a transient rental upon submission of a transient rental permit application.
- (4) Investigate suspected violations of this section.
- (5) Refer suspected violations of the fire, health, building, or tax codes, zoning regulations, or other laws regarding transient rentals to the appropriate City department or the appropriate governmental agency.

(d) Transient rental permit application

- (1) Each operator of a dwelling being used for transient occupancy must apply to the Code Enforcement Division for an annual permit which expires on December 31st of the year the permit is issued, and pay a fee of \$500.00 per dwelling annually.
- (2) To obtain a permit, the owner of a dwelling intended on being used for transient occupancy must apply for a permit on a form approved by the Director of Development, which will include the following:
 - A. A certification from the Director of Development that the dwelling is not subject to outstanding City Code or State law violations;
 - B. The name, street address, mailing address, and telephone number of the owner of the dwelling to be used for transient occupancy purposes;
 - C. If the owner does not reside within the City of Sandusky, the name, street address, mailing address, and telephone number of a local contact;
 - D. The street address of the dwelling to be used for transient occupancy purposes;
 - E. A floor plan of the dwelling showing number of bedrooms, points of ingress/egress, basement rooms, points of exits, and locations of smoke alarms, as well as a parking plan;
 - F. Proof of property insurance;
 - G. Proof of payment of all applicable taxes, including real estate taxes, due as of the date of submission of the application; and
 - H. Any other information requested by the Director of Development necessary to protect the health, safety, and welfare of the City of Sandusky.
- (3) Prior to receiving a transient occupancy permit, the person applying for the permit shall have an internal and external inspection of the dwelling by the Code Enforcement Division.
- (4) No person shall receive a transient occupancy permit at a dwelling unless the dwelling passes inspections, which demonstrates that:
 - A. The dwelling and any common spaces in the dwelling meet health, fire, and building code standards for the type of dwelling which the unit is located;
 - B. The unit meets any other requirements, which the Code

Enforcement Division shall deem necessary to ensure the health and safety of visitors during transient occupancy.

- (5) No owner of a dwelling in any Residential Zoned area shall be able to apply for a transient rental permit, unless the City of Sandusky Planning and Zoning Department has determined that the dwelling has been legally provided a legal non-conforming status as transient rental property or the dwelling is located in a Transient Occupancy Overlay District.
 - (6) The permit shall be valid from the date of issuance and may be subject to a one-time extension of thirty (30) days at the discretion of the Director of Development. All permits expire on December 31st of the year of issuance. If it is found that the operator has been using the dwelling for transient purposes without a permit, there shall be a one year waiting period from the date of such finding for the dwelling to become eligible to apply for a transient rental permit.
- (e) Transient rental health and safety regulations.
- (1) The maximum number of persons who may occupy the dwelling overnight during a transient occupancy shall be limited to two persons per bedroom, plus three additional persons per dwelling. For example, if a dwelling has three (3) bedrooms, then the dwelling may have nine (9) overnight occupants.
 - (2) Only one open rental agreement per dwelling is permitted at a time for the purposes of transient occupancy.
 - (3) The owner of a dwelling being utilized for transient occupancy must maintain a copy of all rental agreements for the dwelling being used for transient occupancy for a period of twenty-four (24) months, and provides said agreements to City for inspection upon request.
 - (4) The dwelling being utilized for transient occupancy must have an off-street parking plan approved by the Planning and Zoning Department.
 - (5) No transient rental dwelling shall allow overnight on-street parking, unless approved prior to the issuance of a permit by the Planning and Zoning Department.
 - (6) A property being utilized as a transient rental shall visibly display a transient occupancy permit outside the main entry of the property.
 - (7) The registered owner or local contact for the transient rental shall be within a one-hour arrival of the transient rental unit while the transient rental is being occupied.
 - (8) No person shall sell food to a transient guest while the guest uses the property unless such person has obtained food safety permits.
 - (9) No person shall sell or provide alcoholic beverages to any transient guest while the guest uses the dwelling unless such person obtains an appropriate license from the State of Ohio.
 - (10) No person shall be allowed to transient rent a dwelling that is in violation of the City of Sandusky's health code, building code, or zoning regulations.

- (11) No person shall display a transient occupancy permit or allow transient occupancy of a dwelling that has had its permit suspended, revoked, or denied.
 - (12) No person shall allow a dwelling to be listed or advertised as a transient rental prior to obtaining a valid transient occupancy permit.
 - (13) No person shall allow a dwelling to be listed or advertised as a transient rental if the transient occupancy permit has been suspended, revoked, or denied.
- (f) Enforcement procedures.
- (1) Upon the filing of a complaint that a person has engaged in a transient rental in violation of this section, the Code Enforcement Division shall take all steps necessary to determine the validity of the complaint.
 - (2) The Code Enforcement Division shall independently determine whether a person has offered transient rental in violation of this section.
 - (3) If while investigating transient rental activity the Code Enforcement officer discovers suspected violations of the fire, health, building, or tax codes, or the zoning regulations, or other laws, the Code Enforcement officer shall report such suspected violation to the relevant City department or governmental agency.
 - (4) To determine if there is a violation of this section, the Code Enforcement Division shall initiate an investigation of the subject property and/or request any pertinent information from a person offering transient rental, including records required by this section, leases, or other documents.
 - (5) If the Code Enforcement Division determines that a person has violated any provision of this section, the Code Enforcement Division shall issue a cease and desist order and shall assess the appropriate penalty and fines for said violation.
 - (6) The Code Enforcement Division's ability to assess penalties and fines for violations of this section, are separate and apart from any civil or criminal violations, penalties, and fines able to be assessed by any other City department, including, but not limited to, the City of Sandusky Fire Department, the City of Sandusky Police Department, and the City of Sandusky Planning and Zoning Department.
- (g) Penalties and fines.
- (1) The Code Enforcement Division shall assess the owner for violations of this section as follows:
 - A. First Violation -- \$500 fine;
 - B. Second Violation -- \$1,000 fine; and
 - C. Third Violation -- \$2,500 fine.
 - (2) Multiple violations that arise out of the same set of facts or circumstances, or occur on the same date, may constitute one violation or multiple violations based upon the severity of the

violations as determined by the City of Sandusky Code Enforcement Division.

- (3) Each day the dwelling owner violates this section shall constitute a separate violation.
- (4) The City has the right to revoke the owner's right to use his or her dwelling for transient occupancy after three violations of this section within a period of 12-months. If the City revokes the owner's right to use his or her dwelling for transient occupancy, such revocation shall be for a period of no less than twelve (12) months from the date of the third violation.

(h) Other Remedies.

- (1) Civil Action. The following parties may seek also injunctive or other relief to prevent or remedy violations of this section:

- A. The Law Director for the City of Sandusky;
- B. A neighborhood association whose borders include the property; and
- C. Any neighboring property owner or occupant who would be specially damaged by any such violation.

The prevailing party in such an action shall be entitled to recover reasonable costs, attorney's fees, and statutory damages.

- (2) Criminal Action. Any person who violates any provision of this section may be guilty of a misdemeanor of the third degree. Any person convicted of a misdemeanor hereunder shall be punishable by a maximum fine of \$500 for each dwelling offered for transient occupancy in violation of this section, or by imprisonment for a period not exceeding 60 days, or both.
- (3) Additional Remedies. Any person convicted of violating any provision of this section in a criminal case or found to be in violation of this section in a civil case shall remit all illegally obtained revenue to the City of Sandusky.

Section 7. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 8. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 9. That for the reasons set forth in the preamble hereto, this Ordinance shall take effect at the earliest time allowed by Law.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed:



Department of Community Development

Greg Voltz
gvoltz@ci.sandusky.oh.us

222 Meigs St.
Sandusky, OH 44870

Phone: 419.627.5973
www.ci.sandusky.oh.us

To: Eric L. Wobser, City Manager

From: Greg Voltz, Assistant Planner

Date: April 13, 2017

Subject: Commission Agenda Item – Grant agreement to SMSA DBA Downtown Sandusky Inc. for a Clean and Safe pilot project for Summer and Fall of 2017.

Items for Consideration: Legislation approving a grant agreement to SMSA DBA Downtown Sandusky Inc. for a Clean and Safe pilot project for Summer and Fall of 2017.

Background Information: During Erie County Economic Development Corporation's 2016 Business Appreciation Week, businesses within Sandusky's business district were generally encouraged by the City's initiatives and progress in community development. Respondents did indicate basic areas of improvement to assist growth – specifically an improvement in services such as cleanliness and public safety. We have also heard from residents and business owners about the need for better clean and safe services in our business district, especially on weekends, holidays and to help facilitate events.

Sandusky Main Street Association DBA Downtown Sandusky Inc. proposed to help remediate this issue by voting to commit \$50,000.00 of its funds to a Clean and Safe pilot program contingent upon receiving a matching \$50,000.00 from the City of Sandusky.

The Clean and Safe pilot program will primarily focus on litter removal, graffiti removal, cleaning public fixtures and power washing spills and stains. It will also assist with keeping the streets and sidewalks weed free, emptying trash containers, sidewalk snow removal, hospitality and other special projects.

The aim of the pilot project is to prove the concept of Sandusky Clean & Safe to the business district community and to seek long term funding for 2018 and beyond. Long term funding is not the subject of this request.

Budgetary Information: The City will provide Downtown Sandusky Inc. \$50,000 in 2017 from the Economic Development Capital Projects Fund for services rendered by a Clean and Safe program in 2017.

Action Requested: It is requested that the proper legislation be prepared to allow the City to enter into a Grant Agreement with Downtown Sandusky Inc.to finalize their agreement with a Clean and Safe Program provider so that service can start by or before, July 2017.

I concur with this recommendation:

Eric L. Wobser
City Manager

Maria Muratori
Development Specialist

Matt Lasko
Chief Development Officer

cc: Kelly Kresser, Clerk of the City Commission
Justin Harris, Law Director
Hank Solowiej, Finance Director

SANDUSKY MAIN STREET ASSOCIATION

300 EAST WATER STREET, UNIT 1A • SANDUSKY, OHIO 44870

TELEPHONE: 419/706-1148

EMAIL: INFO@SANDUSKYMAINSTREET.ORG

MARK HARRINGTON, PRESIDENT
NANCY BEACH, VICE PRESIDENT
ROBERT HARE, TREASURER
LISA BROUSSARD, SECRETARY

6 March 2017

Block by Block
640 South Fourth Street, Suite 110
Louisville, KY 40202

Dear Sir or Madam:

This letter is written on behalf of Sandusky Mainstreets Association, now doing business as Downtown Sandusky, Inc., and formally express their intent, to contract with Block by Block LLC to provide services in downtown Sandusky, Ohio for the remaining portion of 2017. Downtown Sandusky, Inc. intends to enter into a one-year pilot program with Block by Block. Funding of the \$100,000 contract amount is comprised of Fifty Thousand Dollars (\$50,000.00) from Sandusky Mainstreets Association and a anticipated \$50,000 contribution from the City of Sandusky.

Please be advised that signing of the Block by Block contract for services is strictly contingent upon the City of Sandusky agreeing to match our contribution of Fifty Thousand Dollars (\$50,000.00) and that this Letter of Intent shall be considered null and void if the City of Sandusky does not match the Downtown Sandusky, Inc. contribution of Fifty Thousand Dollars (\$50,000.00). Further, please be advised that this letter does not serve as a representation, one way or another, as to the City of Sandusky's intent. In addition, Downtown Sandusky, Inc. is not an agent of the City of Sandusky in any way and has no formal affiliation with the City of Sandusky, other than the fact that Downtown Sandusky Inc. is a non-profit, community organization situated within Sandusky and occasionally collaborates with the City on events and other common interests.

Additionally, please be advised that, while we hope and expect our relationship with Block by Block to be beneficial to all involved, and hope that this program continues in Sandusky for years to come, this letter in no way serves to bind us to purchase services from Block by Block beyond 2017 and any future services taking place after 2017 shall be contracted for at a future date.

In closing, on behalf of Downtown Sandusky, Inc., I would like to say that we're excited about this opportunity and hope that it results in a positive impact on our community. Please do not hesitate to contact me should you have any additional questions or concerns.



Mark Harrington
President of the Board, SMSA

CC: SMSA Board of Trustees

WWW.SANDUSKYMAINSTREET.ORG



28 March 2017

City of Sandusky
222 Meigs St,
Sandusky, OH 44870

REQUEST FOR GRANT FOR DOWNTOWN CLEAN & SAFE PILOT PROGRAM

Downtown Sandusky Inc (DSI) has submitted a Letter of Intent to Block by Block LLC for a pilot project for a Clean & Safe program in Sandusky in 2017, which is contingent on a proposed grant from the City of Sandusky. DSI has earmarked \$50,000 of existing funds for the pilot and respectfully requests a matching grant of \$50,000 from the City of Sandusky in 2017 so this pilot program can be implemented.

Block By Block currently operate similar programs in multiple jurisdictions across Ohio and nationally. DSI will contract with Block By Block for services as set forth in the attached proposed contract. DSI will provide management, insurance coverages and other oversight as required under the contract with Block By Block.

The aim of the pilot project is to prove the concept of Sandusky Clean & Safe to the downtown community, followed by efforts to seek long term funding for 2018 and beyond. The long term funding is not the subject of this request.

Downtown Sandusky Inc respectfully requests this grant to assist with the continued enhancement of the downtown core in line with the City of Sandusky's strategic goals.

A handwritten signature in black ink, appearing to read "Mark Harrington", is written over a horizontal line.

Mark Harrington
President of the Board
Downtown Sandusky Inc.

Kelly Kresser

From: Kelly Kresser
Sent: Wednesday, April 19, 2017 3:36 PM
To: 'Jimmy Ervin'
Subject: RE: Clean and Safe supported by Sandusky Segwave!

Hi Jim - thank you for your comments. I will make sure the Commissioners are aware of your thoughts when this comes before them for consideration. ☺

From: Jimmy Ervin [mailto:jimthetourguide@yahoo.com]
Sent: Wednesday, April 19, 2017 3:32 PM
To: Kelly Kresser <kkresser@ci.sandusky.oh.us>
Cc: Eric Wobser <EWobser@ci.sandusky.oh.us>; alangriffiths1@mac.com; bharenet@gmail.com
Subject: Clean and Safe supported by Sandusky Segwave!

Hi Kelly,
In response to preparing a note of support for the "proposed" Clean and Safe initiative, Sandusky Segwave is a supporter of such a program.
Columbus has a nationally recognized program called CTA, and is one of about 29 city's across the country who have a Certified Tourist Ambassador program. This consists of a history briefing and helpful insights to help visitors navigate and help with meeting their needs, putting the guest first by helping guide them. I am a Columbus CTA and now having put root down here in Sandusky, I can see the need for such support. As we prepare the city for the 2018 Bi-Centennial. I am not saying that Sandusky needs a certified program, but an awareness of a clean and friendly city would serve us well.
So, I support a Clean and Safe initiative.

Respectfully,
Jim Ervin
Sandusky Segwave
107 Columbus Ave.

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND APPROVING A GRANT IN THE AMOUNT OF \$50,000.00 TO SANDUSKY MAIN STREET ASSOCIATION D.B.A. DOWNTOWN SANDUSKY INC., IN RELATION TO THEIR CLEAN AND SAFE PILOT PROGRAM.

WHEREAS, the Sandusky Main Street Association was founded as a local, not-for-profit organization dedicated to encouraging and assisting property owners and organizations to protect and preserve our local heritage and with the potential for increased economic growth in the business district and based on feedback from various stakeholders and the business district community, the Sandusky Main Street Association is committing \$50,000.00 to fund a Clean and Safe Pilot Program, contingent upon the City matching this commitment; and

WHEREAS, the Clean and Safe Pilot Program will assist with litter removal, graffiti removal, cleaning public fixtures and power washing spills and stains. It will also assist with keeping the streets and sidewalks weed free, emptying trash containers, sidewalk snow removal, hospitality and other special projects; and

WHEREAS, it has been determined that the enhancements to business district public spaces with the Project pursuant to this Agreement and the fulfillment generally of this Agreement are in the vital and best interests of the City and for the health and safety and welfare of its residents, and are necessary to improve the economic and general welfare of people of the City; and

WHEREAS, it is recommended to approve a grant to Sandusky Main Street Association d.b.a. Downtown Sandusky, Inc., in the amount of \$50,000.00 to assist with their Clean and Safe Pilot Program; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of Municipal Departments of the City of Sandusky, Ohio and, NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission authorizes and directs the City Manager to enter into a Grant Agreement with Sandusky Main Street Association d.b.a. Downtown Sandusky Inc. for financial assistance with their Clean and Safe Pilot Program, substantially in the same form as Exhibit "A", a copy of which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein, together with such revisions or additions as are approved by the Law Director as not being adverse to the City and as being consistent with carrying out the terms of this Ordinance.

Section 2. This City Commission authorizes and approves the grant funding to Sandusky Main Street Association d.b.a. Downtown Sandusky Inc. and the Finance Director is directed to deliver to Sandusky Main Street Association d.b.a. Downtown Sandusky Inc. a draft in the sum of Fifty Thousand and 00/100 Dollars (\$50,000.00) from the Economic Development Capital Projects Fund of the City of Sandusky pursuant to and in accordance with the terms of the Grant Agreement.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance shall take effect at the earliest time allowed by Law.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed:

GRANT AGREEMENT

This Grant Agreement (the "Agreement") is made and entered into as of the ____ day of _____, 2017 between the CITY OF SANDUSKY, OHIO (the "City"), a municipal corporation and political subdivision duly organized and validly existing under the Constitution, its Charter, and the laws of the State of Ohio, and Sandusky Main Street Association DBA Downtown Sandusky Inc. ("the Organization"), an Ohio Corporation for Non Profit.

WITNESSETH:

WHEREAS, the Organization was founded as a local, not-for-profit organization dedicated to encouraging and assisting property owners and organizations to protect and preserve our local heritage. Downtown Sandusky Inc. earned an official Main Street Program Designation in 2003 through the Ohio Main Street Program. With the potential for increased economic growth in the business district and based on feedback from various stakeholders and the business district community, the Organization is committing \$50,000.00 to fund a Clean and Safe Pilot Program, herein after referred to as the "Project", contingent upon the City matching this commitment. The Project will assist with litter removal, graffiti removal, cleaning public fixtures and power washing spills and stains. It will also assist with keeping the streets and sidewalks weed free, emptying trash containers, sidewalk snow removal, hospitality and other special projects"; and

WHEREAS, to induce the Project, the City has agreed to provide an economic incentive grant to the Organization to assist in the payment of a portion of the costs of the Project as further described in Section 1 hereof; and

WHEREAS, the City has determined that the enhancements to business district public spaces with the Project pursuant to this Agreement and the fulfillment generally of this Agreement are in the vital and best interests of the City and for the health and safety and welfare of its residents, and are necessary to improve the economic and general welfare of people of the City;

NOW THEREFORE, in consideration of the premises and the covenants contained herein, the parties hereto agree as follows:

Section 1. City Grant.

The City agrees to grant \$50,000 to the Organization (the "City Grant") toward the costs of the Project, payable upon submittal of invoices of the Project. The City Grant will be expensed from the Economic Development Capital Projects account (#431-4070-53000). Services must be done in accordance with and to the reasonable satisfaction of the City, which includes, but is not limited to, working and organizing with the City of Sandusky's Public Works Department, the City of Sandusky's Police Department and the City of Sandusky's Greenhouse.

The Organization shall notify the City promptly after issuance of each monthly invoice for the Project consistent with this Section and provide the City with any documents it reasonably requests related to the Project. The City shall then promptly review those documents and inspect reports created by the Clean and Safe program provider and let the Organization know if it has satisfied the condition set forth in this Section and, if not, describe what is found

to be deficient. In order to receive all portions the City Grant, the Project will need to continue through the remainder of 2017.

The City shall pay the City Grant by check in the name of the Organization placed in the U.S. regular mail within fourteen (14) days following confirmation of the satisfactory submittal of each invoice and supporting documents to the notice address provided in Section 6 below.

Section 2. Authority to Sign.

The Organization and the City both represent that this Agreement has been approved by formal action of the duly authorized representatives of both parties.

Section 3. Assignment or Transfer.

The Organization agrees that this Agreement is not transferable or assignable without the express, written approval of the City.

Section 4. Choice of Law.

This Agreement shall be governed and interpreted in accordance with the laws of the State of Ohio and the parties hereto agree that any dispute or other matter arising out of the interpretation or operation of this Agreement shall be determined in a Court of competent jurisdiction located within the State of Ohio and County of Erie.

Section 5. Binding Agreement.

This Agreement shall be binding on each of the parties and their respective successors and assigns.

Section 6. Miscellaneous.

(a) Notice. Any notice or communication required or permitted to be given under this Agreement by either party to the other shall be deemed sufficiently given if delivered personally or mailed by United States registered or certified mail postage prepaid or by overnight delivery and addressed as follows:

- (i) TO THE CITY: City Manager
C/o Development Specialist
City of Sandusky, Ohio
City Building
222 Meigs Street
Sandusky, OH 44870
- (ii) TO THE ORGANIZATION: Downtown Sandusky Inc.
C/o Erie County Economic Development
Corporation
247 Columbus Ave., Suite 126
Sandusky, Ohio 44870

Any party may change its address for notice purposes by providing written notice of such change to the other party.

(b) Amendments. This Agreement may only be amended by written instrument executed by all parties.

(c) Effect of Agreement. This Agreement is signed by the parties as a final expression of all the terms, covenants and conditions of their agreement and as a complete and exclusive statement of its terms, covenants and conditions and is intended to supersede all prior agreements and understandings concerning the subject matter of this Agreement.

(d) Counterparts. This Agreement may be signed in several counterparts, each of which shall be an original, but all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF the parties hereto, by and through their duly authorized representatives, have executed this Agreement on behalf of the corporate entities identified herein, on the date first written above.

Downtown Sandusky Inc.

By: _____
TITLE:

CITY OF SANDUSKY, OHIO

By: _____
City Manager

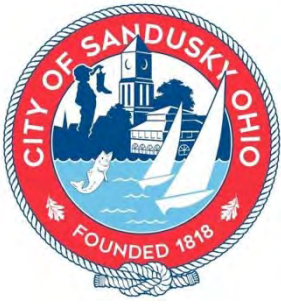
The legal form of the within instrument
Is hereby approved.

Director of Law
City of Sandusky

CERTIFICATE OF DIRECTOR OF FINANCE

The undersigned, fiscal officer of the City of Sandusky, Ohio, hereby certifies that the money required to meet the obligations of the City under the foregoing Agreement has been lawfully appropriated by the City Commission of the City for such purposes and are in the treasury of the City or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

Director of Finance



DEPARTMENT OF FINANCE
HANK S. SOLOWIEJ, CPA, FINANCE DIRECTOR

222 Meigs Street
Sandusky, Ohio 44870
Phone (419) 627-5888
Fax (419) 627-5892

TO: Eric L. Wobser, City Manager
FROM: Hank S. Solowiej, CPA, Finance Director
DATE: April 11, 2017
RE: Commission Agenda Item

ITEM FOR CONSIDERATION:

Ohio Rev. Code Section 5705.40 states that any appropriation ordinance or measure may be amended or supplemented, provided that such amendment or supplement shall comply with all provisions of law governing the taxing authority in making an original appropriation and that no appropriation for any purpose shall be reduced below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation.

I am submitting amendment #1 to the 2017 General Appropriations.

BUDGETARY INFORMATION:

Appropriation amendments are required to update the budget for previous actions of the City. Examples include, but are not limited to:

- Venice Road Pump Station project
- Cedar Point Ejector Lift Station project
- Underground Storage Grant
- Brownfield Grant
- Ohio Public Transportation Grant Program
- American Crayon purchase
- City Hall relocation expenses
- Neighborhood initiative

ACTION REQUESTED:

It is requested the City Commission enact the ordinance and have it take immediate effect under Section 14 of the City Charter so that the budget amounts can be entered into the financial system and purchases can be made to continue the flow of city operations.

CC: Justin Harris, Law Director

ORDINANCE NO. _____

AN ORDINANCE ADOPTING AMENDMENT NO. 1 TO ORDINANCE NO. 17-064 PASSED BY THIS CITY COMMISSION ON MARCH 27, 2017, MAKING GENERAL APPROPRIATIONS FOR THE FISCAL YEAR 2017; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this Ordinance has been prepared to cover deficiencies or needs which exist in the General, Transit, State & Federal Grants, Enforcement & Education, Capital Projects, Special Assessment, Water, Sewer, General Trust, and Park Endowment Funds; and

WHEREAS, amendments are required to adjust the budget for previous actions of the City; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to prevent delays in the use of the funds for an extended period of time and not restrict the operation of City departments; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Finance Department, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this Ordinance be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. Ordinance No. 17-064 passed by this City Commission on the 27TH day of March, 2017, be amended as hereinafter set forth:

DEPARTMENT	PERSONAL SERVICES	OTHER	TOTAL
FLEET MAINTENANCE	0	60,000	60,000
TRANSFERS:			
TRANSIT FUND	0	100,000	100,000
GENERAL FUND	0	160,000	160,000
OTPPP GRANT	25,000	125,000	150,000
2016 PUBLIC TRANSIT	0	75,000	75,000
TRANSIT FUND	25,000	200,000	225,000
UNDERGROUND STORAGE GRANT	0	200,000	200,000
STATE GRANTS FUND	0	200,000	200,000
POLICE JAG	0	7,000	7,000
POLICE BULLETPROOF VESTS	0	7,500	7,500
BROWNFIELD GRANT - ASSESSMENT	0	200,000	200,000
BROWNFIELD GRANT - REMEDIATION	0	200,000	200,000
REVOLVING LOAN-ECO DEV	0	1,038,000	1,038,000
FEDERAL GRANTS FUND	0	1,452,500	1,452,500
ENFORCEMENT & EDUCATION FUND	0	90,000	90,000
WATERFRONT CORRIDOR	0	150,000	150,000
NEIGHBORHOOD INITIATIVE	0	600,000	600,000

BROWNSFIELDS	0	370	370
ODNR GRANTS	0	240,000	240,000
CAMP ST UNDERPASS	0	200,000	200,000
MUNI COURT	25,000	0	25,000
CITY HALL RELOCATION	0	425,000	425,000
AMTRACK STATION UPGRADES	0	100,000	100,000
AMERICAN CRAYON	0	175,000	175,000
CAPITAL PROJECTS FUND	25,000	1,890,370	1,915,370
RENTAL REGISTRATION FEE	0	20,000	20,000
SPECIAL ASSESSMENT FUND	0	20,000	20,000
BIWW BUILDING IMPROVEMENTS	0	350,000	350,000
WATER FUND	0	350,000	350,000
SEWER COLLECTIONS UPGRADE	0	750,000	750,000
VENICE RD PUMP STATION	0	164,000	164,000
CP EJECTOR LIFT STATION	0	250,000	250,000
SEWER FUND	0	1,164,000	1,164,000
POLICE	0	20,000	20,000
CONTRABAND TRUST FD	0	60,000	60,000
DRUG LAW ENFORCEMENT TRUST	0	30,000	30,000
FED FORFEITURE	0	8,300	8,300
GENERAL TRUST FUND	0	118,300	118,300
WASHINGTON PARK & GREENHOUSE	0	500	500
PARK ENDOWMENT FUND	0	500	500
TOTAL ALL FUNDS	50,000	5,645,670	5,695,670

Section 2. The Finance Director is authorized to draw warrants upon the City treasury for funds appropriated in this Ordinance upon presentation of properly approved vouchers and when in conformity with the Charter and general laws of the State of Ohio. In addition, the Finance Director is authorized to make transfers between funds, to cover deficiencies in City funds provided said transfers are included in the general appropriations.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public

in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: April 24, 2017



Department of Community Development

Maria Muratori
mmuratori@ci.sandusky.oh.us

222 Meigs St.
Sandusky, OH 44870
Phone: 419.627.5891
www.ci.sandusky.oh.us

To: Eric L. Wobser, City Manager

From: Maria Muratori, Development Specialist

Date: April 11, 2017

Subject: Commission Agenda Item – Grant Agreement between City of Sandusky and Kagland, LLC.

Items for Consideration: Legislation approving a Grant Agreement to be entered into between the City of Sandusky (“the City”) and Kagland, LLC (“Kagland”), an Ohio Limited Liability Company, for the purposes of furthering economic development efforts in the City.

Background Information: The Kasper Auto Group, an affiliate of Kagland, has served Sandusky and the surrounding area for decades with locations including Kasper Chrysler Dodge Jeep, Kasper Buick GMC, and Kasper Toyota.

Kagland is seeking to expand its service offering by opening a body shop to be located at 2055 Cleveland Road. The project includes site improvements, buildout of the inside of the property (including equipment purchases), and comprehensive façade renovations (including signage). According to the applicant, this project will result in twelve (12) to fifteen (15) jobs in the City of Sandusky with a beginning annual payroll of \$600,000.

Costs related to construction are estimated at over \$250,000 – these costs do not include property acquisition (Kagland has an option to acquire the property for \$585,000 by 12/31/19 and in the meantime will be leasing for \$3,000 per month). I recommend that the City Commission approve two (2) grants for a total of \$52,397.15 to assist with the façade / signage renovations and interior buildout / equipment costs. Grant amounts are as follows:

- Façade / Signage Grant:
 - Complete Renovation = \$37,397.15
- Small Business Assistance grant:
 - Buildout / Equipment = \$15,000.00
- Total = \$52,397.15

The above grants are conditioned upon the applicant obtaining all relevant permits and displaying signage noting the City of Sandusky's support. The project is expected to be complete by December 31, 2017. This application and grant amount were approved at the April 11, 2017 Economic Development Incentive Committee meeting, in accordance with the Sandusky City Economic Development Programs.

Budgetary Information: The City will be responsible for providing \$52,397.15 in grant proceeds from the Economic Development Capital Projects Fund on a reimbursable basis at the completion of the project.

Action Requested: It is requested that the proper legislation be prepared to allow the City to enter into a Grant Agreement with Kagland, LLC. It is further requested that this legislation be passed in accordance with Section 14 of the City Charter in order to immediately execute the grant agreement to allow Kagland, LLC to move forward with budgetary planning and facilitate rehabilitation.

I concur with this recommendation:

Eric L. Wobser
City Manager

Maria Muratori
Development Specialist

Matthew D. Lasko, MUPDD, MSSA
Chief Development Officer

cc: Kelly Kresser, Clerk of the City Commission
Justin Harris, Law Director
Hank Solowiej, Finance Director
Angie Byington, Planning Director

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND APPROVING A GRANT IN THE AMOUNT OF \$52,397.15 TO KAGLAND, LLC, IN RELATION TO THE PROPERTY LOCATED AT 2055 CLEVELAND ROAD; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the Kasper Auto Group, an affiliate of Kagland, LLC, has served Sandusky and the surrounding area for decades with locations including Kasper Chrysler Dodge Jeep, Kasper Buick GMC, and Kasper Toyota and Kagland, LLC, is seeking to expand its service by opening a body shop to be located at 2055 Cleveland Road and the project includes site improvements, buildout of the inside of the property (including equipment purchases), and comprehensive façade renovations (including signage); and

WHEREAS, Kagland, LLC, will be leasing the property for \$3,000.00 per month with an option to acquire the property for \$585,000.00 by December 31, 2019, and construction costs for the project are estimated at over \$250,000.00; and

WHEREAS, it has been determined that the development of the Property with the Project pursuant to this Agreement and the fulfillment generally of this Agreement are in the vital and best interests of the City and for the health and safety and welfare of its residents, and are necessary to improve the economic and general welfare of people of the City; and

WHEREAS, the Economic Development Review Committee met on April 11, 2017, and is recommending to approve a grant to Kagland, LLC, in the amount of \$52,397.15 to assist with projects costs for the purpose of furthering economic development efforts in the City; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute the Grant Agreement and allow the project to move forward with budgetary planning and facilitate rehabilitation; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission authorizes and directs the City Manager to enter into a Grant Agreement with Kagland, LLC, for financial assistance through the Small Business Assistance and Façade & Signage Grant Programs for the purpose of furthering economic development efforts in the City, substantially in the same form as Exhibit "A", a copy of which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein, together with such revisions or additions as are approved by the Law Director as not being adverse to the City and as being consistent with carrying out the terms of this Ordinance.

Section 2. This City Commission authorizes and approves the grant funding to Kagland, LLC and the Finance Director is directed to deliver to Kagland, LLC, a draft in the sum of Fifty Two Thousand Three Hundred Ninety Seven and 15/100 Dollars (\$52,397.15) from the Economic Development Capital Projects Fund of the City of Sandusky pursuant to and in

accordance with the terms of the Grant Agreement.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof;

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City's Commission and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements;

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: April 24, 2017

GRANT AGREEMENT

This Grant Agreement (the “Agreement”) is made and entered into as of the ____ day of _____, 201____ between the CITY OF SANDUSKY, OHIO (the “City”), a municipal corporation and political subdivision duly organized and validly existing under the Constitution, its Charter, and the laws of the State of Ohio, and Kagland, LLC (“the Company”), an Ohio Limited Liability Company.

WITNESSETH:

WHEREAS, the Company and/or its affiliates has served Sandusky and the surrounding area for decades with locations including Kasper Chrysler Dodge Jeep, Kasper Buick GMC, and Kasper Toyota. The Company is seeking to expand its service offering by opening a body shop to be located at 2055 Cleveland Road. According to the Company, this project will result in twelve (12) to fifteen (15) jobs in the City of Sandusky with an annual beginning payroll of \$600,000. The Company will oversee various site improvements, buildout of the interior of the property (including equipment purchases), and comprehensive façade renovations (including signage), herein after referred to as the “Project”; and

WHEREAS, to induce the Project, the City has agreed to provide economic incentive grants to the Company to assist in the payment of a portion of the costs of the Project as further described in Section 1 hereof; and

WHEREAS, the City has determined that the development of the Property with the Project pursuant to this Agreement and the fulfillment generally of this Agreement are in the vital and best interests of the City and for the health and safety and welfare of its residents, and are necessary to improve the economic and general welfare of people of the City;

NOW THEREFORE, in consideration of the premises and the covenants contained herein, the parties hereto agree as follows:

Section 1. City Grant.

The City agrees to grant up to \$52,397.15 to the Company (the “City Grant”) toward the costs of the Project (up to \$37,397.15 for façade / signage and up to \$15,000.00 for small business assistance related to interior buildout and equipment), payable upon completion of the Project. The City Grant will be expensed from the Economic Development Capital Projects account (#431-4070-53000). Construction must be done in accordance with and to the reasonable satisfaction of the City, which includes, but is not limited to, compliance with all Planning and Zoning matters and other applicable codes and regulations of the City, including obtaining permits. Furthermore, the Company agrees to display a sign during construction and for at least one (1) year upon completion of the Project noting the City’s support; and

The Company shall notify the City promptly following the completion of the Project consistent with this Section and provide the City with any documents it reasonably requests related to Project costs and construction. The City shall then promptly review those documents and inspect the site and let the Company know if it has satisfied the conditions set forth in this

Section and, if not, describe what is found to be deficient. In order to receive the City Grant, the Project will need to be completed by December 31, 2017.

The City shall pay the City Grant by check placed in the U.S. regular mail within fourteen (14) days following confirmation of the satisfactory completion of construction to the notice address provided in Section 6 below.

Section 2. Authority to Sign.

The Company and the City both represent that this Agreement has been approved by formal action of the duly authorized representatives of both parties.

Section 3. Assignment or Transfer.

The Company agrees that this Agreement is not transferable or assignable without the express, written approval of the City.

Section 4. Choice of Law.

This Agreement shall be governed and interpreted in accordance with the laws of the State of Ohio and the parties hereto agree that any dispute or other matter arising out of the interpretation or operation of this Agreement shall be determined in a Court of competent jurisdiction located within the State of Ohio and County of Erie.

Section 5. Binding Agreement.

This Agreement shall be binding on each of the parties and their respective successors and assigns.

Section 6. Miscellaneous.

(a) Notice. Any notice or communication required or permitted to be given under this Agreement by either party to the other shall be deemed sufficiently given if delivered personally or mailed by United States registered or certified mail postage prepaid or by overnight delivery and addressed as follows:

- (i) TO THE CITY: City Manager
c/o Development Specialist
City of Sandusky, Ohio
City Building
222 Meigs Street
Sandusky, OH 44870
- (ii) TO THE COMPANY: Kagland, LLC
904 E Strub Rd.
Sandusky, Ohio 44870
Attention: Bryan Kasper

Any party may change its address for notice purposes by providing written notice of such change to the other party.

(b) Amendments. This Agreement may only be amended by written instrument executed by all parties.

(c) Effect of Agreement. This Agreement is signed by the parties as a final expression of all the terms, covenants and conditions of their agreement and as a complete and exclusive statement of its terms, covenants and conditions and is intended to supersede all prior agreements and understandings concerning the subject matter of this Agreement.

(d) Counterparts. This Agreement may be signed in several counterparts, each of which shall be an original, but all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF the parties hereto, by and through their duly authorized representatives, have executed this Agreement on behalf of the corporate entities identified herein, on the date first written above.

Kagland, LLC
an Ohio limited liability company

By: _____
TITLE: _____

CITY OF SANDUSKY, OHIO

By: _____
City Manager

The legal form of the within instrument
is hereby approved.

Director of Law
City of Sandusky

CERTIFICATE OF DIRECTOR OF FINANCE

The undersigned, fiscal officer of the City of Sandusky, Ohio, hereby certifies that the money required to meet the obligations of the City under the foregoing Agreement has been lawfully appropriated by the City Commission of the City for such purposes and are in the treasury of the City or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

Director of Finance



Department of Community Development

Maria Muratori
mmuratori@ci.sandusky.oh.us

222 Meigs St.
Sandusky, OH 44870
Phone: 419.627.5891
www.ci.sandusky.oh.us

To: Eric L. Wobser, City Manager

From: Maria Muratori, Development Specialist

Date: April 12, 2017

Subject: Commission Agenda Item – Grant Agreement between City of Sandusky and Michael R Meinzer ETAL

Items for Consideration: Legislation approving a Grant Agreement to be entered into between the City of Sandusky (“the City”) and Michael R Meinzer ETAL (“the Applicant”), an individual, for the purposes of furthering housing development efforts in the City.

Background Information: The Applicant owns 745 Sycamore Street (“the Property”) and plans to have it substantially renovated. The Property will be transformed into a duplex and the construction budget is \$101,825. According to the Housing Development and Beautification Guidelines and Application, the Applicant is eligible for a grant in an amount of up to \$5,000 per unit for substantial redevelopment projects that cost in excess of \$50,000 per unit. As such, in this case, the Applicant is eligible for a grant of up to \$10,000. Further, the Applicant intends to spend an additional \$3,000 on landscaping and other exterior concrete. Also according to the Housing Development and Beautification Guidelines and Application, the Applicant is eligible for a grant in an amount of up to \$400 or 80% (whichever is less) of costs associated with landscaping visible from the public right-of-way. As such, the Applicant is eligible for grants in an amount of up to \$10,400.00.

The above grants are conditioned upon compliance with all Planning and Zoning matters and other applicable codes and regulations of the City, including obtaining permits. The Applicant is still required to meet the requirements for disbursement prior to receiving any award funds – as outlined on Page 11 of the Housing Development and Beautification Program Guidelines and Application. Furthermore, the Applicant agrees to display a sign during construction noting the City’s support.

Budgetary Information: The City will be responsible for providing \$10,400.00 in grant proceeds from the Community Development Capital Projects account on a reimbursable basis at the completion of the project.

Action Requested: It is requested that the proper legislation be prepared to allow the City to enter into a Grant Agreement with Michael R Meinzer ETAL. It is further requested that this legislation be passed in accordance with Section 14 of the City Charter in order to immediately execute the grant agreement to allow the Applicant to move forward with budgetary planning and facilitate rehabilitation.

I concur with this recommendation:

Eric L. Wobser
City Manager

Maria Muratori
Development Specialist

Matthew D. Lasko, MUPDD, MSSA
Chief Development Officer

cc: Kelly Kresser, Clerk of the City Commission
Justin Harris, Law Director
Hank Solowiej, Finance Director
Angie Byington, Planning Director



Department of Community Development

Maria Muratori
mmuratori@ci.sandusky.oh.us

222 Meigs St.
Sandusky, OH 44870
Phone: 419.627.5891
www.ci.sandusky.oh.us

April 10, 2017

Michael R Meinzer ETAL
Attention: Michael Meinzer
413 Cove Street
Sandusky, Ohio 44870

RE: Application for Housing Development and Beautification Program Assistance for FY 2017

Dear Mr. Meinzer:

Please accept this letter from the City of Sandusky (the "City") regarding your previously submitted Housing Development and Beautification program application. After review of your application – the City has determined that your application was complete and your project met all eligibility requirements of the specific program for which you applied. **As such, you have been conditionally approved for grant assistance in an amount up to \$10,000.00 through the Substantial Redevelopment program and an amount up to \$400.00 through the Landscaping program for FY 2017 for the property located at 745 Sycamore Street.**

Please note that due to grant assistance in an amount over \$10,000, the grant will need to be approved by the Sandusky City Commission. Please provide us at least two weeks advance notice of the meeting you will attend.

As a conditional award – you are still required to meet the requirements for disbursement prior to receiving any award funds – as outlined on Page 11 of the Housing Development and Beautification Program Guidelines and Application. Based on this award and the level of work planned, you have one hundred and eighty (180) days from the date of Commission approval to complete your project and draw down your funds.

We thank you for your investment in your property and commitment to the City. If you have any questions in the interim, please contact the Department of Community Development at 419-627-5891 or via email at mmuratori@ci.sandusky.oh.us.

Sincerely,

Maria Muratori
Economic Development Specialist

Cc: file

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND APPROVING A GRANT IN THE AMOUNT OF \$10,400.00 TO MICHAEL R MEINZER ETAL IN RELATION TO THE PROPERTY LOCATED AT 745 SYCAMORE STREET; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, Michael R. Meinzer owns property located at 745 Sycamore Street and plans to transform the property into a duplex at a cost of \$101,825.00 and spend an additional \$3,000.00 on landscaping and other exterior concrete; and

WHEREAS, it has been determined that the development of the Property with the Project pursuant to this Agreement and the fulfillment generally of this Agreement are in the vital and best interests of the City and for the health and safety and welfare of its residents, and are necessary to improve the economic and general welfare of people of the City; and

WHEREAS, it is recommended to approve a grant to Michael R Meinzer ETAL in the amount of \$10,400.00 to assist with the project costs for the purposes of furthering housing development efforts in the City; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to execute the Grant Agreement and allow the project to move forward with budgetary planning and facilitate rehabilitation; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission authorizes and directs the City Manager to enter into a Grant Agreement with Michael R Meinzer ETAL for financial assistance through the Housing Development and Beautification Program for the purpose of furthering housing development efforts in the City, substantially in the same form as Exhibit "A", a copy of which is attached to this Ordinance and is specifically incorporated as if fully rewritten herein, together with such revisions or additions as are approved by the Law Director as not being adverse to the City and as being consistent with carrying out the terms of this Ordinance.

Section 2. This City Commission authorizes and approves the grant funding to Michael R Meinzer ETAL and the Finance Director is directed to deliver to Michael R Meinzer ETAL a draft in the sum of Ten Thousand Four Hundred and 00/100 Dollars (\$10,400.00) from the Community Development Capital Projects Fund of the City of Sandusky pursuant to and in accordance with the terms of the Grant Agreement.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any

reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof;

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City's Commission and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements;

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: April 24, 2017

GRANT AGREEMENT

This Grant Agreement (the “Agreement”) is made and entered into as of the ____ day of _____, 201____ between the CITY OF SANDUSKY, OHIO (the “City”), a municipal corporation and political subdivision duly organized and validly existing under the Constitution, its Charter, and the laws of the State of Ohio, and Michael R Meinzer ETAL, (“the Applicant”), individual.

WITNESSETH:

WHEREAS, the Applicant owns 745 Sycamore Street (the “Property”), which was formerly vacant and blighted, and plans to have it substantially renovated. The Property will be transformed into a duplex and the construction budget is \$101,825. According to the Housing Development and Beautification Guidelines and Application, the Applicant is eligible for a grant in an amount of up to \$5,000 per unit for substantial redevelopment projects that cost in excess of \$50,000 per unit. As such, in this case, the Applicant is eligible for up to \$10,000. Further, the Applicant intends to spend an additional \$3,000 on landscaping and other exterior concrete. Also according to the Housing Development and Beautification Guidelines and Application, the Applicant is eligible for a grant in an amount of up to \$400 or 80% (whichever is less) of costs associated with landscaping visible from the public right-of-way. The Applicant will oversee the complete renovation of the Property, including its conversion into a duplex, herein after referred to as the “Project”; and

WHEREAS, to induce the Project, the City has agreed to provide housing incentive grants to the Applicant to assist in the payment of a portion of the costs of the Project as further described in Section 1 hereof; and

WHEREAS, the City has determined that the development of the Property with the Project pursuant to this Agreement and the fulfillment generally of this Agreement are in the vital and best interests of the City and for the health and safety and welfare of its residents, and are necessary to improve the economic and general welfare of people of the City;

NOW THEREFORE, in consideration of the premises and the covenants contained herein, the parties hereto agree as follows:

Section 1. City Grant.

The City agrees to grant up to \$10,400 to the Applicant (the “City Grant”) toward the costs of the Project, payable upon completion of the Project. The City Grant will be expensed from the Community Development Capital Projects account (#431-4010-53000). Construction must be done in accordance with and to the reasonable satisfaction of the City, which includes, but is not limited to, compliance with all Planning and Zoning matters and other applicable codes and regulations of the City, including obtaining permits. The Applicant is still required to meet the requirements for disbursement prior to receiving any award funds – as outlined on Page 11 of the Housing Development and Beautification Program Guidelines and Application. Furthermore, the Applicant agrees to display a sign during construction noting the City’s support; and

The Applicant shall notify the City promptly following the completion of the Project consistent with this Section and provide the City with any documents it reasonably requests related to Project costs and construction. The City shall then promptly review those documents and inspect the site and let the Applicant know if it has satisfied the condition set forth in this Section and, if not, describe what is found to be deficient. In order to receive the City Grant, the Project will need to be completed within one hundred and eighty (180) days from the date of Commission approval.

The City shall pay the City Grant by check placed in the U.S. regular mail within fourteen (14) days following confirmation of the satisfactory completion of construction to the notice address provided in Section 6 below.

Section 2. Authority to Sign.

The Applicant and the City both represent that this Agreement has been approved by formal action of the duly authorized representatives of both parties.

Section 3. Assignment or Transfer.

The Applicant agrees that this Agreement is not transferable or assignable without the express, written approval of the City.

Section 4. Choice of Law.

This Agreement shall be governed and interpreted in accordance with the laws of the State of Ohio and the parties hereto agree that any dispute or other matter arising out of the interpretation or operation of this Agreement shall be determined in a Court of competent jurisdiction located within the State of Ohio and County of Erie.

Section 5. Binding Agreement.

This Agreement shall be binding on each of the parties and their respective successors and assigns.

Section 6. Miscellaneous.

(a) Notice. Any notice or communication required or permitted to be given under this Agreement by either party to the other shall be deemed sufficiently given if delivered personally or mailed by United States registered or certified mail postage prepaid or by overnight delivery and addressed as follows:

- (i) TO THE CITY:
- City Manager
c/o Development Specialist
City of Sandusky, Ohio
City Building
222 Meigs Street
Sandusky, OH 44870

(ii) TO THE APPLICANT: Michael R Meinzer ETAL
413 Cove Street
Sandusky, Ohio 44870
Attention: Michael Meinzer

Any party may change its address for notice purposes by providing written notice of such change to the other party.

(b) Amendments. This Agreement may only be amended by written instrument executed by all parties.

(c) Effect of Agreement. This Agreement is signed by the parties as a final expression of all the terms, covenants and conditions of their agreement and as a complete and exclusive statement of its terms, covenants and conditions and is intended to supersede all prior agreements and understandings concerning the subject matter of this Agreement.

(d) Counterparts. This Agreement may be signed in several counterparts, each of which shall be an original, but all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF the parties hereto, by and through their duly authorized representatives, have executed this Agreement on behalf of the corporate entities identified herein, on the date first written above.

Michael R Meinzer ETAL
an Individual

By: _____
TITLE:

CITY OF SANDUSKY, OHIO

By: _____
City Manager

The legal form of the within instrument
is hereby approved.

Director of Law
City of Sandusky

CERTIFICATE OF DIRECTOR OF FINANCE

The undersigned, fiscal officer of the City of Sandusky, Ohio, hereby certifies that the money required to meet the obligations of the City under the foregoing Agreement has been lawfully appropriated by the City Commission of the City for such purposes and are in the treasury of the City or in the process of collection to the credit of an appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with Sections 5705.41 and 5705.44, Ohio Revised Code.

Director of Finance



Department of Community Development

Matthew D. Lasko
mlasko@ci.sandusky.oh.us

222 Meigs St.
Sandusky, OH 44870
Phone: 419.627.5707
Fax: 419.627.5933
www.ci.sandusky.oh.us

To: Eric L. Wobser, City Manager

From: Matthew D. Lasko, Chief Development Officer

Date: April 13, 2017

Subject: Commission Agenda Item – Agreement for Abandoned Gas Station Cleanup Grant Implementation.

Items for Consideration: Legislation for approval to enter into an agreement for professional services and additional underground storage tank removal with Mannik & Smith Group, Inc. (“Mannik”) in order to commence tank removal, demolition and remediation activities at 1651 Tiffin Avenue.

Background Information: ODSA, in partnership with Ohio EPA and the Department of Commerce, Bureau of Underground Storage Tank Regulations (BUSTR), has a resource to help clean up abandoned gas and service stations throughout Ohio. The City originally applied for and received \$100,000 in grant proceeds in the Spring of 2016 to remove the underground storage tanks, remediate the site and demolish the former Sunoco Gas Station structure – located at 1651 Tiffin Avenue. To date, in partnership with Mannik, two (2) underground storage tanks have been removed, the canopy structure has been demolished and significant portions of contaminated soil have been removed from the site.

However, during excavation activities, a third undocumented and undisclosed underground storage tank was discovered. The costs associated with excavation and disposal of this tank exceeded the initial \$100,000 grant award provided by ODSA to the City. Therefore, the City submitted and was awarded a second grant of \$100,000 through ODSA’s Abandoned Gas Station Cleanup program and is moving towards implementation of the second phase of cleanup activities through the second grant award.

Firm Selection: Proposals for professional services and underground storage tank removal were requested via an RFQ and publication within the Sandusky Register for the original Underground Storage Tank Removal Project. The City received two (2) sets of qualifications from interested firms. A City selection committee reviewed both sets of proposals and based upon the firm’s experience and professional expertise, chose Mannik as the best and most qualified firm for this specific project. Mannik will be providing

additional certified professional services for the removal, demolition and remediation activities for the third underground storage tank.

Budgetary Information: The cost for professional services and additional underground storage tank removal under the proposed agreement is \$95,200. The cost of said work under the proposal is to be paid with the second \$100,000 Abandoned Gas Station Cleanup Grant awarded to the City. The remaining \$4,800 awarded through the second Abandoned Gas Station Cleanup Grant that are not included in the professional services agreement will be expended directly by the City for the demolition of the gas station structure itself. If the cost of the proposed work exceeds \$100,000 – the City proposes to utilize the EMS Fund for any overages and would request, as required, City Commission approval to approve any change orders required due to construction cost overages.

Action Requested: It is requested that proper legislation be prepared to permit the City Manager to enter into an agreement for professional services and underground storage tank removal with Mannik. It is further requested that this legislation take immediate effect in full accordance with Section 14 of the City Charter in order to immediately commence additional tank removal, cleanup and demolition activities in order to meet the terms of the new grant agreement.

I concur with this recommendation:

Eric L. Wobser
City Manager

Matthew D. Lasko, MUPDD, MSSA
Chief Development Officer

cc: Kelly Kresser, Clerk of the City Commission
Justin Harris, Law Director
Hank Solowiej, Finance Director
Mario D’Amico, Interim Fire Chief

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL SERVICES WITH MANNIK & SMITH GROUP, INC. FOR THE UNDERGROUND STORAGE TANK REMOVAL PROJECT AT THE FORMER SUNOCO GAS STATION PROPERTY LOCATED AT 1651 TIFFIN AVENUE; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this City Commission authorized the filing of an application with the Ohio Development Services Agency for the Abandoned Gas Station Cleanup Grant Program for the former Sunoco Gas Station property located at 1651 Tiffin Avenue by Resolution No. 017-16R, passed on March 14, 2016, and subsequently was awarded funds in the amount of \$100,000.00; and

WHEREAS, this City Commission authorized the City Manager to enter into an agreement with Mannik & Smith Group, Inc. for Professional Services for the Underground Storage Tank Removal Project by Ordinance No. 16-137, passed on August 22, 2016; and

WHEREAS, two (2) underground storage tanks were removed, however, during excavation activities, a third undocumented and undisclosed underground storage tank was discovered and the costs associated with excavation and disposal of this tank would exceed the current \$100,000.00 grant award; and

WHEREAS, this City Commission authorized the filing of an application with the Ohio Development Services Agency for additional funds from the Abandoned Gas Station Cleanup Grant Program for the removal of a third underground storage tank at the former Sunoco Gas Station property by Resolution No. 005-17R, passed on January 23, 2017, and subsequently was awarded funds in the amount of \$100,000.00; and

WHEREAS, the Mannik & Smith Group will be providing certified professional services exempt from the requirement of competitive bidding as they have developed the necessary knowledge, professional expertise and technical ability necessary to complete the required task through their extensive work and experience with the Underground Storage Tank Removal Project resulting in a knowledge and understanding of the project which provides an additional benefit to the City; and

WHEREAS, the total cost of the professional services is \$95,200.00 and will be paid with funds awarded from the Abandoned Gas Station Cleanup Grant Program; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to immediately commence tank removal, cleanup and demolition activities and meet the terms of the new grant agreement; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Community Development, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. The City Manager is authorized and directed to enter into an agreement with Mannik & Smith Group, Inc. for Professional Services for the removal of a third underground storage tank at the former Sunoco Gas Station property located at 1651 Tiffin Avenue, consistent

with the proposal submitted, a copy of which is marked Exhibit "A" and attached to this Ordinance, together with any revisions or additions as are approved by the Law Director as not being substantially adverse to the City and consistent with carrying out the terms of this Ordinance, at an amount **not to exceed** Ninety Five Thousand Two Hundred and 00/100 Dollars (\$95,200.00).

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST:

KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: April 24, 2017



April 14, 2017

Mr. Matt Lasko, MUPDD, MSSA
Chief Development Officer
City of Sandusky - Department of Community Development
222 Meigs Street
Sandusky, Ohio 44870
VIA EMAIL: mlasko@ci.sandusk.oh.us



RE: Abandoned Gas Station Cleanup Grant Implementation
Former Sunoco Station
1651 Tiffin Avenue, Sandusky, Ohio

Dear Mr. Lasko:

The Mannik & Smith Group, Inc. (MSG) is pleased to provide you with this proposal to continue to assist the City of Sandusky with its underground storage tank removal project on Tiffin Avenue. This proposal is being submitted in response to your April 13, 2017 email request to us to provide a scope of work proposal for the tasks outlined in the City's second Abandoned Gas Station Cleanup Grant Agreement (Grant Agreement) between the Ohio Development Services Agency (ODSA) and the City of Sandusky for the above referenced site. Further, per your email, MSG understands that the City of Sandusky will contract directly with a contractor to demolish the former retail sales and automobile service building and therefore we have not included a demolition task in our proposed scope of work.



Site, circa 2012

SCOPE OF WORK

Per the Grant Agreement MSG understands that the scope of work for this project consists of the following tasks:

Tank Removal Tasks:

- Removal and disposal of two additional USTs discovered during previous UST closure and/or assessment activities;
- Tank cleanings and liquid disposal from the tanks and tank cleanings;
- Concrete and petroleum contaminated soil removal and disposal; and,
- Site restoration including import and placement of backfill.

Professional Services:

- Grant administration;
- Selection of a qualified contractor to complete UST removal activities;
- Oversight of UST removal activities;
- Collection of closure samples and laboratory analysis;

TECHNICAL SKILL.
CREATIVE SPIRIT.

OP170488.PRO.Sandusky Gas Station Grant Implementation.docx

1800 Indian Wood Circle, Maumee, Ohio 43537 Tel: 419.891.2222 Fax: 419.891.1595 www.MannikSmithGroup.com

- Preparation of Bureau of Underground Storage Tank Regulations (BUSTR) Closure Report;
- Complete a BUSTR Tier 1 Investigation (if necessary based on result of Closure Assessment); and
- Preparation of a remedial action plan (RAP) and completion of additional remedial actions to achieve No Further Action (NFA) (if necessary based on results of closure assessment).

Task 1: Tank Pull

Closure of the two additional tanks will be completed under the supervision of MSG's Certified UST Installer. The two existing tanks will be closed in accordance with the provisions of OAC Rule 1301:7-9-12. A permit for removal will be obtained and the removal will be completed in the presence of a Certified UST Inspector (CUSTI) and MSG's Certified UST Installer.

- The liquid contents of the tanks will be removed for regulatory-compliant off-site disposal;
- The USTs will be cleaned in accordance with applicable standards;
- The tanks will be monitored for explosive vapors;
- The USTs will be verified to be free of residue and liquid and the tanks will be rendered unusable and free of explosive vapors before the USTs leave the site; and,
- Backfill will be removed from the tank cavity excavation and will be handled in accordance with Petroleum Contaminated Soil (PCS) rules in OAC Rule 1301:7-9-16 and 17. This will include the sampling of the stockpile to characterize it for disposal.

Task 2: Professional Services

Closure of the tanks and reporting will follow the requirements of BUSTR's tiered evaluation approach.

- Closure samples will be collected from the excavation in accordance with the BUSTR's 2012 Technical Guidance Manual; and,
- Closure Assessment Form 2012 will be submitted to BUSTR within 90 days of completing field activities and NFA status will be requested if samples from the closure assessment are below action levels.
 - If closure sampling indicates remnant petroleum constituents remain above applicable action levels, a Tier I Delineation will be completed. Once delineation is complete a Tier 1 investigation report will be submitted to BUSTR and a decision as to further options to achieve NFA status will be proposed.
 - If the Tier 1 evaluation report does not demonstrate compliance with applicable standards, several potential pathways to securing NFA status are available. The path taken will depend upon the nature and the extent of the contamination. The actions that might be taken include:
 - A Tier 2 Evaluation,
 - Preparation of a RAP, and/or
 - An Interim Response Action (IRA)

Sample Analysis

Soil and groundwater samples collected for laboratory analysis during the field work will be properly documented, preserved, and delivered to a certified laboratory that uses US Environmental Protection Agency (EPA) approved methods for analysis. MSG will select a qualified independent laboratory for analysis. Independent laboratories allow for objective analysis with high quality results at the most cost effective price. Selecting from the list of approved laboratories will ensure cost savings to the City.

BUSTR Reports

MSG will use BUSTR report forms for all reporting. MSG has an extensive quality assurance/quality control (QA/QC) process for all documents to ensure the report(s) will be accurate, and to eliminate time consuming revisions to the report. If requested, drafts report can be submitted to the City for review and comments. After the comments have

been addressed, a final draft will be submitted to the City for review and approval. An authorized representative from the City will be required to sign each report before submission to BUSTR.

PROJECT SCHEDULE

MSG can begin work on this project upon receipt of written authorization to proceed. Provided there are no restrictions to Site access, we anticipate that our selected UST removal contractor will mobilize to the site and MSG will submit the BUSTR Closure Assessment Report within ten weeks of receipt of written notice to proceed.

PROJECT FEE

As justified upon consideration of project specifics, MSG proposes to perform this project on a **time and materials, not to exceed fee basis**. The not to exceed fee basis means that the project will be charged only for effort actually expended, to a maximum of the total identified below. Fees may be below, but not above the project total without prior authorization upon justification to the Client. Fees will be based upon the number of actual hours worked by each employee multiplied by the employee's classification billing rate. Direct expenses and subcontractor fees will be charged to this project without any markup.

The Scope of Work for this project has been detailed above and enables MSG to estimate the work effort required to complete each task. Based upon the project scope identified above, MSG proposes to complete this project for the following amount:

Tank Pull Task

UST Removal	\$58,350
-------------------	----------

Professional Services

BUSTR Closure Assessment	\$16,450
--------------------------------	----------

BUSTR Tier 1 Investigation	\$20,400
----------------------------------	----------

<i>TOTAL PROJECT COST</i>	\$95,200
--	-----------------

Fiscal Control

For the purposes of fiscal control, MSG will notify you at such time as it becomes apparent that costs may exceed the estimated amount and will seek your approval to proceed. In the absence of such communication, we guarantee our costs for the above work will not exceed the total indicated above. We agree that reasonable variation to the work to be performed may be made, but reserve the right to renegotiate the above amounts should significant variation be requested.

Additional Work

Work requested to be performed by the client beyond the Scope of Work, e.g., meetings, report copies, or other related activities beyond those described above will be charged on the same time and materials fee basis.

AGREEMENT

If this proposal meets with your approval, you may signify acceptance by signing and dating the designated locations attached and returning one signed copy to the undersigned. **Your signature will be our written authorization to proceed with the project.** Alternately, you may issue a purchase order referencing the date and scope of this proposal.

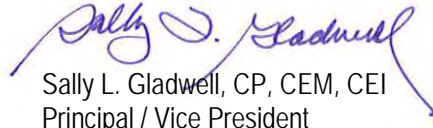
The costs provided in this proposal are confirmed for a period not to exceed 60 days. Should you require any additional information pertaining to this proposal, please contact the undersigned at your earliest convenience.

MSG appreciates the opportunity to provide this proposal and looks forward to serving the City of Sandusky. Please do not hesitate to contact the undersigned if you have any questions or would like additional information.

Sincerely,

A handwritten signature in blue ink that reads "Matthew S. Pesci".

Matthew S. Pesci, CPG
Project Manager / Geologist

A handwritten signature in blue ink that reads "Sally L. Gladwell".

Sally L. Gladwell, CP, CEM, CEI
Principal / Vice President

ATTACHMENT

AGREEMENT FOR SERVICES

If this proposal meets with your approval, you may signify acceptance by signing and dating the designated locations attached and returning one signed copy to the undersigned. **Your signature will be our written authorization to proceed with the project.** Alternately, you may issue a purchase order referencing the date and scope of this proposal. Regardless of the means by which authorization to proceed is given, the terms, conditions and limitations on liability governing the most recent agreement between the City of Sandusky and MSG will apply to this work and are considered merged herein in their entirety by reference.

APPROVAL AND ACCEPTANCE

The Mannik & Smith Group, Inc. is hereby directed and authorized to proceed with the services for the designated project in accordance with the provisions of this Agreement.

Proposal Date: April 14, 2017

Proposal Number: OP170488

CITY OF SANDUSKY

THE MANNIK & SMITH GROUP, INC.

Signature

Signature

Name (Printed)

Sally L. Gladwell, CP, CEM, CEI
Name (Printed)

Title

Principal / Vice President
Title

Date

April 14, 2017
Date



City of Sandusky Department of Planning and Development
222 Meigs Street, Sandusky, OH 44870
(419) 627-5715

TO: Eric Wobser, City Manager

FROM: Angela Byington, AICP, Planning Director

DATE: April 18, 2017

SUBJECT: Amendment to Ordinance 17-022 to modify quantity and model of buses to be purchased for the Sandusky Transit System.

ITEM FOR CONSIDERATION: Requesting legislation authorizing amendment to Ordinance 17-022, to modify the quantity and model of purchase of transit buses. The amendment will allow for the addition of one bus with a total reduced project cost and reduced local match.

BACKGROUND INFORMATION: The previous ordinance authorized purchase of four (4) low-floor buses, and one (1) light transit vehicle for a total project cost of \$426,653.00, with a City share of approximately \$42,665.00. The non-city share was to be paid with ODOT funding through the 5339 grant program. The buses were being purchased through the State of Ohio Department of Transportation Cooperative Purchasing Program.

After communicating further with ODOT and First Transit, the Sandusky Transit System provider, it has been determined that the City would like to order six (6) light transit vehicles. These will be easier to maintain and are less expensive than the low-floor buses. They will provide capacity for 16 standard seats, or 14 standard seats and one handicap accessible, as needed.

Further, ODOT has modified their purchase procedure since the passage of Ordinance 17-022. ODOT now requires the City to provide the local match directly to ODOT and ODOT will send the total funds to the bus vendor, Bus Service Inc.

BUDGETARY INFORMATION: The total cost of the vehicles is not to exceed \$337,867 with an estimated \$304,080 to be paid from Federal Funds through the 5539 grant fund and \$33,787 to be paid to be paid with Capital Replacement Funds.

ACTION REQUESTED: It is recommended that Ordinance 17-022 be amended to permit the purchase of six (6) Light Transit Vehicles and that the necessary legislation be passed under suspension of the rules and in accordance with Section 14 of the City Charter to allow ODOT to process the ordering of the vehicles before May 31, 2017.

I concur with this recommendation:

Eric Wobser
City Manager

Angela Byington, AICP
Director of Planning

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 17-022, PASSED ON FEBRUARY 13, 2017, FOR THE PURCHASE OF SIX (6) LIGHT TRANSIT VEHICLES FROM BUS SERVICE, INC., OF CANAL WINCHESTER, OHIO, THROUGH THE STATE OF OHIO DEPARTMENT OF TRANSPORTATION COOPERATIVE PURCHASING PROGRAM FOR THE SANDUSKY TRANSIT SYSTEM; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this City Commission authorized and directed the City Manager to purchase four (4) Low-Floor 20-Passenger Buses from American Bus and Accessories, Inc., Of Cincinnati, Ohio, and one (1) Light Transit Vehicle from Bus Service, Inc., of Canal Winchester, Ohio, through the State Of Ohio Department of Transportation (ODOT) Cooperative Purchasing Program for the Sandusky Transit System, at a total cost of \$426,653.00, by Ordinance No. 17-022, passed on February 13, 2017; and

WHEREAS, subsequent to approval of Ordinance No. 17-022 and after communications with the Ohio Department of Transportation and First Transit, the City's transit provider, it was determined that Light Transit Vehicles would be easier to maintain and less expensive than the low-floor buses and therefore, it is desired to change the order to purchase a total of six (6) Light Transit Vehicles for a total cost not to exceed \$337,867.00 through the ODOT Cooperative Purchasing Program; and

WHEREAS, it is necessary to amend Ordinance No. 17-022 to reflect the changes to the number and model of vehicles to be ordered as well as the total cost of the vehicles for the Sandusky Transit System; and

WHEREAS, the revised total cost for the purchase of vehicles is not to exceed \$337,867.00, of which approximately \$304,080.00 will be paid with funds awarded from the U.S. DOT Federal Transit Administration's (FTA) Buses and Bus Facilities Program (49 USC Section 5339) through the Ohio Department of Transportation and the remaining balance of approximately \$33,787.00 will be paid with Capital Replacement Funds and paid directly to ODOT, who will purchase the vehicles from the vendor; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to amend Ordinance No. 17-022, passed February 13, 2017, and allow the Ohio Department of Transportation to proceed with ordering the vehicles before May 31, 2017; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Sandusky Transit System, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. This City Commission hereby amends Ordinance No. 17-022, passed on February 13, 2017, and approves the purchase of six (6) Light Transit Vehicles through the State of Ohio Department of Transportation Cooperative Purchasing Program, from Bus Service Inc., of Canal Winchester, Ohio, at an amount **not to exceed** Three Hundred Thirty Seven Thousand Eight Hundred Sixty Seven and 00/100 Dollars (\$337,867.00).

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any

reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.

DENNIS E. MURRAY, JR.
PRESIDENT OF THE CITY COMMISSION

ATTEST: _____
KELLY L. KRESSER
CLERK OF THE CITY COMMISSION

Passed: April 24, 2017